

ACTON TOWN REPORT



1988

or Reference

Not to be taken from this room

AN ACTON TRADITION 1738-1988

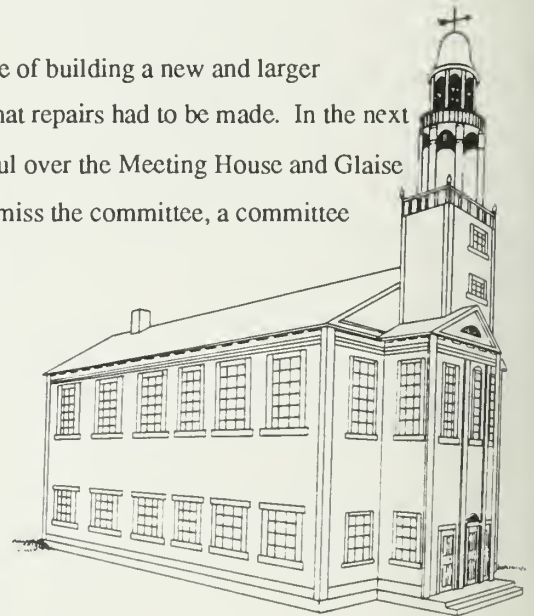
When, in 1735, the 17 families of Concord's southwest corner wished to establish themselves as a separate town, they were allowed to do so only on the condition that they build a Meeting House within three years. With that condition, the Town of Acton was formed. And the character of its citizens, which persists to



this day, was uncovered. At the first town meeting, the question "to se if the Town will Begin to Build a meeting house this year and what way they will do it in" was defeated. It was, however, voted to put "thir meeting house in the Sentre." Two town meetings later, the location of the "Sentre" was agreed upon. The building was finally begun. With "Dementions" 46 by 36 by 21, just enough of the Meeting House was completed to meet the 1738 deadline.

In 1769 Acton's population had grown to 611. The question arose of building a new and larger Meeting House: the answer was "no". But there was general agreement that repairs had to be made. In the next three years there were: a vote to Repair the Meeting House, a vote to "Haul over the Meeting House and Glaise it," a committee appointed to "provide the stuff," a defeated motion to dismiss the committee, a committee chosen to "exemin" the accounts of the committee.

By 1800 a new Meeting House had to be built for the population of 901. It took two years to agree on that. In 1803 a surveyor was hired to ascertain the location. His report was not accepted. Those chosen to "design and build" met with no resistance but the site selection went through three committees, and numerous votes, before a final committee chose a group of three non-residents to pick a site. Accepted in 1806, the site of the second Meeting House is also that of the present Town Hall.



In 1839 a new clamor arose. The town was again outgrowing the meeting space. There was need for an armory, and some wanted a new school built within a new Town Hall. Again committees were formed and dismissed, articles were passed, reconsidered and defeated. Then in 1862, the second Meeting House burned to the ground. In a miracle of unity, with only three town meeting votes (one aye, one nay, the third aye), work began on the present Town Hall which was completed in 1863.



Now we have the 1988 additions to the Town Hall, as seen on the cover and title page of this report. To some they have seemed a long time coming, but it was ever thus. **It is in the Acton Tradition.**

**1988
Annual
Reports**



**Town of
Acton,
Massachusetts**



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A188

REFERENCE BOOK
ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

**Two Hundred and Fifty Third
Municipal Year**

for the year ending December 31st

NATIONAL, STATE, AND COUNTY OFFICIALS

President
RONALD W. REAGAN

Vice-President
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy
John F. Kerry

Representative in Congress
5th Congressional District

Chester G. Atkins

Governor of the
Commonwealth of Massachusetts
MICHAEL S. DUKAKIS

Lieutenant Governor

Evelyn Murphy

Secretary of the Commonwealth

Michael Joseph Connolly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

Joseph DeNucci

Attorney General

James M. Shannon

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

Argeo Paul Cellucci

Representative in General Court
14th Middlesex Representative District

John H. Loring

MIDDLESEX COUNTY

County Commissioners

Thomas J. Larkin
Michael E. McLaughlin
Bill Schmidt

Clerk of Superior Courts,
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

James E. Fahey, Jr.

Register of Probate

Paul J. Cavanaugh

District Attorney

L. Scott Harshbarger

County Sheriff

John F. McGonigle

Middlesex County Charter Commissioner

John E. Ormsbee

REGISTERED VOTER STATISTICS AS OF DECEMBER 31, 1988

Registered Democrats	2,132
Registered Republicans	1,756
Registered Independents	7,145
Registered Others	1
Total Registered Voters	11,034
Total Population	18,758

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ADMINISTRATION

BOARD OF SELECTMEN

In 1988 the Board of Selectmen focused on finding workable solutions to many of the problems confronting Acton.

An important step in controlling traffic and commercial congestion was taken when the floor area ratio (FAR) was passed. This is a formula which defines the maximum floor area of a site to 20% of the developable site area (net of wetlands, etc.).

The Town also took a major step forward by voting to include Kelly's Corner in the area to be sewerred. Design and construction funds were also voted for the treatment facility. These actions are directly contributable to a lot of hard work by the members of the Acton Citizens Coalition. They helped get the facts before the voters so that informed decisions could be made regarding health and environmental issues which had persisted for decades.

The West Action traffic light problem neared solution when the town appropriated the funds necessary to install our own light, without state assistance. It is scheduled for installation in the summer of 1989.

Groundwater protection was a central topic because \$75,000 was earmarked to complete the district map. This will greatly assist in the delineation of areas most critical to our water resources. It will provide a single reference for the various boards and committees which work to maintain the quality of our drinking water.

The last phase of the master plan was also funded. This will result in bringing to town meeting a flexible plan which will serve as a guide in dealing with the burgeoning growth, traffic congestion, land usage, and in maintaining the aesthetic qualities of Acton that have attracted so many families to our area.

The newly renovated Town Hall was dedicated in November with hundreds of citizens at the opening ceremonies. If you have not had a chance to walk through it yet, please take a few minutes to do so. The Town Hall serves the needs of all Acton's citizens and we hope that you will enjoy and take pride in its "new coat of paint".

Fall also brought the first full revaluation of property in 17 years. While problems were initially encountered, staff and citizens worked diligently to resolve areas of error and miscommunications. At this time the Board also voted on tax classification, maintaining the equal tax on all properties by a narrow 3 - 2 vote.

This year the cumulative constraints of Proposition 2 1/2, state and federal cut backs, and mandated requirements impacted the Town's ability to finance required services. Therefore, a working committee comprised of all three major

town boards (The Finance Committee, School Committee, and Board of Selectmen) and staff was convened to find solutions to the budgetary problems. The group arrived at recommendations which include cuts in operating budgets and a general override of Proposition 2 1/2. The budget presented allows the Town to maintain the level of basic services that the citizens of Acton require and deserve. Failure to pass the override will result in serious cuts in these services.

Looking over the past year, the Board of Selectmen feels that Acton has taken great strides in recapturing control of its future. A greater sense of "community" exists and citizens' activism has expanded.

While the Selectmen are responsible for overseeing the activities of Town government, we recognize that the task would be impossible without the participation of citizens on the many voluntary boards and committees. All of those who have given of their time and energies deserve the credit for most of the progress made this year. Their continued involvement is critical to Acton's future success.

Our Town employees have also played significant roles in this year's success. Their dedication, perseverance and creativity have been called upon continuously, and we are extremely pleased with their efforts.

The Board of Selectmen wishes to thank each and every one of the citizens and employees who have worked so hard on Acton's behalf.

William F. Weeks, Chairman

ANNUAL REPORT OF THE TOWN MANAGER

It would seem that all government . . . Federal, State and Local . . . has been consumed by financial problems this year. Much of the Presidential campaign focused on taxes and financial management, the Commonwealth of Massachusetts has found itself in dire straights and the Town of Acton (like many communities across the state) has "hit the wall" under Proposition 2 1/2. With all of this, it is worthwhile to reflect on some of our accomplishments this year and to realize that the important day to day services of your local government have still been provided.

The following are particularly noteworthy:

- Establishment of the Ad Hoc Coordinating Committee, charged with cooperative budget planning, has provided a unique and valuable forum in which elected and appointed officials could identify the Town's financial problems and plan for their responsible resolution.

- Renovation and expansion of the Town Hall was completed five months ahead of schedule and on budget.
- Our Town Hall staff survived the year-long displacement in temporary quarters and our entire office staff survived the move into Town Hall.
- Acton officials determined that we could no longer rely on previous septage disposal agreements with the Greater Lawrence Sanitary District. A written contract was pursued with another facility, Upper Blackstone, and within weeks of signing the agreement Greater Lawrence once again closed its doors to outside communities. Because of our contract, Acton experienced no difficulties while other communities, with less foresight, were left in a position that was anything but "high and dry".
- We have taken major steps toward increasing the efficiency and effectiveness of Town Government. Several departments have been reorganized; we have implemented the first phase of an integrated computer system and purchased software to improve operations in the Town Clerk's and Town Collector's offices; we have improved communications and efficiency simply by the combining of departments and staff under one roof at Town Hall; and we have realigned departmental functions and even the budget format to improve our delivery of services and accountability. We will continue to pursue similar

improvements with a goal of providing the best services we can for the least cost.

- The development of the Master Plan is well under way and the public involvement phase is scheduled for the Spring of 1989.
- We are nearing completion of a major groundwater protection project that will culminate in by-law recommendations at the 1989 Annual Town Meeting. When implemented, this by-law will provide Acton with one of the best and most innovative groundwater protection regulations in the Commonwealth.
- We have taken every opportunity to implement user fees. In this way we are able to defer some of the costs of services from the general taxpayer and allocate them directly to the beneficiaries of the services.
- We accomplished all of this and much, much more while being without staff in several key positions for part or all of the year.

Your Town Government is, and will remain, one of the best bargains you will find anywhere. This is both a statement of fact and a promise.

Respectfully submitted,
Don P. Johnson
Town Manager

ELECTED TOWN OFFICIALS

MODERATOR

Donald MacKenzie 1989

SELECTMEN

Charles A. Kostro, Jr. 1989
William Weeks 1989
F. Dore' Hunter 1990
Nancy Tavernier 1990
Donald Gilberti 1991

LOCAL AND REGIONAL SCHOOL COMMITTEES

Sally K. Campbell 1989
Patrick A. Cataldo 1989
Jean Butler 1989
Pamela Harting-Barrat 1991
Lees Stuntz 1991

TRUSTEES OF MEMORIAL LIBRARY

Susan Fingerman 1989
Ann W. Chang 1990
Dennis J. Ahern 1991

ACTON HOUSING AUTHORITY

Marlin M. Murdock 1990
Barbara S. Yates 1991
Jean B. Schoch 1992
Joseph Mercurio 1993

TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

Frederick A. Harris 1989
Malcolm S. MacGregor 1990
James B. Wilson 1991

TRUSTEE OF ACTON'S FIREMAN'S RELIEF FUND

Walter W. Sprague 1989
John F. McLaughlin 1990
Allen Nelson 1991

TRUSTEES OF CHARLOTTE GOODNOW FUND

Virginia Gates 1989
Nancy Ann Gilberti 1990
Mabel Grekula 1991

TRUSTEES OF ELIZABETH WHITE FUND

Cornelia O. Huber 1989
John Powers 1990
Irene Krason 1991

TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Frances Bissell 1989
Edward Cleary 1990
Gay Rose 1990

APPOINTMENTS MADE BY SELECTMEN

BOARD OF ASSESSORS

Three Year Appointment
Three Members

Susan Miller 1991
Paul Wexelblat 1991
Raymond Bindliff 1991

HANSCOM FIELD ADVISORY COMMISSION

Three Year Appointment
One Member, Two Alternates

Kenneth Klemmer 1991
Jack Ormsbee 1990

ACTON/BOXBOROUGH ARTS COUNCIL

Two Year Appointment
Eight Members

Eleanor D'Entremont 1990
Rosalie DeQuattro 1990
Charles Garabedian(B) 1990
Carol Goodyear(B) 1990
Lisa Harsip 1991
Rose Meslener 1990
Penny Pitts 1991
Nancy Rambert 1990
Holly Ross(B) 1990
Sharon Santillo 1990
Valarie Spotkill 1991
Margaret Tsao(B) 1990
Elizabeth West(B) 1990
Lois Wisman(B) 1990

PERSONNEL BOARD

Three Year Appointment
Five Member Board

Anoinette Day 1989
Alice Stabin 1989

PLANNING BOARD

Five Year Appointment
Seven Member Board

John Barry 1993
Robert Block 1992
Quentin Braithwaite 1991
Mary Giorgio 1989
David L. Hill 1993
Gregory Niemyski 1993

REGISTRAR OF VOTERS

Three Year Appointment

George Tuttle
Maureen Pasik
Evelyn Olschewski

TOWN MANAGER
Three Year Appointment

Don P. Johnson 1989

TOWN CLERK
Three Year Appointment

Cornelia Huber 1989

ASSISTANT TOWN CLERK

Catherine Belbin Standing

TOWN COLLECTOR

Betsy L. Wilson

DIRECTOR OF FINANCE AND TREASURER

W. Roy Weatherby

TOWN COUNSEL

Palmer and Dodge

TRANSPORTATION COMMITTEE
Three Year Appointment
Ten Member Board

Martin Graetz 1991
 Sheldon HersHKovitz 1989
 Daniel Joyce 1990
 Albert McAdoo 1990
 Joseph Tardo 1990

BOARD OF APPEALS
Three Year Appointment
Three Member Board

Malcolm Burdine 1991
 Matt Mleziva 1990
 Marilyn Peterson 1989
 Joyce Foley(Alt.) 1990
 Peter Morbeck(Alt.) 1989
 Robert Tabor(Alt.) 1990

CONSERVATION COMMISSION
Three Year Appointment
Ten Member Board

John Chalmers 1991
 Kenneth Dow 1989
 Julie McCarthy 1991
 Carol Place 1990
 Andrew Sheehan 1989
 Janet Waldron 1990
 Robert Young 1989
 Sandra Mike(Alt.) 1989

HISTORICAL COMMISSION
Three Year Term
Five Member Board

Richard Bost 1991
 Anita Dodson 1990
 Bill Klauer 1990
 Virginia Milberry 1991
 Lawrence Story 1989
 Anne Forbes (Alt.) 1989

YOUTH COMMISSION
Three Year Term
Seven Members

Linda Graesser 1991
 Joanne Thomas 1990
 Caroline Tohline 1990
 Robert Wiltsie 1990

PRISON COMMITTEE
Three Year Appointment
Three Member Committee

Ralph Abbott 1990
 John Georgia 1991
 Jean Schoch 1989

COUNCIL ON AGING
One Year Appointment
Nine Member Board

Rosalie Berry 1989
 Dorothy Chautin 1989
 Stanton Collins 1989
 Dr. John Glasser 1989
 Doris Hodge 1989
 Marianne Maguire 1989
 Irvin Parsons 1989
 Ruth Rice 1989
 Evelyn Roesler 1989
 Alfred Steinhauer 1989
 Anne Monahan (Alt.) 1988

ACTON'S DESIGNEE TO THE MIDDLESEX
COUNTY ADVISORY BOARD
One Year Appointment
One Member

Charles F. Kostro, Jr. 1989

BOARD OF HEALTH
Three Year Appointment
Five Member Board

George Emmons 1989
 Joseph Glannon 1991
 Gerhard Heinrich 1991
 Marilyn Hotch 1991

CEMETERY COMMISSIONERS
Three Year Appointment
Three Members

Charles Putnam	1990
Wesley Mowry	1989
Edward Bailey	1991

METROPOLITAN AREA PLANNING COUNCIL
REPRESENTATIVE
Three Year Appointment
One Member

William C. Sawyer	1991
Donald Gilberti (Alt.)	1991

SOUTH ACTON REVITALIZATION
COMMITTEE
Three Year Appointment
Five Member Committee

Michael Bradley	1990
Betsy Eldridge	1991
Ann Forbes	1990
Lenore Henry	1990
Sandra Whaley	1991
Edward Collins III(Alt.)	1989

MINUTEMAN HOME CARE
Three Year Term
One Member

Joseph Gimbel	1990
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RECREATION COMMISSION
Three Year Appointment
Five Member Commission

Johnathan Kelly	1991
Bruce Stamski	1991
Charles Stires	1991
Deborah Warshafsky	1991
Joy Agule (Alt.)	1989

PLANNING COUNCIL
Three Year Appointment
Eight Member Committee

Pamela Bartlett	1988
Armand Dufresne	1990
Anne Fanton	1991
Anne Lary	1990
Gregory Niemyski	1991
Leonard Phillips	1991
Deborah Warshafsky	1991

VOLUNTEER COORDINATING COMMITTEE
Three Year Appointment
Seven Member Committee

Stanton Collins	1990
Joyce Foley	1990
Carolyn Gray	1991
Jay Hogan	1989
Patti Sanford	1991
Peg Snook	1990

FAIR HOUSING COMMITTEE
Three Year Term
Seven Member Committee

Laura Archambault	1991
Rosemarie Durkin	1991
Genevive Kelly	1990
Ross Lilly	1991
Jana Mullin	1991
Barbara Smith	1991

APPOINTMENTS MADE BY
TOWN MANAGER

ASSISTANT TOWN MANAGER

Carol Fox

ASSISTANT ASSESSOR

Lela Sorenson

LOCAL BUILDING INSPECTOR

Garry Rhodes

CONSTABLES

David Allen	Frederick Hryniewich
Charles Morehouse	Robert Rhodes
Chistine Joyce	James Fenton

DIRECTOR OF PUBLIC HEALTH

Douglas K. Halley

DEPUTY BUILDING INSPECTOR

David Abbt

DEPUTY FOREST WARDEN

Donald F. Copeland

Clarence Frost

DEPUTY INSPECTOR OF GAS PIPING AND GAS APPLIANCES

James G. Corey

DEPUTY INSPECTOR OF WIRES

Donald MacLeod

DIRECTOR OF CIVIL DEFENSE

Norman D. Lake

DOG OFFICER

Leslie Boardman

FENCE VIEWER

David F. Abbt

FIELD DRIVER

William J. Durkin

FIRE CHIEF

Malcolm MacGregor

DEPUTY CHIEF

Robert C. Craig

CAPTAINS

Clarence Frost
Bernard Caouette

Donald Copeland
Edward Bennett

LIEUTENANTS

Paul Simeone
Carl Robinson

George Williams
William Primiano

FIREFIGHTERS

Forest Emerson Bean III
Joseph Conquest
David G. Nichols
Peter A. Robinson
Brian Richter
William Klauer
Bruce L. Vinal
James Young

David Calkins
James Kessler
Robert A. Vanderhoof
Richard O'Leary
Wayne Decker
Malcom Perkins*
Robert Wetherbee
Brent Wheeler

FIREFIGHTER/EMT

Robert Sabourin
David Harris
Dana Flint
Ricky Robinson
Tom Wallerstein
Robert Hart
Krist Nelson
Scott Morse

Kevin Lyons
Daniel Morse
Geoffrey Neagle
David Soar
Michael Lyons
James Ray
Mark Richardson

FIRE DEPARTMENT CIVILIAN DISPATCHERS

Mari Ann Blackburn
Cynthia Robinson

Keith Robinson
Ginger Wall

CALL FIREFIGHTERS

Lt. Carl Simeone
Robert Puffer
Eric Nelson
Stephen Sliney
James Davis
Michael March
James Fenton
Donald Anderson
Edward Brooks
James Patton

Richard Swenson
Gary Finneault
John Simeone
William Hartman
Kenneth March
Michael Smith
Mari Ann Blackburn
Ruston Miller
Ronald Pudsey
Kenneth Ineson

FOREST WARDEN

Malcolm S. MacGregor

INSPECTOR OF ANIMALS

Patrick Palmer

INSPECTOR OF GAS PIPING AND APPLIANCE

Paul Kelleher

INSPECTOR OF WIRES

Clarence Frost

PUBLIC WEIGHERS

Robert S. Rhodes
Robert Greenough
John T. McNiff
Christopher Prehl

James A. Barbato
Paul Cogan
Ronald Johnson

SEALER OF WEIGHTS OF MEASURE

Mark Fitzpatrick

SUPERINTENDENT OF CEMETERIES

T. F. Stewart Kennedy

SUPERINTENDENT OF STREETS

Richard Howe

TOWN ENGINEER

David Abbt

KEEPER OF THE LOCKUP

George Robinson

POLICE DEPARTMENT (Standing Civil Service Appointment)

Chief George Robinson
Lt. Francis Widmayer

Lt. John T. McNiff

SERGEANTS

Robert S. Rhodes
Thomas J. Rogers

Robert L. Parisi
James V. McPadden

PATROLMAN

Bernard Harrison
William Hayes
Norman Nicholson*
Brian Goodman
Jeffrey Dudley
James Goodemote
Ronald Johnson
Raymond LaRoche
John McMaster*
Michael Oman
John Dristilaris *
Frederick Rentschler
Edward Kiley

Christopher Browne
Paul McGovern*
Paul Cogan
Robert L. Cowan
Pablo Hernandez
Albert Crowley
Raymond Grey Jr.
James Cogan
Todd D. Fenniman
Michael Coughlin
Christopher N. Prehl
John Cooney
Bruce Nadeau

MATRONS

June Carney
Linda Koch
Deborah Richardson

Christine Joyce
Jeannette Gross

VETERAN'S AGENT AND DIRECTOR OF VETERAN'S SERVICES

Malcolm MacGregor

VETERAN'S BURIAL AGENT

T.F. Stewart Kennedy

AUDIT MONITORING COMMITTEE

James J. McPadden	1991
Cornelius E. Coughlin	1990
Sara James	1991
Charles Bradley	1989

INVESTMENT ADVISORY COMMITTEE

Brewster Conant	1991
Charles Putnam	1990
Allen Gulliver	1991
Howell Evans	1991
James Greenbaum	1991

PUBLIC CEREMONIES & CELEBRATIONS

Richmond Miller	1991
Kenneth Klemmer	1991
Frank Flowers	1989
Kenneth Gould	1991

TOWN REPORT COMMITTEE

Deborah Warshafsky

HANDICAP COMMITTEE

Gabrielle Prosnite	1989
Connie Ingram	1989
Cary Hobson	1990
Walter Kiver	1991
Dennis Reichenberg	1989
Wayne Geehan	1991
Nancy Anselmo	1990

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE Three Year Term Nine Member Committee

Charles Agule	1991
Stan Delair	1989
Mary Donald	1991
Maureen Finlayson	1989
Arthur Harrigan	1990
Sheldon Hershkowitz	1990
Charles Kadlec	1989
George Perry	1990
Michael Rogers	1991

MINUTEMAN REGIONAL VOCATIONAL SCHOOL COMMITTEE Three Year Appointment One Member

John W. Putnam	1991
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*Resigned

TOWN SERVICES

ENGINEERING DEPARTMENT

The function of the Engineering Department is to provide the Town boards, committees, and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the closure of the sanitary landfill; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff currently consists of David F. Abbt, P.L.S., Engineering Administrator, Dennis P. Ring, Engineering Assistant II, Daniel E. Danke, Engineering Assistant I, and Andrea MacKenzie, Secretary. Dan was hired in March to replace Trobagis Panagiotis who left the Department to start a sign making business. Jen Robinson, our Engineering Aide, returned for another summer. She is now a Senior enrolled in the Civil Engineering program at Duke University in Durham, NC.

The Engineering department worked on several large projects this year:

A considerable portion of our time was spent on site design and engineering supervision at the Town Hall. The renovation of the building was done by a private contractor, while the site work was done by the Highway Department. The Engineering Department provided design modification and field stakeouts for both the upper and lower parking lots, as well as for the sidewalks and driveways. We also completed as-built plans of the septic system and building location, and set a new property corner bound. Most recently this department designed and supervised the construction of the stairs between the Town Hall and the Library.

Another large project was the re-construction of the Hayward Road and Main Street intersection. The construction work was performed by the Highway Department. Our department provided traffic counts, final design plans, construction supervision and layout for the intersection. This project is now essentially completed.

Plans were underway for the construction of a new bridge at Stow Street. However, we were unable to get approval of the plans from the Massachusetts Department of Public Works (MDPW), and were therefore unable to get state funding. Instead, we supervised the patching of the old bridge, which returned it to service with the existing six ton load limit, and cancelled the contract with Sciaba Construction for the building of the new bridge. The Town's design consultant on this project is Veitas & Veitas Engineers of Braintree, MA.

Plans are also being drawn up for a new bridge at Wetherbee Street. Although this bridge was not closed for any length of time, emergency repairs were necessary last summer to keep the existing bridge open. The Town's design consultant on this project is Vanasse Hangen Brustlin, Inc. of Boston.

We have also been working on installing a traffic light in West Acton Center. Because of conflicts regarding parking, land takings, and MDPW approval, the current plan is a two stage approach. The first stage is to install a temporary traffic light at the intersection of Route 111 and Central Street. We are now advertising for a consultant to design the temporary light. The second stage is a more comprehensive Urban Systems Project. These plans are now being completed by Storch Engineers of Boston.

Another project is the improvement of the intersection of Routes 2A and 27. Our consultant, Hoyle, Tanner & Associates of Burlington, MA, is revising the 25% plans and having them reviewed by the MDPW. The expected improvements involve widening for additional lanes and installation of a fully traffic actuated signal to increase the traffic carrying capacity of the intersection.

The Engineering Department is responsible for the survey, design, and construction stakeout of various projects undertaken by the Highway Department. This year we designed and supervised the construction of drainage improvements on Lilac Court and School Street, and at the Elm Street playground. Our plans for a major new drainage system on Newtown Road were denied by the Conservation Commission, so only a minor portion of work outside of the wetlands could be completed.

Projects undertaken this year for other departments included advertising for a consultant for the proposed North Acton Recreation Area, a project now under the jurisdiction of the Recreation Commission. Pine and Swallow Associates were selected to perform a feasibility study for the proposed swimming pond. This department provided the survey work to locate new monitoring wells, borings, and test pits in the area. The Engineering Department also began preliminary plans to redesign the Commuter Parking Lot to make more efficient use of the available space. This project is under the guidance of the Board of Selectmen.

The Department worked on several sidewalk projects during the year. We attempted to obtain easements from various abutters to the Charter Road Sidewalk, but have had no response. At the present time, little progress has been made on this project. The second sidewalk project now completed, was the design and construction of the portion of the School Street Sidewalk between the South Acton Fire Station and Piper Road.

Several special projects were undertaken by the Engineering Department this year. Traffic lights are being planned for the intersection at Route 62 and High Street. A consultant has been selected to design this project. The Engineering Department has also performed various traffic counts with the traffic counters/classifiers which we purchased last year, counts which are of particular value to the Planning Department and the Police Department. We have also continued the landfill monitoring well project. Sample rounds were completed in April and October, and the information will be added to the results of previous sampling rounds in order to track groundwater pollution trends. We assisted the County in re-setting several road bounds on School Street, bounds which were disturbed by the sidewalk construction project.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based upon current Planning Board Rules and Regulations. Highridge Way, Lisa Lane, Audubon Hill, Blackberry Hill, Meadowview, and Albertine Circle were reviewed in this manner. Four comprehensive permits, Barkers Pond Village, Great Hill Village, Castle Ridge, and North Acton Woods, were similarly reviewed. As part of Acorn Park, a subdivision which we reviewed last year, a traffic light will be installed by the developer at the intersection of Harris Street and Route 2A. The Engineering Department also did a substantial amount of work for the Planning Board, including work on common drive regulations, bond estimates, reviews of hammerhead lots and common drive special permits, as well as helping to select a Master Plan Consultant.

The Engineering Department handles the daily routine of inspecting street cuts related to the installation of utilities and driveways; responding to requests concerning drainage problems; reviewing site plans; preparing street acceptance documents; updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps; providing the general public with information; and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town departments, boards and committees, and look forward to further productive efforts in the coming year. Finally, I should note that the Engineering Department operated successfully this year, despite the absence of a Director of Public Works. At least on an interim basis the Engineering and Highway Departments have returned to their former status as independent departments.

David F. Abbt, P.L.S.
Engineering Administrator

HIGHWAY DEPARTMENT

The Highway Department installed sidewalks on School Street from South Fire Station to Piper Road with slope granite. The intersection of Hayward Road and Main Street

was redesigned. A new sidewalk and a new island were installed, the road was repaved and new road markings were painted. A concrete sidewalk was installed on Main Street in front of the Town Hall. Steps and walkways were installed from Town Hall to the Library. Electric lines, parking lots, granite walls, granite curbs and drainage were installed. A new septic system was installed, the parking lot was graded and hot topped. Construction signs were made and repaired over the winter.

TRANSFER STATION

The Transfer Station is transporting 11,500 tons of trash per year to NESWC.

SNOW

Snow fence was installed at the intersection of Main Street and Hayward Road to protect the shrubbery from the sidewalk tractor and another at Route 2 and Wetherbee Street. Sand barrels were cleaned and painted during the winter. Forty-five sand barrels were placed around Town. The first snow came on November 12, 1987. There were a total of 31 sandings and 10 plowable storms for a total of 62" of snow for the winter of 1987-1988. Salt and sand is available at the Department of Public Works (D.P.W.) Building, on Forest Road, for all the Town's people.

DRAINAGE

A subdrain was installed on Piper Road. A total 85' of 12" pipe was replaced on Alcott Street. New basins were installed on School Street, Newtown Road, Lilac Court, West Fire Station and Elm Street playground. During the year catchbasins were cleaned and approximately 20 basins were repaired. All roads were swept around Town.

Two bridges were repaired, one on Wetherbee Street and the Stow Street bridge to get the road open for the winter. This bridge had been closed because of no State funding.

EQUIPMENT

The Highway Department purchased two new sanders, a new 936 CAT loader, and a new air compressor. All were very much appreciated.

GUARDRAIL

New guardrails were installed at Hayward Road and Main Street and on High Street. Guardrails were replaced on Willow Street, Minot Ave., Main Street, Lawsbrook Road and School Street.

ROADS

All drainage structures were raised to meet new road grades, stones were dug out and roads were also crack filled. Approximately 4,500 tons of hot top was laid on the

following streets:

Nashoba Road	3,500
Wachusett Drive	1,400
Kelly Road	700
Francine Road	700
Prospect Street	3,500
Notre Dame Road	2,500
Old Surrey Drive	1,800
Revolutionary Road	2,100

The following streets were stone sealed, rocks were removed that protruded in the street, cracks were filled with crack sealer then leveled with hot top and sealed with asphalt:

Newtown Road	12,000
Hammond Street	3,600
Bullette Road	1,200
Fort Pond Road	1,800
Larch Road	600
Balsam Drive	600

I would like to thank my assistant, Dave Brown, and my secretary, Elaine Ciccone, for their help. Also my thanks to the men on the Highway Department for an excellent job done. I would also like to thank all other Departments for their cooperation and help throughout the year.

Richard Howe
Highway Superintendent

MUNICIPAL PROPERTIES

The Department of Municipal Properties discharges the following duties:

1. Maintenance, management, and construction of all Town Buildings, except those controlled by the School Department.
2. Maintenance and development of the Town Common, Parks, Playgrounds, Conservation Lands, and Town Forests.
3. Management of street trees as provided in M.G.L. Chapter 87, and management of Public Nuisances related to Shade Trees, as provided in M.G.L. Chapter 132.
4. Mosquito Control as provided for in M.G.L. Chapters 40 and 252.
5. Staff support to the Conservation Commission for groundwater protection, wetlands enforcement, land acquisition, and management of conservation areas.
6. Technical expertise as needed for site plan and subdivision reviews and inspections.
7. Oversight of Cemetery operations.
8. Administration of utility budget.

ROADSIDE VEGETATION MAINTENANCE

In 1988, all town roads were inspected for poison ivy growth, and approximately seven miles of roadside were sprayed to control this nuisance.

One hundred and thirty dead or dangerous street trees were removed, 109 street trees were safety pruned, and 14 street trees were planted. All intersections and sidewalks were inspected and cleared of obstructing brush as needed. Fifty-six tree stumps that presented traffic hazards were ground out below grade. Approximately 25 miles of road shoulders were mowed with the side arm mower to eliminate visibility problems.

The rate of tree removal in 1988 declined slightly compared to previous years, for various reasons. Virtually all roadside American Elms succumbed to Dutch Elm Disease in the 1960's, and have been removed. Most of the fully mature Sugar Maples succumbed to the assaults of road widening and deicing chemicals, and were removed in the 1970's. The Gypsy Moth infestation in the early 1980's left many weakened oaks, most of which have since died and been removed.

The principal reasons for the death of street trees in 1988 were Ash Decline and storm damage. Ash Decline is believed to be caused by a mycoplasma - like organism transmitted by a leaf hopper. This disease appears to attack mature ash trees that have been drought-stressed, a common condition for street trees. At present there is no control strategy for Ash Decline. On June 22, 1988 a vicious thunderstorm swept Acton. Over 70 street trees were destroyed outright or so severely damaged that they will have to be removed this winter.

The level of gypsy moth activity remained low in most of Massachusetts in 1988. There has been some gypsy moth population increase in Acton in the last 2 years, but not enough to create noticeable defoliation.

The Hemlock Adelgid and Dogwood Anthracnose, now serious problems in Connecticut, will probably become threats to home landscapes in Massachusetts in the future.

In 1988 Acton was recertified for the fourth consecutive year as a Tree City U.S.A. by the National Arbor Day Foundation, in recognition of our excellence in urban forestry efforts.

The Director reviewed and inspected all subdivision and commercial site plans for compliance with street tree and landscaping standards. As a result of the enforcement of these standards, all new roadsides were planted with trees and all new commercial sites were landscaped.

MOSQUITO CONTROL

The mosquito control program ran from late May until Labor Day. The entire town was fogged 3 times with malathion, each application requiring about 10 dry, calm nights to complete. All catchbasins and areas of stagnant

water were treated with the bacterial larvicide "Bactimos". Where possible, the seasonal crew cleaned drainage ditches and culverts of debris that created stagnant pools.

The U.L.V. fogger dispenses a cloud of malathion, at the rate of approximately 2 ounces per acre, in a swath 300 feet wide. This cloud can remain toxic to mosquitoes from 1 to 12 hours, depending upon weather conditions. This adulticiding technique is highly effective on a short term basis for controlling mosquitoes in subdivisions, but is less effective on isolated streets. Residents who wish to exclude their property from pesticide applications should contact this office by May 1 so that the exclusion areas can be mapped prior to program start-up.

LAND MANAGEMENT

The 25 acres of turf maintained by this department were mowed on a weekly basis during the growing season, were fertilized at least once, and some heavily used areas received a second application. This regimen of light fertilization, weekly mowing, and annual aeration is the absolute minimum required to maintain healthy athletic turf. As in previous years, we have gratefully accepted donations of manpower, supplies, and contracted services from athletic leagues and corporations to supplement the maintenance program for specific areas. The field located at the intersection of Routes 2A and 27 was completed in early spring, and used for both Little League and Youth Soccer.

Over 1200 acres of conservation land and town forests are managed by this Department under the direction of the Conservation Administrator, Tom Tidman. He is also responsible for wetlands protection enforcement. Over 620 man hours were spent by town employees working on the conservation lands. 235 hours were spent to develop the Acton Center Arboretum, and the balance was spent on the other conservation areas. Generally, management activities consist of controlling poison ivy, widening and maintaining trails and fire lanes, picking up litter, and brush hogging open areas to maintain a diverse wildlife habitat.

The Director and Administrator each lead numerous nature hikes and interpretive programs about the conservation areas for scout and other civic groups.

BUILDING MAINTENANCE

On November 13, 1988, the renovated Town Hall was officially dedicated, although town operations in the renovated building had resumed in early August. The project was substantially completed four months ahead of schedule, and under budget, with a final general contract price of \$ 1,806,256.00. The list of persons to whom credit is due for this successful project is very long, but it includes: Robert G. Neiley and Roger Panek of Robert G. Neiley Architects, Lee Raymond and Tom Kamila of Fairway Construction, David Abbt and Dennis Ring of the Engineering Department, Richard Howe and David Brown of the Highway Department, and Jerry McCarty of the Building Department. These long awaited renovations and additions

will provide the Town with truly outstanding municipal offices and meeting rooms for years. As project manager, I have taken great personal satisfaction from being able to participate in such a successful project.

The heating system in the Center Fire Station was revamped, and converted to a gas-fired system. The in-ground oil tank was removed, and the circa 1952 heating control valves replaced, resulting in a much more reliable and efficient heating system.

The original boiler at the Memorial Library was replaced with the more modern unit salvaged from the Town Hall. This replacement unit is much less complex to maintain, and some economy in fuel usage is expected. Asbestos pipe lagging was removed by licensed contractors as part of this operation, and the entire building was checked and approved by an industrial hygienist.

Asbestos pipe lagging was removed from the heating pipes at the "Minuteman Building" by a licensed contractor, and the building approved by an industrial hygienist.

The Highway Department, using funds provided by this Department, began work this fall repairing the drainage system behind the West Fire Station, installing drainage around the tennis courts and playground at Elm Street, and renovating the old office area at the public works facility.

Robert Abrahamson, of Architects Design Group II was hired in June; and began design of the 3500 s.f. expansion of the Memorial Library. The plan decided upon will provide two levels of book storage, expanded staff offices, handicapped toilets, and revamped circulation area within the existing building footprint. This \$600,000.00 project should accommodate the library's plans for the next 20 years. In November, Town Meeting voted to appropriate 25% funding for this project, contingent upon 75% state funding. A grant application will be submitted in January, with a response from the state expected in April 1989. A feasibility study was prepared by Roger T. Panek regarding the long range renovation and expansion possibilities at the West Acton Citizen's Library. This report is under review by the Trustees and other town staff, and work has begun on the priority repairs listed in that report.

All town buildings received minor repairs and paint, as funds allowed. Part of this work was done by Municipal Properties Department staff, with a significant portion done by the staff occupying the buildings.

In closing, I would like to acknowledge the support and cooperation this Department has received in 1988 from the taxpayers, volunteer boards, and town staff, and I would especially like to recognize department staff by name:

Andrea MacKenzie, Secretary
Tom Tidman, Conservation Administrator
Malcolm MacGregor, Jr., Crew Leader
Ian MacPherson, Groundskeeper
Dayle MacGillivray, Building Maintenance

David Walsh, Building Maintenance
Arnold Johnson, Building Maintenance
Tom Farrell, Building Maintenance
Scott Howe, Seasonal
Deniz Evin, Seasonal
Rob Brownson, Seasonal
Bob Cali, Seasonal
John Steinman, Seasonal

Dean A. Charter
Director of Municipal Properties

TOWN REPORT COMMITTEE

The 1988 Town Report is another chapter in Acton's story. Since 1736, the actions of the town have been recorded annually, although the manner of setting them down has moved from quill pens to computers. The brief history of the Town Hall, inside the front cover, shows that government by the people is basically unchanging -- often tedious, sometimes comic in its frustrations, always taken seriously and usually successful.

This committee has enjoyed contributing to Acton's recorded history by reading and editing the reports contained herein.

Our sincere thanks to all the contributors, and, particularly, to Christine Joyce for her hard work, good advice and endless patience.

Elizabeth S. Conant
Eleanor H. Harrison
Nancy D. Kingman, Chairman

CONSERVATION COMMISSION

1988 was an extremely active year for the Conservation Commission. The commitment to revitalize and upgrade existing trails throughout the six major conservation areas has continued to be a major concern. The Arboretum Committee, formerly the Land Management Committee, has guided an impressive development at the Arboretum. Several wildlife habitat enhancement projects were approved. Finally, the primary responsibility of the Conservation Commission is to administer and enforce the Wetlands Protection Act; 1988 was a year of unprecedented activity.

Over the past several years existing trails on conservation land had in many places become almost impassable. The Commission was well aware of the situation but with the very limited availability of Municipal Properties grounds crew, a creative solution was needed. Fortunately, in 1988 local Eagle Scouts became a contributing labor force for the Town, completing three major trail maintenance projects: an elevated board walk and trail maintenance project, designed and constructed by Adam Armstrong, at the Acton Center conservation area; bridge and trail improvements at Nagog Hill, designed and constructed by David Sussman; and a new footbridge to allow access to Wills Hole designed and built by Paul Medeiros. These three Eagle Scouts contributed a total of over 300 man-hours that resulted in finished

products of excellent quality. The Administrator has already received plans for our next Eagle Scout project which will begin in January of 1989.

The spring and summer of 1988 was busy with planning and development at the Acton Arboretum. The volunteer Acton Arboretum Committee spent a full work day in April planting shrubs along the drainage ditch near Taylor Road. These shrubs were selected for hardiness, beauty, low maintenance and value as wildlife food and cover. A large open area was seeded with grass, creating a manageable passive recreation field. Early in the spring the Commission had a 30' White Fir moved to the Arboretum which survived its first summer successfully. This tree was donated by the Concord Auto Auction, and moved free of charge by Greeno Landscaping. The most obvious addition to the Arboretum this year was a handicapped accessible footbridge, the construction of which was donated to the Town by Authentic Homes, a local contracting company. The bridge will become an integral trail connection point as the trail system is completed. The most recent projects underway at the Arboretum are the excavation and planting design for an old on-site foundation to be made into an herb garden, and the installation of a water main from Main Street to service the Arboretum.

The desire to enhance existing wildlife habitat in town has long been a goal of the Commission, and in 1988 several steps were taken. Most Acton residents have never seen a Bluebird; a species once common to New England. This year the Commission sponsored an Eagle Scout, Rob Bukowski, to construct twenty Bluebird houses and place them throughout the town's conservation lands. Next spring, Acton may get its first nesting pair of Bluebirds in nearly thirty years. Another similar project is to construct an Osprey nesting platform on the shore of Nagog Pond. The Osprey is a species of fish hawk whose numbers were greatly reduced by chemicals used in the 1950's and 1960's and now banned. The platform approved by the Commission, will be constructed by Municipal Properties staff this winter. A third wildlife enhancement project will involve the cutting of some areas in Spring Hill to encourage undergrowth beneficial to deer and many other species not found in mature forest areas.

The primary regulatory service of the Conservation Commission is to administer the Wetlands Protection Act. 1998 was very busy for the Commission, with 25 Requests for Determination, and 32 Notices of Intent filed. The total filing of 57 Wetlands Protection Act forms was the largest single-year total since the enactment of wetlands protection in the late 1970's. All indications for 1989 point towards another full agenda for the Commission.

In 1988 the Commission, restructured and updated the Acton Wetlands Protection Bylaw, which is now completed and will be submitted for review at the 1989 Town Meeting. This past year was also Brewster Conant's final year as a Conservation Commissioner. His knowledge and experience will certainly be missed. Janet Waldron also left this year. The Commission will regret the loss of her depth of

knowledge on the workings of state protection and her thoughtful approach to decision making.

The maintenance and development of Acton's more than 1300 acres of conservation land requires the creative planning and hard work of many dedicated individuals. 1988 proved to be a most successful year in terms of establishing the right combination of planners and implementers. A complete list of those to whom special thanks is appropriate would be very lengthy. However, some must be mentioned: Dean Charter and the members of the Municipal Properties staff, Brewster Conant, Sandy Bayne, Bev LaFoley and all members of the Arboretum Committee, Dr. Richard Howard, Dennis Ring, Dan Danke, the Acton Highway Department, and all other associated groups that supported us in 1988.

Carol Place, Chairperson
Ken Dow
Andrew Sheehan
Julie McCarthy
Robert Young
John Chalmers, Associate
Tom Tidman, Administrator

CEMETERY COMMISSION

Unless otherwise posted at the Town Hall, the Cemetery Commissioners meet the second Tuesday of each month. The Commission oversees the operation and care of the three Town-owned cemeteries: Woodlawn, est. 1738; Forest, est. 1750; and Mount Hope, est. 1848. We are also responsible for expenditures from the various cemetery trust funds. The equipment and grounds are maintained on a year-round basis, as is the Memorial Chapel at Woodlawn Cemetery. We construct all monument foundations, set all flush markers and plant all trees and shrubs. We assist in the selection and purchase of lots, assist undertakers at the time of interment, help visitors locate gravesites, and answer inquiries about rules and regulations. We also maintain the lot and interment records.

WOODLAWN MEMORIAL CHAPEL

The granite steps at the front entrance of the Chapel were realigned, pointed and caulked; the slate roof was repaired; a gutter at the rear of the building was rebuilt and installed and the exterior of the building was washed with high-pressure water. One funeral service and eight wedding ceremonies took place at the Chapel in 1988.

THE CEMETERIES

The forces of nature severely tested our maintenance crew this year. Though both Woodlawn and Mount Hope were fertilized, loamed and seeded where needed, the extreme heat and long dry spell greatly affected the turf, shrubs and trees. In addition to this, the storm of June 22 caused considerable damage. At Woodlawn, several large pines in the Revolutionary Section were seriously damaged when struck by lightning. Mount Hope Cemetery received the greatest

damage. A large oak in the newly cleared section and a big spruce in the front section were uprooted. A very large oak broke off at the base knocking over several monuments and damaging a maple, four shrubs and considerable turf. In addition, five other trees were heavily damaged and the whole cemetery was thickly littered with debris. Over two hundred man-hours were spent clearing up after the storm in Mount Hope alone. Acton Monument Co. reset the affected monuments. Further assistance was provided by the Highway Dept. equipment and operators, Dept. of Municipal Properties maintenance crew, and Matt's Tree Service.

In 1988, the oak trees in the cemeteries were root-fed with liquid fertilizer, thirteen cables were installed in trees, eight stumps were ground out, and shrubs were sprayed with dormant oil for "scale". With high-pressure water, we washed 1.100 monuments and 200 headstones. Over 200 flush markers were edged and leveled as needed, and 35 dozen potted geraniums, provided by Public Ceremonies and Celebrations, were placed on Veterans' graves.

We were pleased to assist the Town Clerk's office by supplying an area to prepare the voting machines and temporarily storing them between the March primaries and the April election, and to assist in moving the Town Offices from Nagog Park to the "new" Town Hall.

The Cemetery Crew Leader, David A. Lee, completed the "Management and Supervisory Skills for First Line Supervisors" course at Middlesex Community College. He and the two full-time maintenance men also attended pesticide applicator recertification training at the Suburban Experimental Station in Waltham, Ma.

The Superintendent, Stewart Kennedy, attended the New England Cemetery Association Management Seminar in Durham, N.H. and the Annual Meeting in Bretton Woods, N.H., where he was elected president of the association. He also attended the four Mass. Cemetery Association meetings and was elected first-vice president of that association. He and Commissioner Wesley Mowry attended a "Cemetery Preservation Conference" in Boston.

The Cemetery Commissioners met with the Selectmen and agreed to the use of the cemetery field on Concord Rd. as a soccer playing field for a period of 10 years, thus giving the Town time to acquire and prepare sufficient athletic fields. The Dept. of Municipal Properties will develop temporary off-road parking at the site. Work will also proceed with the continuation of the cemetery wall along Concord Rd. as well as the development of the area between this field and the office/garage building. The selectmen have approved the service building at Mt. Hope Cemetery.

In 1988, the sum of \$49,138.50 was paid to the Town Treasurer to be deposited as follows:

General Fund	\$21,841.00
Cemetery Land Fund	\$4,530.00
Perpetual Care Fund	\$22,767.50

We would like to take this opportunity to welcome Stephen A. Gray of Stow and Ronald A. Woods of Ayer to our

maintenance crew; to acknowledge the three-year reappointment of Commissioner Edward R. Bailey' and to congratulate former crew member Malcolm S. MacGregor, Jr. in his new position as crew leader for the Dept. of Municipal Properties.

Stewart Kennedy
Cemetery Superintendent

Wesley W. Mowry, Chairman
Charles F. Putnam
Edward R. Bailey
Cemetery Commissioners

FENCE VIEWER

The committee on fence viewing for the Town reports no activity in partition fences for the year 1988. The duties of the fence viewer are contained in Massachusetts General Laws, Chapter 49, Section 1-20, inclusive. This law pertains to the need for partition fences on property lines of adjoining improved parcels used for agricultural purposes (primarily the keeping of livestock).

Although this is now an archaic position, several general questions concerning fences are answered each year.

Landowners, when erecting fences should keep the following facts in mind:

1. Section 5.3.1 of the Town's Zoning Bylaw limits the height of walls and fences in yard setback areas to no more than eight feet.

2. Massachusetts General Law, Chapter 49, Section 21, determines when certain fences may be deemed a private nuisance and should be consulted when there is a question concerning a spite fence.

3. Section E39 of the Town Bylaws provides that when erecting a fence fronting on a public way the fence should not encroach within the public right-of-way without a written license from the Board of Selectmen. Limited assistance in determining the location of this right-of-way line is generally available from the Acton Engineering Department.

I can normally be reached during the day at 264-9628.

David F. Abbt
Fence Viewer

VETERAN'S GRAVES

The following are the names, dates of death, and location of interment of the ten United States Veterans interred in the Acton Cemeteries in 1988:

Francis P. Dolan	WWII U.S. Navy	March 6, 1988	Woodlawn
Eugene Davis	WWII U.S. Army	March 9, 1988	Woodlawn
Porter C. Smith-Peterson	WWII U.S. Army	April 5, 1988	Woodlawn
Nathan Alfred Roberts, Jr.	WWII U.S. Navy	May 24, 1988	Mt. Hope
Robert F. Bearce, Jr.	Vietnam U.S. Air Force	May 30, 1988	Mt. Hope
Donald F. Mitchell	WWII U.S. Army	June 3, 1988	Woodlawn
Robert F. Downey	Vietnam	June 21, 1988	Woodlawn
Gerald F. Portante, Sr.	U.S. Army	September 12, 1988	Woodlawn
Robert K. McCarthy	WWII U.S. Coast Guard	November 27, 1988	Woodlawn
James P. Edney	WWII	December 9, 1988	Woodlawn

Because of insufficient information at the time the 1987 list of veterans was reported, the following was not included in last year's report:

Theron A. Lowden	WWI U.S. Army	October 2, 1987	Woodlawn
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Veteran's flag standards and grave markers were placed on most of the above Veterans' graves. To receive a Veteran's grave marker, it is necessary for the next-of-kin to fill out an application, available from all funeral directors or from the Veteran's Agent, and to forward it to the U.S. Government.

Stewart Kennedy
Veteran's Grave Registration Officer

DOG OFFICER'S REPORT

Total number of calls	373
Number of dogs impounded	95
(for being unlicensed)	61
(other reasons)	34
Dogs sent to Lowell Humane Society	6
Unclaimed dogs placed with new homes	1
Dogs sent to Buddy Dog Humane Society	9
Number of dog bites referred to Pat Palmer	1
Citations issued	0

ELIZABETH WHITE FUND

A permanent fund was bequested to the Town of Acton by George R. White in memory of his mother, Elizabeth. The income from the fund is to be used only "in relieving the necessities of the deserving poor and unfortunate. It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation, in advance of claims as far as possible, in order that sensitive and deserving people may receive assistance, who might, because of publicity, refrain from making application for aid."

The Trustees signed requisitions to the Town Treasurer totalling \$10,750 for the entire year. Funds were given to forty-three households in need.

Cornelia Huber
Irene Krason
John Powers
Trustees

MEMORIAL LIBRARY

The library has joined the Minuteman network and begun barcoding the collection for addition to the on-line catalog data base. Despite this improved access to the collections of other Libraries, we still need to find ways to better use the space in our existing building. The 1987 Annual Town Meeting voted to fund a study of these needs and provide plans for making the existing restrooms accessible to the handicapped.

With help from Dean Charter of Municipal Properties, we reviewed proposals from several architects and selected a plan that includes the enclosure of the existing patio area with two stories for offices and bookstacks. Funding of up to 75% of the construction cost is being sought from the state with the required commitment of 25% having been voted at the Special Town Meeting in November. We have put off

the installation of the new carpeting, pending approval of these renovations, but the asbestos removal from the cellar has been completed, as well as new steps leading to the Town Hall parking lot.

Despite the obstacles of Town Hall construction more people have been finding their way to the library. Both traffic counts and circulation figures have increased slightly.

CIRCULATION STATISTICS FOR THE YEAR 1987

Fiction	41,160
Non-Fiction	47,987
Juvenile	63,518
Teens	4,528
Videos	5,124
Records	3,121
Com. Disc	1,731
Cassettes	4,850
Prints	52
Music CDs	721
Equipment	47
TOTAL CIRCULATION	172,839

We could not cope with this level of patron services without the Volunteers from the Friends of the Acton Libraries. In this, their 20th year, the Volunteers have worked 2600 hours in support of the professional staff.

Money from the Friends has been used to buy passes for the New England Aquarium, the DeCordova, and the Museum of Science. A second Museum of Science card, as well as passes for the Museum of Fine Arts, the New England Wildflower Society, and the Children's Museum have been funded by Digital, the Acton Woman's Club, the Acton Garden Club, and the Acton/Boxborough Newcomers Club.

Other major gifts this year include the funding of an OPTELEC low-vision reading device by the Lion's Club, the Millipore Foundation, and the Acton Woman's Club. This tool uses a video camera and monitor to greatly enlarge images of printed material for vision-impaired patrons.

In this era of proposition 2 1/2 it is sometimes a struggle to maintain services with a limited budget. In an effort to increase the income to the Town, the Trustees voted to increase the overdue fines from 5 to 10 cents per day. In the meantime, we continue to fill the gaps in our budget with money from trust funds, bequests and contributions.

This year, income was used from the following trust funds: the Kitty Kinsley fund for a collection of PBS videotapes, the Minnie Davis fund to buy paperback books for the Acton Community Supper, the Conant fund for access to the DIALOG Information Services, and the Taintor fund for a survey of Library patrons.

The Mark Clapp fund was used to purchase books for the Children's Library. This, and other recent additions to the

children's collection, plus a variety of programs account for the increased circulation and traffic in that area. In one program we introduced 240 kindergarten students to the Library. Of these, 80 who applied for their first Library card had their picture taken for display in the Library. The summer reading program served 450 with various events and twice this year we taught classes of junior high school students how to use reference materials.

Joining us this year are two new Trustees. Susan Fingerman was elected to fill out the term vacated by Louise Malcolm, and Henry Hogan was asked to replace Marion Sargent. We look forward to working with them in the coming year as the Library plans its centennial celebration for 1990.

Vin Parella, President
Ann Chang, Vice President
Brewster Conant
Susan Fingerman
Joe Grandine
Henry Hogan
Ray Shamel
Adrian Waalther

CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

The preservation of The Citizen's Library of West Acton as a historical building and unique service institution for the Town of Acton has continued to be a challenge for the Trustees, Auxiliary and faithful volunteers.

Roger Taylor Panek, Architects prepared a feasibility study for improvements which provided guidelines for determining future priorities for planning maintenance, renovations and possible expanded use of the building for Library space. Structural work was performed to insure adequate support to the Library floors.

Review and update of our Book Selection Policy was accomplished. Eastern Regional Library System Bookmobile provided 1,825 books to our circulation, 352 volumes were purchased and 456 volumes donated to the Library. The volunteer book delivery service circulated 584 books and magazines to patrons outside of the Library. A successful May 7 Auxiliary Fair raised over \$1,000 as financial support to Citizens' Library.

Volunteer hours totalling 554 and continuing support of our Auxiliary and faithful patronage provide a large ratio of service for cost to The Town of Acton.

Collection: 9833

Circulation 18,230

Library Hours: Monday 7 PM--9PM
Tuesday thru Friday 10 AM--5PM

Frances Bissell
Edward F. Clary
Dianne Wehr
Board of Trustees

ACTON HISTORICAL COMMISSION

The Acton Historical Commission has continued its research for the Massachusetts State Survey of the history of Acton's buildings constructed prior to 1900. Interviews have been conducted, photographs taken, maps drawn, and forms completed.

Two public hearings were held on applications for demolition permits under Section 3.2 of Chapter N of the Town's By-Laws dealing with the Demolition of Historically or Architecturally Significant Buildings. The first applied to a house at 40 Davis Road, known as the Lt. Ebenezer Davis house, c1750. The second hearing was held on the application for demolition of a barn (c1920) located at 496 Main Street.

During monthly meetings, considerable time was spent reviewing sub-division plans, answering questions by individuals and groups regarding buildings, properties, people, and events in Acton's history. Inquiries have come from local as well as national sources.

An historic map of Acton Common ("A Plan of the Common in Acton Survey and Plotted...June the 20th, 1851 by Cyrus Hubbard") was removed from the Town Archives and taken to the Northeast Document Conservation Center in Andover to be cleaned and preserved. It was later framed and presented to the Town during the dedication of the Town Hall where it is on display in the first floor corridor.

The Commission is indebted to Elizabeth Conant for her contributions to our activities during the past six years. We also wish to thank Barbara Nylander and Nancy Gilberti for their work while members.

Future plans for the AHC include completing the survey of Acton's historically and architecturally significant buildings. We hope to implement historic districts in South Acton and West Acton Centers. Acton is fortunate in having several significant buildings on its cultural resource list. We must strive to protect and preserve them.

Anita Dodson, Chairman
Lawrence Story, Clerk
Richard Boast
William Klauer
Virginia Milbery
Ann Forbes, Associate

PLANNING COUNCIL

The Planning Council has been appointed to develop a long range master plan for Acton. In September, Town Meeting appropriated the remaining \$75,000.00 needed to fund the completion of such master plan. Adding previous Town Meeting appropriations, this amounts to a total appropriation of \$134,600.00. The town retained IEP, Inc., an experienced planning consultant firm, to assist the Planning Council in that task.

A master plan generally consists of three distinct phases: one for data collection and analysis, one for community participation and goal setting, and a third phase actually formulating the plan with recommendations for action, policies, bylaws, and regulations. With the year of 1988 ending, this effort is now well under way. Whereas every citizen of the Town of Acton is encouraged to participate and give his/her input into the planning process, the month of May, 1989 is scheduled to be the big month for community participation and goal setting. Four public meetings have been scheduled in 1989 for this purpose:

1. A town-wide kick-off meeting on May 3rd.
2. A South Acton Meeting on May 10th.
3. A meeting for North/East Acton and Acton Center, May 17th.
4. A West Acton meeting on May 24th.

All meetings will be held at 7:30 p.m. at the Town Hall Meeting Room.

The Planning Council looks forward to a large turnout and to the valuable and essential citizens input at those meetings. In the meantime, the Planning Council can be contacted through the Office of the Planning Board at 264-9636, Town Hall.

Pamela Bartlett
 Armand Dufresne
 Anne Fanton
 Ann Lary
 Greg Niemyski
 Leonard Phillips
 Deborah Warshafsky

GOODNOW FUND

The provisions of this fund call for a perpetual care payment from the annual interest earned by the \$3,000 principal. The balance of the annual interest must go to the Acton Congregational Church towards the ministers' salary.

Investment	
Middlesex Savings Bank	\$3,000.00

Receipts and Disbursements	
Interest Received	\$296.35

Town of Acton for perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$20.00
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Treasurer of Acton Congregational Church	<u>\$276.35</u>
	\$296.35

Nancy A. Gilberti, Treasurer
 Virginia Gates
 Mabel Grekula

PRISON ADVISORY COMMITTEE

The Prison Advisory Committee meets quarterly with the Town of Concord Prison Committee and the Superintendents of the Middlesex Correctional Institution (M.C.I.), Concord and the Northeastern Correctional Center (N.C.C.). Often we have an opportunity to meet with other officers of these institutions.

Members meet to keep open the lines of communication between the representatives of the State Department of Corrections and the Town. At these meetings, information is exchanged and town and institution problems are discussed in order to keep up to date with mutual concerns.

Jean Schoch, Chairwoman
 Ralph Abbott
 John Georgio

ANIMAL INSPECTOR

1988 was a busy year locating people in town who own farm animals. One complaint about farm animals was reported to the animal inspector and was promptly investigated.

Twenty-two dog bites were reported this year, of which five were from people bitten by their own dogs. Also, one person reported that he had been bitten by an unknown cat.

All twenty-two dogs were quarantined for ten days, as required by law, and all were found to be free of any contagious diseases.

Patrick Palmer
 Animal Inspector

BUILDING DEPARTMENT

The Building Department has seen many changes in personnel over the past years with the exception of their secretary. Norine Christian has completed over 18 years of service to the Town. She has worked for three Building Commissioners and countless Building Inspectors. She has made my job much easier.

Jerry McCarty has proved to be an invaluable member of the Building Department. His knowledge and experience are helpful to both builders and the general public. If he cannot answer their questions, he knows who to turn to or where to go for information.

The Building Department has been tackling the problem of illegal signs. There are more than 550 signs in Acton of which 250 were unlicensed. After countless letters, approximately 70 signs were removed and 170 existing signs were licensed. We still have about 15 signs which we are pursuing.

Affordable housing, which appeared to be a thing of the past, has become a reality. Comprehensive permits allow more homes to be built on land which, under current zoning, would be impossible. Several comprehensive permits have been granted by the Board of Appeals where a percentage of the homes will have an average cost of \$75,000.

In comparing 1988 data to that of previous years many local building trends appear to concur with national building trends. The overall number of permits has increased from 495 permits issued in 1987 to 561 permits issued in 1988, but the estimated cost value of the work has lowered by 12%. (\$21,780,000 in 1987 as opposed to \$19,490,000 in 1988).

This drop is reflected in a decline of single family dwellings (32 permits issued in 1988 compared to 59 issued in 1987), and new commercial buildings (four permits issued in 1988 compared to seven issued in 1987).

A dramatic increase in permits issued and the associated dollar value was seen in the condominium market. It went from one permit issued in 1987 to 32 permits issued in 1988 with a cost value increase of \$1,830,000.

Respectfully Submitted,
Garry A. Rhodes
Building Commissioner

PLANNING BOARD

In June 1988, the Planning Board exercised its legal mission and authority through the review and approval or disapproval of land development plans. The Planning Board also acted favorably on one Definitive Subdivision Plan and disapproved one other. Six Special Permits for Hammerhead Lots and Common Driveways were issued and 49 Approval Not Required Plans were endorsed, one was denied.

A number of changes to the Zoning Bylaw were developed and recommended to Town Meeting in April. The majority of the recommended changes were adopted, such as the establishment of Floor Area Ratio, the provision for Daycare Centers, and the exclusion of Business and Professional Offices from the Industrial Districts.

The Board extends gratitude and appreciation to all town boards, committees and staff and particularly to the Planning Department staff for their cooperation and assistance in the plan review and the administration of the Board's tasks. It also wishes to send thanks for their services to members Pamela Harting-Barrat, Marshall Dennis, and David Peters, who resigned from the Board during 1988 and to Peter Lowitt, Assistant Planner, who left in June. Welcome to Roland Bartl, Town Planner; Timothy Smith and Mark Wert, Assistant Planners.

The Board has held 25 public meetings and hearings during the year. Meetings are scheduled regularly throughout the year and are posted at Town Hall. Hearings on development applications and proposed zoning changes are also advertised in the newspaper. As always, citizen's participation and involvement are welcomed and encouraged. Any citizen of Acton who wishes to join the Planning Board should contact the Board, the Volunteer Coordinating Committee or the Office of the Board of Selectmen. The Board can be contacted during regular business hours at 264-9636.

Marshall Dennis, Chairman
John Barry
Pamela Harting-Barrat
Mary Giorgio
Robert Block
Quentin Braithwaite, Associate
Gregory Niemyski, Associate

BOARD OF APPEALS

The number of hearings appears to be increasing. Fifty-six hearings were scheduled in 1988, seven more than in 1987. One possible explanation for this increase is the number of illegal signs coming before the board, which require variances. The board also heard two comprehensive permits to construct subsidized housing this year.

Petitions	Granted	Denied	Withdrawn	Pending	Total
Review	0	1	0	0	1
Special Permit	8	2	1	0	11
Flood Plain	3	0	0	0	3
Variance	29	4	5	0	38
Earth Removal	1	0	0	0	1
Comprehensive Permit	2	0	0	0	2
Totals	43	7	6	0	56

Marilyn Peterson
Matt Mleziva
Malcom Burdine

ACTON-BOXBOROUGH ARTS COUNCIL

Our regional arts council receives grant monies through the Massachusetts Arts Lottery Council. These grants provide enrichment and enjoyment from the arts for residents of all ages.

Grants totaling \$9,793. were awarded this year as follows:

*R.J. Grey Jr. High School, "Musical History of Black America by Semenya McCord:	\$250.
*Acton Community Chorus, general support, and support of a public concert:	\$1150.
*Iron Works Farm in Acton, Inc., printing of pamphlet on Architectural History	\$500.
*Suburban Manor Activities Department, storyteller and singer Cynthia Day:	\$400.
*Acton Arts League, Inc., annual juried art show:	\$500.
*Symphony Pro Musica, exchange "Messiah" sing:	\$400.
*Indian Hill Arts, Inc., performance of La Boheme:	\$600.
*Indian Hill Arts, Inc., general operating support:	\$600.
*Acton Council on Aging, concert by Musica Sacra for Senior Citizens holiday dinner:	\$532.
*Acton Council on Aging, Senior Citizen watercolor course--Bill Bright:	\$576.
*R.J. Grey Jr. High School, Troubadour performance, a collaboration of poetry, music, and song designed for creative writing:	\$350.
*Alyssa O'Mara and Paul A. Davis, videotape on Boxborough's History:	\$300.
*Acton-Boxborough Schools' Arts Resource Team, storyteller--Tom McCabe for Acton-Boxborough elementary schools:	\$400.
*Blanchard Memorial School, Bartholomew's Fair-Young Audience's Program:	\$135.
*Acton-Boxborough Community Education, two performances of "A Christmas Carol" by the Nebraska Theatre Caravan:	\$1300.
*Storytellers Collective of Boston, "Three Apple Storytelling Festival":	\$200.
*Merrimack Lyric Opera Company, support towards two operatic performances -- <i>Amahl and the Night Visitors</i> and <i>La Traviata</i> :	\$800.
*R.J. Grey Junior High -- Art Department, visiting ceramic artist -- Kate Blacklock:	\$300.
*Acton-Boxborough Jamboree, Inc., New England Brass Quartet--public concert:	\$500.

*Gates School, Mary Jane Merrill, Grades 1 and 2 (128 students), Drama--"Come Back Amelia Bedelia":	\$320.00
*Gates School, Mary Jane Merrill, Grade 5 (75 students), Drama--"Secret Garden":	\$187.50
*Gates School, Mary Jane Merrill, Grade 4 (75 students), Instrumental Music Program--"Mashine Music":	\$187.50
*McCarthy -Towne, Elizabeth Carley, Grades 4,5,6 (157 students), Act Tunes--"The Phantom Tollbooth":	\$628.00

Acton Members

Valerie Spotkill, Chairman
Rosalie De Quattro
Lisa Harsip, Secretary
Rose Meslener
Penny Piuts, Pass Program
Nancy Rembert
Sharon Santillo

Boxborough Members

Ellie D'Entremont, Historian
Charles Garabedin
Carol Goodyear, Treasurer
Margaret Ong Tsao
Holly Rose
Elizabeth West, Publicity
Lois Wisman

INVESTMENT ADVISORY COMMITTEE

The Investment Advisory Committee of the Town of Acton was established in May of 1980 as a result of an act of the Massachusetts legislature which permitted the municipalities of the Commonwealth to have broader powers for the investment of their trust funds, and also allowed them to establish common trust funds. The town of Acton is reported to have been the second municipality in the state to have taken advantage of this change in the law. A common trust fund was established with approximately \$1,000,000 of town trust funds, mostly cemetery and library funds, and placed in custody of the Bank of Boston and managed by Franklin Management Corporation with all purchases and sales of securities being made in consultation with the Town Treasurer and the Investment Advisory Committee. Initially the funds were invested in U. S. A. Treasury and Government Agency bonds and notes with maturities spread over a five-year period. This was at a time of rising inflation and high interest rates so that the income received was about double what had been received previously. Most of the bonds that were acquired were purchased at a discount from their par value, and as they matured capital gains were realized, part of which were invested in common stocks in order to provide balance for the funds and a good prospect of growth in value and in the income to be received in future years. With the rise in the stock market, particularly in 1987, sales of some stocks were made and capital gains realized. The record of net capital gains realized up to the end of last fiscal year shows gains of \$91,963.37 from sales and maturities of bonds and \$47,902.94 from sales of stocks for a total of \$139,866.31. In addition unrealized gains in the portfolio as of June 30, 1988 amounted to \$114,099. A record of the gains realized since the fund was started is shown in the following table:

The Pass Program (Performing Arts Student Series) offered to public and private school students provides opportunities to enjoy performances of dance, music, and theatre. The Pass Program reimburses the cost of tickets (up to \$5.00) to events listed in a roster provided by the Massachusetts Arts Lottery Council. This year we awarded \$1,663 as follows:

*Gates School, Mary Jane Merrill, Grade 3 (63 students), Drama--"Charlotte's Web":	\$157.50
*Gates School, Mary Jane Merrill, Grade 6 (73 students), Drama--"Freedom Train":	\$182.50

<u>YEAR</u>	<u>NET GAIN FROM SALES AND MATURITIES OF BONDS</u>	<u>NET GAINS FROM SALES OF STOCKS</u>	<u>TOTAL REALIZED GAINS</u>
7/1/81-6/30/82	\$406.25	----	\$406.25
7/1/82-6/30/83	2,687.50	----	2,687.50
7/1/83-6/30/84	3,062.50	\$2,308.23	5,370.73
7/1/84-6/30/85	8,088.38	3,923.25	12,011.63
7/1/85-6/30/86	2,187.50	6,373.45	8,560.95
7/1/86-6/30/87	36,218.74	29,385.21	65,603.95
7/1/87-6/30/88	39,312.50	5,912.80	45,225.30
TOTAL NET GAINS	\$91,963.37	\$47,902.94	\$139,866.31

A report of Acton's Common Trust Fund as of the end of the fiscal year is presented in the table that follows. The par amount of bonds and notes in the fund amounted to \$1,450,000 so that if held to maturity \$84,187.49 of capital gains would be realized rather than the figure of \$53,264.74 shown which is the gain that would have been realized if they were all sold at the end of the fiscal year. The bonds

and notes have an average maturity of three years and two months which compares with an average maturity of two years and five months for the bond holdings at the end of the previous fiscal year. The fund is currently producing dividends and interest income of \$127,707 per year, an amount equal to 7.72% of its cost and to 7.22% of its June 30th market value.

TOWN OF ACTON COMMON TRUST FUND

	<u>TOTAL COST</u>	<u>MARKET VALUE JUNE 30, 1988</u>		<u>UNREALIZED GAIN</u>	<u>ANNUAL INCOME</u>
BONDS AND NOTES	\$1,369,254	\$1,422,519	80.4%	\$ 53,265	\$111,583
COMMON STOCKS	144,160	204,994	11.6%	60,834	7,214
CASH EQUIVALENT	141,433	141,433	8.0%	-----	8,910
TOTAL	\$1,654,847	\$1,768,946	100.0%	\$114,099	\$127,707

Brewster Conant
Howel T. Evans
James L. Greenbaum
Allan D. Gulliver
Charles F. Putnam, Chairman
W. Roy Wetherby, Director of Finance

HOUSING AUTHORITY

During 1988 the Acton Housing Authority was instrumental in the Town's recognition by the Executive Office of Communities and Development's Massachusetts Housing Partnership Agency, as one of five communities in the Commonwealth who were leaders in providing affordable housing. The Authority's staff received individual recognition for their contributions in improving the State's housing production, their development of support programs for single parents living in Public Housing, and for their assistance in offering to temporarily provide housing to the elderly of the Amesbury Housing Authority.

The Authority's Five Year Plan continued to become a

reality as the Authority was awarded \$2.1 million for the acquisition of twenty-four units of housing for elderly and families. A planning Grant was also awarded for the completion of a site selection for an additional twelve units of family housing.

While 1988 has been a year for recognition on the state level the Authority continued to provide affordable housing for 275 local households. This year's success is due to the partnership developed between the Authority, the Selectmen, the Town Manager, the Town Boards/Staff and the Community at large in meeting the housing challenges of our community.

Naomi McManus
Executive Director

ACTON CONSERVATION TRUST

The Acton Conservation Trust is a private, non-profit group devoted to the preservation of Acton's natural resources for the enjoyment and benefit of the general public. The Trust was organized in 1962 under a state charter which permits it to acquire land for conservation purposes, and to engage in education programs concerned with conservation in Acton.

The most visible activity of ACT is the Recycle Center at the Transfer Station. Items recycled at present are newspapers, clear glass bottles and jars and clothing. Proceeds from the operation of the Center are used to support a Grants Program for local conversation projects proposed by organizations, groups, or individuals. In recent years, these funds have made possible:

- *High School Biology Programs
- *Books for town and high school libraries
- *Support of an ABRHS student volunteer's participation in the Student Conversation Association's National Park Service program in 1987 and 1988.
- *A major contribution toward the funding for the layout and construction of the new Recycle Center at the Transfer Station.

In addition we have representatives on the town's Task Force which is concerned with land currently used for agricultural purposes under Chapter 61/61A. We hope that such coordinated efforts will enable Acton to find ways to preserve its remaining open space.

For further information, please contact the Acton Conservation Trust at:

P.O. Box 658
Acton, MA 01720

James Barnes
Sandy Bayne
John Folsom
Nancy Kingman
Richmond Miller
Jean Schoch
Lawrence Wiederholt
Francis Zaborowski
Trustees

PUBLIC CEREMONIES AND CELEBRATIONS COMMITTEE

Patriot's Day was celebrated as usual at day-break at the Davis Homestead on Hayward Road. The Acton Minutemen and Troop 1 BSA led the celebration. Several hundred citizens and 1,200 Boy Scouts, from the Isaac Davis Camporee on Wetherbee Street, followed the trail to Concord. A downpour in Concord dampened more than spirits and everyone went back to Acton soaked. The Town honored Sal Carmosino with the Continental Flag for his many contributions to the Acton Minutemen, and to Acton, over the past twenty years.

We were favored with excellent weather for the Memorial Day observance. All the Veteran's Graves were decorated with flags and geraniums provided by the town. The parade passed through Mt. Hope Cemetery and concluded at Edwards Square, West Acton. Our Marshall was Phillip Harris, Vietnam War Veteran. He organized the committee to acquire the Memorial Bench located on the Common in Acton Center, which honors WWII, Korean, and Vietnam Veterans. Previous Marshals Tom Rogers and Wilson Bursaw were also on that Committee.

Some years ago, prior to the Bicentennial, the Minutemen organized, and the Town supported, the observation of Crown Resistance Day late in September. This commemorates the secret town meeting in early October 1774 when the citizens voted to resist the actions of England. At one time as many as thirty Minutemen Companies from all over the Northeast came to march and perform Colonial music and military drills. Interest in this observance has waned significantly in the last ten years. We plan to hold it again in 1989, if interest warrants.

Individual citizens of Acton continue to perform a very important community service by speaking to local schools and other organizations about their history and American patriotism. We need to encourage our youth and adults to continue to support public celebrations of historic and patriotic events locally as well as nationally.

Again we wish to thank the staff of the Town and Cemetery Department for their excellent maintenance of the Town properties where our monuments are located and our observances take place.

Richmond P. Miller

RECREATION COMMISSION

The Recreation Commission was reformed to seek out the feasibility of developing land, which is owned by the Town of Acton, into a recreation area.

A questionnaire was written and distributed at Town Meeting in April. The results were very encouraging, pointing to the fact that some kind of outdoor swimming facility was needed.

The Commission put out a Request for Proposal (RFP) and hired the consulting firm of Pine & Swallow to determine whether or not there would be enough water on the parcel to provided for a swimming pond. The work on this project is in the process of being completed.

The Commission welcomes anyone who is interested in becoming a member and looks forward to any constructive input by citizens in the Town of Acton.

Bruce Stamski
Deborah Warshafsky
Chuck Stires
Jonathan Kelley

COUNCIL ON AGING

The Council On Aging (COA) provides direct services, education, programming, and information and referral to older citizens and adult children. Primary responsibility for activities is assumed by two full and three part-time staff supported by the Council board. The board is composed of nine members and currently two advisory members also. Monthly board meetings are held in the COA office/resource center in the Acton Congregational Church.

Direct services include home delivered meals, filing for federal/state fuel assistance, intervention and advocacy for individuals involved with social agencies, a friendly visitor program, quarterly distribution of federal surplus commodity food, and this year, twelve daytime bus trips. The COA also makes reassurance phone calls, offers tax assistance, schedules home visits, and direct mails a newsletter.

Most programs held at the West Acton Baptist Church are without charge to all participants. Classes offered were line dancing, handcrafts, quilting, exercise (twice a week), sketching, watercolors, bridge, and a newly formed bowling group. Monthly movies were shown; ten speakers with topics of interest gave presentations. There is an ongoing walking program with staff from Community Education. Transportation to the site and for other daily needs is provided by the COA and Road Runner vans. This door-to-door service is available to elders age sixty and over and to handicapped adults of the Town.

The state Executive Office of Elder Affairs continues to update staff and a board volunteer with current medical insurance information via its SHINE Program, serving health information needs for elderly. EOEa also provides funding for a COA program coordinator and a friendly visitor coordinator in agreement with five additional surrounding towns. The COA has also received two grants from the Acton-Boxborough Arts Lottery Council.

The COA has many friends and volunteers in the community without whom services and group social occasions for our elder folks would not be possible. We thank the Acton Rotary Club for their annual chicken barbecue; Barnaby's Restaurant for Thanksgiving dinners, the Confirmation Classes of St. Elizabeth's for their dinner, and the many scouts for helping the homebound and their donations of holiday food and favors, and Explorer Post 7 and Civil Defense volunteers for many hours of snow shoveling and furniture moving. We also thank our very faithful Wheel-A-Meal drivers, the FISH drivers, and the ongoing support of the Friends of the Acton Council on Aging, Inc.

During the year the COA offered assistance to the over 1,900 elders of Acton. The Board and staff also continued to work with a private developer and other Town departments and boards in anticipation of securing a senior center building in 1989.

There is a need for volunteers who wish one-on-one contact with elders or who wish to work with groups at the center. If you can help, call the COA office, 264-9643.

Stanton J. Collins, Jr., Chairman
Rosalie Berry
Dorothy Chautin
Doris Hodge
Irvin Parsons
Marianne Maguire
Ruth Rice
Evelyn Roesler
Alfred Steinhauer
John Glaser, Associate
Anne Monahan, Associate

THE LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (LRTA) is one of fourteen regional authorities established within the Commonwealth in 1974 to continue and improve local transit services. Working with the Acton Council on Aging and the Transportation Advisory Committee, the LRTA forms the basis of three local transportation services: the Road Runner Van, the Council on Aging Van and Amtrak Commuter Rail Service.

Service to town residents aged 60 years and older, or those who are handicapped is provided by two van services operating five days a week. The Road Runner and the COA Van provide curb-to-curb, pick-up service in Acton and surrounding towns on an advanced (24-hour) reservation basis. Both vans can accommodate ambulatory, as well as wheelchair-bound patrons.

The vans may be used for a variety of purposes including shopping, medical appointments, visits to the CES Day Care Center, Senior Center activities, recreation, or visiting friends and relatives. The nominal fare schedule is 40 cents per one-way trip within Acton, 80 cents for trips to Concord or Maynard, and 10 cents to the Senior Center at the Acton Baptist Church. Road Runner service may be arranged by calling 263-4691 while COA Van information is available at 264-9651.

For several years, the Road Runner was the sole means of transportation available through the Council on Aging. With riders continuing to increase, to over 9,200 single passenger trips in Fiscal Year 1985, it became apparent that additional facilities would be required to maintain adequate service. Thus, in February of 1987, service was expanded by initiation of the COA Van. This new service resulted from the combined efforts of the LRTA, which supplied the van, the Council on Aging, which provides the management of the service, and financial subsidy by the Town. This cooperative effort has resulted in operating costs lower than those of the Road Runner. With the

availability of this second van, ridership on the combined services rose to almost 14,000 in 1988. During the past year, the Road Runner has provided over 5,200 trips, while the COA Van was used for 8,165 elderly trips and 611 handicap transports.

Amtrak Commuter Rail Service offers 16 round-trips per weekday to Boston starting at 6:26 AM, 8 to Fitchburg, with three continuing on to Gardner. Saturday and Sunday schedules are more limited. Schedules can be obtained at the Acton Memorial Library or by calling 1-800-392-6099. Service to Boston terminates at North Station with an MBTA rapid transit station directly across the street. The Fitchburg run ends at Depot Square (at the junction of Rts. 2A and 12) where Montachusets Regional Transit Authority (MART) local buses connect. MART information may be obtained by calling 1-345-7711. Trains depart from the South Acton Commuter Parking Lot located on Central Street just off Main Street.

Don Herskovitz
Transportation Advisory Committee

TRANSPORTATION ADVISORY COMMITTEE

The Transportation Advisory Committee (TAC) works with the Town Planner, the Planning Board, and the Planning Council, providing information and advice on traffic- and transportation-related issues, including road and intersection improvements, sidewalk construction, traffic signals, and public transportation.

Reporting to the Board of Selectmen, TAC reviews subdivision and other construction proposals for their effects on traffic circulation, vehicle and pedestrian access, and traffic safety.

TAC also monitors regional transportation activities that may affect the town, such as the commuter-rail network, bicycle paths, and other public and alternative transportation modes. Acton's representative to the Lowell Regional Transportation Authority (LRTA) is an associate member of TAC.

Among the projects reviewed by TAC in 1988 are the Acorn Park and Somerville Lumber commercial developments, the Meadow View and North Acton Woods housing proposals, and the Post Office relocation. The Committee assisted in the selection of a consulting firm to design the proposed traffic lights at the intersection of High Street and Rte. 62.

TAC members are appointed to three-year terms by the Board of Selectmen. Persons who would like to serve on the Committee should notify the Volunteer Coordinating Committee. At this writing, there is one vacancy.

Albert McAdoo, Chairman
Martin Graetz
Daniel Joyce
Joseph Tardo
Donald Herskovitz, Associate
(LRTA representative)

VOLUNTEER COORDINATING COMMITTEE

The Volunteer Coordinating Committee (VCC) has continued to facilitate citizen participation in town government by matching volunteers with appropriate town committees. The VCC interviews potential committee members and recommends candidates for appointment to one of 30 boards and committees. This year the VCC interviewed over 60 candidates resulting in 49 appointments by the Board of Selectmen, Town Manager, and Moderator.

A major accomplishment this year was the development of a computer printout of all volunteers serving on town committees and their length of service. This allows the town to keep better records on volunteers and to acknowledge their generous time commitment annually at Town Meeting.

The VCC also developed information and application forms which are available at Town meeting, Town Hall, and the Library. Citizens who wish to serve on a town committee can use these to apply for the position. In addition, every town committee was provided with a folder which included a handbook for volunteers, copies of the open meeting and other state laws, and other materials to help them carry out the official operations of Town Government.

The VCC has also sought to keep up-to-date job descriptions for each committee and board. Several town committees were eliminated this year, including the Groundwater Protection, Power Outages, Permanent Building and Land, and Computer Advisory Committees.

The VCC lost five-year-member Vanetta Hunter in June when she retired to other pursuits. A hard worker and founding member of the Committee, she has been missed greatly.

Citizen participation in town committees is very high in Acton, and the quality of the expertise available to us through volunteers is excellent. We want to take this opportunity to thank all of the people who have applied for positions and given hours of their time to help the Town. Acton is a better place as a result of their generosity.

Stanton Collins, Chairman
Jay Hogan
Carolyn Gray
Joyce Foley
Pattie Sanford
Peggy Snook

PROTECTION OF PERSONS AND PROPERTY

ACTON POLICE DEPARTMENT

MEMBERS OF THE ACTON POLICE DEPARTMENT

CHIEF OF POLICE

George W. Robinson

LIEUTENANTS

John T. McNiff

Francis Widmayer

SERGEANTS

Robert Rhodes
Thomas Rogers

Robert Parisi
James McPadden

PATROLMEN

William Hayes
Bernard Harrison
Pablo Hernandez
Ronald Johnson
Paul Cogan
Brian Goodman
Robert Cowan
Christopher Browne
James Cooney
Michael Coughlin

Bruce Nadeau
Albert Crowley
Raymond LaRoche
Raymond Grey
Jeffrey Dudley
James Goodemote
James Cogan
Todd Fenniman
Michael Oman
Christopher Prehl

Frederick Rentschler

MATRONS

June Carney

Linda Koch

Christine Joyce

SECRETARY

June Carney

OPERATIONAL ASSIGNMENTS

Officer In Charge of Patrols Lt. John McNiff

Officer In Charge of

Special Services

Lt. Francis Widmayer

Department Prosecutor

Det. Bernard Harrison

Department Investigator

Det. Raymond Grey

Department Investigator

Det. Bruce Nadeau

Youth Officer

Det. Albert Crowley

Youth Officer

Det. James Cogan, Jr.

Safety/Crime Prevention Officer Ptl. Robert Cowan

Firearm Training Officer

Det. Raymond Grey

Firearm Training Officer

Ptl. James Goodemote

Firearm Training Office

Lt. John T. McNiff

EDUCATION

During the year, the number of officers holding degrees from Accredited colleges and universities reached 50%.

TRAINING

In 1988 all officers of the Police Department were given training in the following areas:

Annual 40 Hour In-Service Training at the Northeast Regional Training Institute (NERPI)

PR 24 Police Baton Training

Officer Survival Practical Training

In-Service Computer System Training

First Aid and CPR Classes

Drug and Alcohol Abuse

Stress Management

In addition, to the above the following individual officers attended the courses listed below:

Christopher Browne

Hazardous Waste Disposal

James Cogan

DARE (Drug Abuse Resistance Education)

National Seminar on Missing and Exploited Children

Search and Seizure of Motor Vehicles

John Cooney

Graduated from Recruit Training, Waltham Police Academy

Michael Coughlin

Graduated from Recruit Training, NERPI

Infrared Breathalyzer Operation

Robert Cowan

Legal Aspects of Patrol

Albert Crowley

Child Abuse and Exploitation Seminar

Multijurisdictional Child Sexual Abuse

Criminal Investigator School

Document Examination

Jeffrey Dudley

Hazardous Waste Disposal

Todd Fenniman

Field Sobriety Testing

OUI Enforcement and Procedures

Raymond Grey

Microcomputer Applications for Criminal Justice

Bernard Harrison

Court Prosecutor's Seminar

Ronald Johnson
Commercial Vehicle Enforcement

James McPadden
Supervisor's Course at NERPI

Bruce Nadeau
Identikit School
Basic Accident Investigation and Reconstruction
Advanced Accident Investigation and Reconstruction

Robert Parisi
Supervisor's Course at NERPI

Christopher Prehl
Commercial Vehicle Accident Investigation
Commercial Vehicle Enforcement

Robert Rhodes
Supervisor's Course at NERPI

Thomas Rogers
Supervisor's Course at NERPI
Command School, Babson Institute

PERSONNEL CHANGES

John Dristilaris, Norman Nicholson, John McMaster and Paul McGovern resigned.

Michael Coughlin, Christopher Prehl, Frederick Rentschler and John Cooney were appointed full time officers.

Raymond Grey and Bruce Nadeau were assigned as Department Investigators.

Francis Widmayer was promoted to Lieutenant in February of 1988.

James Cogan was appointed the Departments second Youth Officer, a position created by the Annual Town Meeting.

YOUTH PROGRAMS

Drug Education (Grades 6&7)
Child/Stranger Danger (K-6)
Child Fingerprinting
Child Video Taping
For Kids Sake Fair
League of Women Voters Fair
AB Jamboree
Scout Police Station Visits
High School Student Intern Program
Baby Sitting Course
Police Youth Bowling League
Santa Claus Visits
Advisor to ABCD, Youth Commission
Governor's Alliance on Drugs
Code
Drugs Guest Lectures

SELECTIVE ENFORCEMENT

Radar Enforcement
Drunk Driving Roadblocks
School Bus Violator Enforcement
Bridge Weight Limit Enforcement

COMMUNITY

Taxi Licensing
Bicycle Safety Update
School Bus Safe Riding
Store Crime Prevention
Neighborhood Crime
Crimes Against the Elderly
Security Implementation

COUNT OF INCIDENT TYPES - 1988

INCIDENT TYPE	COUNT
ACCIDENT NO PI	577
ACCIDENT W/PI	111
ALARM	1,267
ANIMAL PROBLEM	478
ANNOYING CALLS	92
ARSON	4
ASSAULT	38
BREAK & ENTRY	163
BY-LAW VIOL	31
CHILD ABUSE	12
CIVIL COMPLAINT	76
DETECTIVE'S LOG	318
DISTURBANCE	655
DOMESTIC DIST	134
DRUG VIOLATION	26
ESCORT TO BANK	37
FIRE	340
FORGERY	2
GENERAL SERVICE	1,401
GUN VIOLATION	31
HEALTH HAZARD	35
KIDNAPPING	7
LARCENY	448
LARCENY OF M/V	52
LOCKOUT	573
M/V VIOLATION	749
MALICIOUS DEST	320
MEDICAL CALL	340
MISSING PERSON	58
MUTUAL-AID	131
POLICE INFO	323
RAPE	2
SECURITY CHECK	1,430
SEXUAL ASSAULT	16
SUDDEN DEATH	7
SUICIDE ATTEMPT	8
SUSP ACTIVITY	750
THREATENING	34
TRAFFIC HAZZARD	437
TRESPASSING	46
VEHICLE REPO	27
WARRANT RECALL	47
TOTAL INCIDENTS	11,633

SUMMARY

The Department issued semiautomatic pistols, to replace the service revolver for which officers received training in the classroom and on the range. The qualification score

increased by 20% with the lowest score being 94 out of a possible 100.

There was a 33% increase in the number of incidents from 1987. It should be pointed out that this does not reflect the number of responses, which are much higher as multiple cruisers must be sent on many of the calls for service.

Business hours were started on Thursday evening to provide citizens a more convenient time for administrative needs. This also relieves the expanding work load of the desk officer and allows him to perform the intended function of servicing operational needs.

All reports are presently done in the computer system. Our Department is the first in the State to be accepted by the Registry of Motor Vehicles to enter accident reports.

We thank the following Community Organizations whose cooperation and support we continue to enjoy. Lions, Rotary, Jr. Womens Clubs and the League of Women Voters provided aid for training and prevention programs, including sending a Youth Officer to a week long seminar in Washington, D.C. Warren Rental assisted in the Santa Claus Program. C.O.D.E., A.B.C.D., P.T.S.O., School Committee, Dr. Kessler, Dr. McNulty and their staffs continued good working relations.

As previously noted in this report, a Youth Officer attended the Drug and Alcohol Resistance Education (DARE) instructor's program. This is a drug and alcohol self esteem program geared for the fifth and sixth grades and thought by many as the premier program in the country. We are currently negotiating with the schools for implementation.

I would like to thank the members of the Police Department, Town Boards, Committees and Officials for their cooperation.

George W. Robinson
Chief of Police

FIRE DEPARTMENT

During 1988, this department actually experienced a slight decrease in total responses, with medical responses remaining fairly constant. Probably due to newer construction, alarm and suppression systems and a greater awareness of fire prevention, our actual fire experience remained relatively low. There were no fire fatalities or major injuries as a result of fires to civilians or fire department personnel.

A major accomplishment for our department during the year was the selection, hiring, equipping and training of eight Firefighter/EMT's., as approved by the 1988 Annual Town Meeting. By hiring these personnel we can more readily meet state standards by having 2 Firefighter/EMT's assigned to the ambulance at all times. Additionally, in time we should experience a reduction in overtime spending by utilizing some of these personnel.

In addition to the new personnel, we were fortunate to be able to purchase three new pumpers to replace our ageing second-line pumpers. Also, we were able to purchase a new air-compressor to replace our 25 year old unit.

Following is a synopsis of the various functions within the department and the changes and accomplishments that occurred during 1988.

MAINTENANCE AND EQUIPMENT

Apparatus continues to be maintained in a satisfactory manner by the Acton Highway Department mechanics and in-house by F.F. James Kessler. Maintenance is scheduled and coordinated by Captain Edward Bennett.

In the fall of 1988, we were able to send Engine 23, housed in South Acton, to be reconditioned to extend service life. At this time, there is one first-line piece of apparatus to be re-conditioned in the next few years, as funds allow.

Also, as stated earlier we were fortunate to be allowed to purchase three new pumpers to replace our ageing second-line apparatus. These pumpers are low cost commercial pumpers constructed on Ford chassis by the Emergency One Company of Ocala, Florida. These are 1250 gallon per minute, diesel pumpers equipped with built-in foam systems. Unfortunately, the funds allocated did not sufficiently provide for additional foam equipment, fittings and foam. We have been able to start to acquire these items due to the generosity of many of the corporations and businesses of the Town.

In addition, we also purchased and placed in service a new Poseidon Air Compressor system. This now allows us to rapidly, safely and efficiently fill our tanks in our self-contained units as well as tanks for our divers. Also, we placed into service a new mobile cascade air filling system to accomplish the same. This unit is installed in our recently reconditioned Rescue Truck.

Relative to our fire stations, they continue to be maintained in good condition due to the efforts and housekeeping of our firefighters and with the cooperation and assistance of the Municipal Properties Department. I would like to add also that actually many functional and cosmetic improvements, especially to the Acton Center Station, have been completed by on-duty firefighters utilizing their varied talents and expertise. Many thanks are in order for these efforts.

PERSONNEL

Personnel changes during the past year were many and varied due to a retirement and new hires and replacement of personnel changing positions within the department. The changes are as follows.

Firefighter Keith Robinson, who had formerly been a dispatcher, returned to duties as a dispatcher for medical reasons. To replace him, Firefighter Bruce Stone was hired after having served a long duration as a temporary Firefighter.

Also for medical reasons, Firefighter Malcolm Perkins who had served the department for twenty-two years, retired. The vacant position was filled by the hiring of Firefighter Thomas Wallerstein who had been a call- firefighter and a permanent dispatcher. Ginger Wall was hired to fill the vacant dispatchers position.

The other changes took place with the hiring of eight additional Firefighter/EMT's as previously mentioned. The new firefighters hired were F.F. Ricky Robinson, F.F. Robert Hart, F.F. Michael Lyons, F.F. Scott Morse, F.F. Krist Nelson, F.F. James Ray, F.F. Mark Richardson and F.F. John White.

FIRE PREVENTION

Fire Prevention inspection responsibilities continued to increase. Many of these inspections are conducted during normal shift hours using on-duty personnel. Some specialized and follow-up inspections were ably conducted by F. F. Kevin Lyons.

TRAINING

Training activities are conducted under the direction of Training Officer Captain Bernard Caouette, with the assistance of David Soar. I should like to note, that overall our training activities increased dramatically during the past year.

Specifically, all personnel were trained in basic Hazardous Material Recognition and Identification by Lt. Paul Simeone, who also attended four weeks of Hazardous

Material training by National Fire Academy Instructors. In addition, three of our Lieutenants Lt. William Primiano, Lt. Carl Robinson and Lt. George Williams completed a basic officers course at the Massachusetts Firefighting Academy. Most notable was the completion of a recruit fire training course for seven of our newly hired firefighters. This was a seven week course conducted to Massachusetts Fire Academy standards by the District 14 Mutual-Aid organization, of which the Town is a member.

In addition, many firefighters continue to upgrade their knowledge, training and expertise by attendance at special courses and seminars.

FIRE ALARM

The fire alarm system continues to be maintained in satisfactory manner due to the efforts of Fire Alarm Superintendent George Williams, assisted by Firefighters Joseph Conquest and Robert Wetherbee.

In addition to our fire alarm division, all boxes are being tested on at least a quarterly basis utilizing on-duty firefighters on an in-service basis. Many new fire alarm boxes have been placed into service during the past year, especially master fire alarm boxes which are located on new commercial buildings. The fee system charged for these

master boxes, as authorized by the Board of Selectmen continues to offset expenditures for the municipal fire alarm system. This revenue, of course, increases as the system continues to expand.

EMERGENCY MEDICAL SERVICES

The Emergency Medical Services Division continues to provide excellent service to the community due to the efforts of Lt. William Primiano, E.M.S. Coordinator. Our personnel continue to train in this area and maintain certification levels. Much of the training is done within our own department on an in-service basis.

Special recognition should also be given to the Advanced Life Support Team (Paramedics) from Emerson Hospital. They continue to provide important support to the citizens of the Town of Acton in the area of emergency medical care.

SUMMARY

I would like this year to especially thank the career and call personnel of this department for their excellent performance and cooperation and their extra efforts in upgrading living quarters; adapting to and training new personnel and placing new equipment in service. I would also like to thank the other Town Departments, officials and committees for their assistance. I would especially like to thank the Civil Defense Auxiliary Fire Department for their support and assistance.

Malcolm S. MacGregor
Chief of Department

STATISTICS

	1/1/87 12/21/87	1/1/88 12/31/88
Residential Fires	6	10
Multiple Dwelling Fires	4	4
Non-residential Assembly	1	0
Mercantile Fires	2	2
Manufacturing Fires	2	0
Storage Fires	0	0
Grass and or Brush Fires	30	34
Miscellaneous Fires	59	52
Motor Vehicle Fires	34	26
False Alarms	36	29
Accidental Alarms	191	237
Emergencies Non-Medical	496	466
Accidents	252	183
Medical Emergencies	747	717
Investigations	299	328
Special Services	191	79
Mutual Aid Dispatched	29	24
Medical Mutual Aid	81	37
Special Service (Misc.)	1535	1321
Totals	3995	3549

Mutual Aid Requested	70	115
Permits Issued:		
Fuel Oil Burner & Storage	128	101
Blasting	58	35
Flammable Gas/Liquid	22	23
Smoke Detector Certificates	614	460
Miscellaneous	29	72
Totals	851	691

CIVIL DEFENSE AGENCY

The Civil Defense Agency is responsible for providing services in emergencies that tax the resources of the local Police, Fire, and Highway Departments. The Town was fortunate to escape large scale emergencies in the last year. Past years have seen major snow storms, water main breaks, hurricanes, and extensive power outages which required activation of shelters and a host of other emergency services such as emergency lighting, power generation, basement pumping, and operation of emergency life support systems. Department staffing currently includes four certified Emergency Medical Technicians (EMTs) and a certified Red Cross Instructor, all of whom donate their time and talents to the town. Most of the remaining staff of approximately fifty are trained to First Responder level including CPR.

During the past year, the town's emergency plan for hazardous material incidents was completed under the capable guidance of Deputy Chief Craig of the Acton Fire Department, chairman of the Local Emergency Planning council (LEPC) which was established as required by Federal and State statutes. Many volunteer hours were spent by CD personnel in the preparation of this plan, particularly deputy Director John Hawkes and Secretary Carole Landry.

The Agency's capability continues to improve through the utilization and modification of surplus radio equipment resulting from the Police Department's conversion to a new radio system. Use of this equipment increases the Agency's ability to function effectively during emergencies.

A disappointing factor was the deactivation of the Auxiliary Police Department by the Police Chief in April of this year. Efforts will continue to restore this service to the town in the near future.

The Agency continues to support a number of community activities including the AB Jamboree, 4th of July, Patriot's Day, Town Fair, High School Prom and Graduation, as well as a variety of locally sponsored walking and biking events.

I would like to thank each of the more than fifty sworn volunteers that make up the core of the Agency, as well as those who volunteer during emergencies, for their continued efforts on behalf of the Town. The Town provides the equipment, but it is the dedicated volunteers who provide the actual service.

We are grateful to the Fire and Highway Departments for

their continuing support of the Agency.

Norman Lake, Director

CIVIL DEFENSE STAFF

Norman D. Lake - Director
 John S. Hawkes - Deputy Director
 Lawrence M. Hill - Deputy Director
 Robert W. Ingram - Warning Officer
 Charles J. Landry - Shelter Manager
 Ronald H. Rosenthal - Communications
 Richard E. Wright - Communications
 Mark Hickox - Communications
 Debbie Foley - Dispatcher
 Anne Marie Desmarais - Medical /Haz. Mat. Consultant
 Carole L. Landry - Secretary

Seth Campbell
 William Jones
 Edward Reilly
 Jackie Pudsey
 Robert Foley
 John Corrigan

AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department is organized as a branch of the Civil Defense. It is structured and trained to provide back up capabilities in emergency situations that tax the regular and call fire services. All members are volunteers who serve without compensation

Auxiliary Fire answers a variety of calls that include responding to building fires and providing a wide range of on site services. With our 1980 light duty Rescue (36), with on board generator and lighting equipment we can handle calls where lights and power are needed. The Rescue also carries a "cascade" air system for refilling breathing apparatus used by regular firefighters. Other equipment carried includes submersible pumps, hose, chain saw and a variety of hand tools used for salvage and overhauling operations. The Auxiliary also maintains a 1967 four wheel drive Engine (37), equipped with a 300 gallon tank, hose, gas pump, chain saw and other firefighting tools. This vehicle has time and time again proved its worth in fighting brush fires and in pumping operations.

During 1988 the auxiliary responded to 71 calls, which include: -23 box alarms - 10 water problems - 6 brush fires - 8 lighting/power - 2 lost persons - 23 misc. special services. A total of 580 hours were donated on calls, and another 300 was spent in training, station and vehicle maintenance, planning, and administration.

We are grateful for the never ending support and cooperation of the Police and Fire Departments. We especially thank the Highway Department for maintaining our vehicles and other equipment. Without their fine work we would be unable to operate.

Mark S. Flerra, Captain

SEARCH AND RESCUE UNIT EXPLORER POST #7

Post 7 started off 1988 with some new faces, new goals, and new outlooks. The Post is sponsored by the Acton Lions Club, and because of their support, we have accomplished many of our goals. We are a vital part of the Acton Civil Defence Agency and a division of the Boy Scouts of America.

In January we began our yearly training in first aid and CPR. We are proud that our members became EMT's. The Isaac Davis Camporee, which is held in April, was a test of our new members' skills in first aid and security. All through the spring each member of the post became prepared for spring floods by learning how to use a water pump and how to roll hoses. May brought the Post's annual election of officers and the Memorial Day parade. In July we provided first aid for the Lions Club town fair. July ended with the A-B Jamboree where we contributed our first aid skills for the road and bicycle races, manned road blocks and handled communications. We even collected garbage! August was the month for fun trips and swimming parties highlighted by a 'van' wash and polish of Walter Kiever's (Acton Handicapped Chairman) van and a cookout. A great time was had by all!

Our annual fund raiser was the Bolton Fair which kept post members busy at the gates and with tickets, parking security and first aid. Following the fair we had our fun weekend at Camp Split Rock. What a good time and restful weekend it was!

Our annual food basket project was in November when we helped the scouts in Acton collect food for needy families. December was here before we knew it with our continued support of the Maynard Christmas parade helping to line up floats in divisions and to serve cocoa.

To benefit the handicapped children of the C.A.S.E. Collaborative in Concord, the post organized and held its tenth annual Christmas party at the Douglas School. Fleepo, the clown, and Santa Claus were the highlights of the party. We were able to hand out gifts to the children thanks to the contributions from the local businesses in Acton.

One of the Post's main programs is our Service Project for the elderly in town which involves shoveling paths from the road or driveway to their front doors.

The Post was invited to attend the Boy Scout, Metacomet District, dinner and were recognized for their service with a plaque awarded by the council.

Explorer Post 7 always has opening for new members. Both young men and women, between the ages of 14 and 21, are welcome to join us at the Acton Civil Defense building at the corner of Main and School Streets every Wednesday evening at 7:30 p.m.

We would like to thank our sponsors, the Acton Lions Club, and our advisors Norm Lake and Connie Ingram for their continuing effort and support to the post.

Members

Joel Newcome	President
Denise Hicks	Vice-President
Jeremy Medicus	Treasurer
Becky Coggins	Secretary
Lynn Goulet	Secretary
Anne Marie Goulet	Secretary

Ed Reily, Dennis Coggins, Steve DeSalvo, Scott Landry, Kevin Hicks, John Landry, Ken Morehouse, Wayne Landry.

A special thanks to: Bob Ingram, Dick and Betty Hickox, Charlie and Carole Landry, Carol Lake, John Hawks and Anne Marie Desmarais.....for all your support.

BOARD OF HEALTH

In 1988 the Town resolved the major crisis of 1987 by signing a contract with the Upper Blackstone Treatment Facility for three years. This will allow all the septage generated in Town to be disposed of properly. The Town is still exploring its options as far as a long term solution for this problem.

A new groundwater protection bylaw will be presented to Town Meeting in 1989. Intern Amelia Hurst continues to formulate the issues it must address and it has received continued input and support from the different town boards and departments involved. Ms. Hurst has also supplied the Board of Health with much needed support in the implementation of the Town's Hazardous Materials Control Bylaw.

The Phase IV closure plan for the hazardous waste containments found on the W.R. Grace property at Independence Road has reached a new stage with the first public meeting held in December of this year. The next year will see at least two public hearings and a final determination from E.P.A. and D.E.Q.E. as to what action W.R. Grace must take.

At annual Town meeting the voters approved the design and construction of sewers for South Acton and Kelley's Corner. Contracts with S.E.A. have been signed for the design but the Town is still waiting for approval from D.E.Q.E. on the discharge of the treated effluent to the Assabet River.

This year's Hazardous Waste Day held on September 24 brought an overwhelming response from citizens eager to dispose of their hazardous materials properly. The Towns of Maynard, Boxborough, Stow and Acton combined efforts and resources, collecting a record amount of materials ranging from oil and solvents, to paints and pesticides. The Health Department appreciates the patience of all citizens who waited to properly dispose of their hazardous materials. Once again, a special thanks to Andrea Miller and the League of Women Voters, whose interest and efforts have helped to support this program.

Permitting statistics continue at a high level although some shifts of numbers are noted. These statistics include:

- 7 well permits
- 51 septic system installer's licenses
- 18 septage hauler's licenses
- 14 septic inspector's licenses
- 82 food service permits
- 3 catering permits
- 2 mobile vendor permits
- 9 sundries permits
- 1 motel permit
- 50 milk and cream permits
- 9 commercial hauler permits
- 22 temporary food service permits
- 21 swimming pool permits
- 5 wading pool permits
- 2 commercial sewer connection permits
- 3 commercial septic system repair permits;
- 2 new commercial septic system permits
- 7 sewage treatment plant operation permits
- 4 residential septic permits
- 56 new residential septic permits
- 2 privy permits
- 1 massage establishment permit
- 1 massage permit
- 59 burial permits

As the Town becomes more and more developed, fewer deep test hole and percolation tests for new construction are witnessed. However, we did experience an increase in 1988 contrary to a previous decline. Statistics for 1988 indicate that on 98 building lots, 32 of which are on the same parcel, deep test holes and percolation tests were witnessed.

Development activity in town also resulted in a total of 40 "site plans, subdivision and other" in the Health Department review category.

Housing and food service activity figures are as follows:

- 32 housing complaints were logged in, each requiring at least two inspections
- 24 units have been inspected for the Acton Housing Authority
- 27 food complaints were noted and follow-up measures taken
- 31 other miscellaneous complaints

Monies taken in from permit fees and soil test fees were:

\$30,449.50 from sewerage permits and soil testing
\$14,627.90 from food service, trash and miscellaneous fees

Reportable disease statistics dropped in the past year. The Board has expressed concern that the drop may be due to local medical personnel failing to report all necessary incidents. The board intends to resolve this concern in the next year. The figures are as follows:

Total 42 reports filed

- 3 cat bites
- 17 dog bites
- 1 viral hepatitis
- 7 salmonella
- 7 giardia
- 1 campylobacter
- 3 rubella
- 2 shigella sonnei
- 1 shigella flexneri

Health Director Doug Halley and Secretary Carol Holley assisted Dr. Kenneson, his staff, and the Town Clerk's office in the Rabies Clinic/Dog License day. The morning of the third Saturday in March went without incident. This office appreciates Dr. Kenneson's efforts in conducting this program so efficiently.

The Board underwent significant changes this past year with the retirement of Dan Costello and Richard Stevens. Mr. Stevens had served ably since 1982 bringing knowledge concerning the Nursing Service and Hazardous Materials Control. Mr. Costello has served on the Board since 1980 and has been chairman since 1982. He was the glue that kept the Board together as they faced the environmental problems of the 80's, and he will be sorely missed. Richard Oakley and Campbell Amos also resigned from the board this year after short terms in which they gave full efforts.

The Health Department staff has stabilized in this past year but did lose secretaries Jeanette Gavin and Carol Holley. Ms. Gavin was replaced by Sheila Rinaldo who took over the septage management program. Ms. Holley was replaced by Sheryl Howe who is now doing the everyday secretarial tasks of the department. Sanitarians Jose Albors and Debbie Halko continue to provide excellent service for the Town in the areas of septic systems, food service, and other environmental concerns.

The Board of Health welcomed new members Joe Glannon who replaced Dan Costello, Gerhard Heinrich who replaced Dick Stevens, and Marilyn Hotch who replaced Dick Oakley. Each new member brings an area of expertise that is greatly needed by the Board and it is hoped that the Board will utilize their experience to resolve the problems faced in the coming year.

The Board extends its thanks to the following members of other departments who helped them in the past year: Roland Bartl, Dick Howe, Garry Rhodes, Tom Tidman, Bob Craig, David Abbt, Dean Charter and Connie Huber. A special thanks to Charles Clough, who once again gave the Board his Friday afternoons to file septic system pumping records.

- George Emmons, Chairman
- Joe Glannon
- Gerhard Heinrich
- Marilyn Hotch
- Dan Costello, Retired
- Dick Stevens, Retired
- Dick Oakley, Retired
- Campbell Amos, Retired

PUBLIC HEALTH NURSING SERVICE

Acton Public Health Nursing Services' dual responsibilities of providing recuperative post-hospital care as well as health promotion-disease prevention services has posed many new challenges this year for our small part-time staff who strive to deliver highest quality and continuity of service for a diverse population of all ages residing in Acton.

As a Medicare-Medicaid certified home health agency the Service provides seven day a week skilled nursing, home health aide and therapy services to Acton residents following hospitalization or who require long term care services to maintain optimal health at home. This year, more than 6,000 visits were made to 246 patients. In 1986-87, there were 5,010 visits to 116 patients. This increase is partially due to our ability to make multiple daily home visits to acutely ill post-hospital patients--a service not generally available in surrounding towns.

As a Board of Health Town agency, the Service has conducted numerous health promotion activities, such as well-child, well-senior and flu vaccine clinics. Blood-lead screening, tuberculin testing, immunizations, dressing changes, blood pressure checks and injections are offered at our offices. A total of 1,792 clients participated in one or more of these programs, an increase of 342 over the previous year. We also inspect and license the 15 children's day care centers and nursery schools in Acton.

Our staff includes a 32 hour a week administrator/supervisor, one 40 hour per week staff nurse, two part-time staff nurses, two home health aides and a secretary. Supplemental contractual employees include four on-call nurses, one home health aide, a bookkeeper, medical social worker and therapists. All of the nurses share the 13 hour, 7 day a week on-call responsibility on a rotating basis.

The Service operates on an Enterprise Fund, which is funded each year at the Annual Town Meeting. The Service has gradually become self-supporting with reimbursement for services from Medicare, Medicaid, Blue Cross, other insurances, private fees and donations from F.A.N.'s. This income also pays our overhead expenses, including all mandated Board of Health activities. Last year's budget of \$165,732 was reimbursed with income totaling \$171,317.00, with \$50,000 in accounts receivable. In July, the Board of Selectmen commended the Service on its "unprecedented achievement" in receiving monies sufficient to balance budgeted expenses, thus ensuring the viability of the Service during a period of financial concern in Town government.

Following a well-attended cholesterol screening clinic in March utilizing rented equipment, a fund-drive spear-headed by Ray Shamel, Norm Veenstra and the Friends of Acton Nursing Service (FANs), realized the acquisition of a Boehringer-Mannheim Reflutron analyzer in September 1988. The Nursing Service appreciates the contributions of

Acton citizens and businesses in providing this valuable equipment with which we can identify persons at risk of cardio-vascular disease, assisting them to modify their lifestyles to reduce cholesterol blood levels.

In August, the Service moved into its new second floor offices at the Town Hall, with elevator access. This move has greatly increased our visibility, our efficiency, and our ability to communicate effectively with other Town departments.

The Professional Advisory Committee has held nine meetings this year to conduct reviews of patient records and to advise the Administrator in appropriate revisions and additions to policies and guidelines. An AIDs curriculum for teaching small groups was approved, and policies for cholesterol screening and student immunizations are being implemented. The PAC's thoughtful discussions and pertinent information provide valuable insights and guidelines for the Administrator and Board of Health.

Friends of the Acton Nursing Service- a free-standing non-profit corporation - continues to provide funds to support many important programs which are uniquely available to Acton residents. These include a Well-Child clinic, long-term personal care service for frail elders to maintain them at home, Life-lines for those who live alone, educational brochures for the public and continuing education funds for our nurses. Please consider making a donation to:

Friends of the Acton Nursing Service
P.O. Box 541
Acton, Ma. 01720.

APHNS will continue to explore the feasibility of new endeavors to meet the public health challenges of the 1990's: prevention of cardio-vascular disease, acute and long-term optimal health care at home of elders and the chronically disabled, and "healthy starts" for mothers, infants and children, although the constraints of Proposition 2 1/2 prevent expansion of present services. There is a great need for reorganization of the Service with provision for an assistant supervisor, salary up-grading, an additional home health aide and computerization for statistics and billing. The Service cannot move forward to meet the growing demand for reimbursable home health care services unless these needs are resolved.

The staff of APHNS wishes to thank the members of the Professional Advisory Committee, the Friends of the Acton Nursing Service, the Board of Health and its director, Doug Halley, local physicians, citizens and businesses for their unflagging support and dedication to the mission of Acton Public Health Nursing Service.

Respectfully submitted,

Julia D. Stevens, R.N.C. M.S.
Administrator/ Supervisor

SEALER OF WEIGHTS AND MEASURES

The sealer of Weights and Measures annually checks the accuracy of all weighing and measuring devices used by retail and wholesale businesses in the conduct of their trade. This includes gasoline and oil pumps, yard goods and measuring devices, as well as investigating complaints in the sale of cordwood.

Number of devices sealed: 107 gas pumps; 109 scales
Number of devices adjusted: 23
Cordwood complaints: 0
Total Revenues collected: \$3368.50

Mark J. Fitzpatrick
Sealer of Weights and Measures

METROPOLITAN AREA PLANNING COUNCIL

With the support of Action and 100 other communities in the metropolitan Boston area, MAPC provided planning services, information and advice for subregional and region-wide initiatives in the areas of land use, economic development, housing, transportation and environmental quality.

Projects completed during calendar year 1988 and of direct benefit to Acton include:

- The Minuteman Advisory Group on Interlocal Coordination (MAGIC) received a \$9,000 grant from the Massachusetts Historical Commission for a Regional Preservation Program that will identify lesser known cultural, environmental and historical sites there. MAGIC towns will provide \$9,000 in matching funds.
- MAPC staff conducted a traffic survey to identify subregional traffic problems.
- MAPC invited local officials to a Legislative Breakfast to hear state legislators discuss municipal finance.
- At MAGIC subregional meetings, local officials heard presentations on impact fees and fringe parking, reviewed housing needs and issues, and were provided legislative updates.
- MAPC continued to work with state agencies to plan the Lowell-Sudbury bikeway.
- MAPC staff reviewed Environmental Impact Reports for Stoneymeade and Acorn Park developments.

Regionally, MAPC continued to work on MetroPlan 2000, the agency's comprehensive regional plan, developing new

population, employment and retail trade forecasts; an inventory of more than 600 vacant commercial and industrial sites; and several resource papers on affordable housing issues, regional transportation improvements and land use projects.

MAPC also worked for additional funds for local pavement management programs and coordinated the local TIP review, which provides federal funds for local highway projects.

Finally, MAPC completed prototype projects which are applicable to all communities. For example, in Cambridge the the agency developed a transportation management zoning report which provides land use recommendations designed to reduce site-specific traffic.

During fiscal year 1988, which runs from July 1, 1987 through June 30, 1988, the community contributed .1854 per capita, or \$3,276 to MAPC for regional planning services

William C. Sawyer
Acton's Representative

COMMISSION FOR THE HANDICAPPED

The Acton Commission for the Handicapped begins their second year with high hopes that it will be as rewarding as their first. The response to the formation of the commission has been overwhelming! Phone calls and letters were received from Acton and many other communities inquiring about subjects that ranged from parking to public information.

All of last year's plans for short term goals are in progress.

1. Parking: the establishment with Chief Robinson of a pilot ticket program to cut down abuse of handicapped parking; increased awareness of Acton's temporary placard and the registry's plate and placard; letters to parking lot owners to encourage updating of handicapped parking spaces.

2. A Friends of the Commission is in the middle stages of formation. Named FAD, Friends of Acton Disabled, it has Dr. Mary Donald as president.

Some of the programs we have already initiated:

1. With a generous donation from the Concord Elks, we purchased a "What If I Couldn't" kit, a hands-on program to experience various disabilities, being used in all the first grades this year. We began with a teacher training seminar from the Anne Sullivan Outreach Center.

2. In conjunction with the Discovery Museum, two programs were held, demonstrating to many young people how individuals with different abilities discover our world.

3. Commission members met one on one with town officials, heads of organizations, and school administrators to gain mutual understanding and a close working relationship.

4. The Commission has conscientiously educated themselves with guest speakers from the State Office of Handicapped Affairs, Framingham Independent Living Center, and the Anne Sullivan Outreach Center. Several members have also attended local and state conferences and the first regional meeting of state commissions.

Most of the short and long term programs are on-going. The long term goals for the future include:

1. Compilation of accessible businesses and public places in Acton.
2. Assessing curb cuts and sidewalks for accessibility.
3. Increasing recreational facilities.
4. Utilizing our many volunteers.

Two projects which will be completed by March are our first newsletter and an assessment of the needs of individuals with disabilities in Acton.

With everyone's help, the Commission hopes to eradicate prejudice against individuals with disabilities and remove the physical barriers that prevent them from fully utilizing Acton's facilities.

We need you! If you are able to donate time, money, ideas or if you need information, please call me at 263-0843 or write to Box 418, Acton.

This year, besides thanking the Commission members, I want to thank everyone who has called or written, the over thirty associate members, the nine members of FAD, the media and Chuck Kostro for his invaluable help as the town representative on the Commission. Finally, a special thank you to Wayne Geehan and Joan Burrows for their work above and beyond what was expected.

Walter Kiver (Chairman)
Nancy Anselmo
Dennis Reichenberg
Gabrielle Prosnitz
Connie Ingram
Wayne Geehan
Cary Hobson
Chuck Kostro

OFFICE OF THE TOWN CLERK

BIRTHS, DEATHS, MARRIAGES

BIRTHS RECORDED	247
DEATHS RECORDED	95
MARRIAGES RECORDED	164

BIRTHS

Please notify the Town Clerk immediately of any error or omission in the following list of births. As prescribed by Massachusetts General Laws, corrections to birth records can require a sworn affidavit, an inconvenience that may be avoided by prompt attention to this matter.

Jan. 2	Concord	Jamison, Alexis Elaine	Michael Andrew Jamison and Jane Spanos
Jan. 3	Concord	Sexton, Dustin Lee	Luke Kenneth Sexton and Tina Marie Dalke
Jan. 6	Concord	Doherty, Mary Christina	Dennis Raymond Doherty and Mary Dolores Picard
Jan. 8	Concord	Sauer, Sandra Guadalupe	Francois Werner Sauer and Ana Maria Basagoiti
Jan. 10	Waltham	Simms, Dana Hugh	Robert Michael Simms and Pamela Jean Scirocco
Jan. 11	Beverly	Scheff, Sarah Amelia Horan	James Lloyd Scheff and Lois Ruth Horan
Jan. 11	Concord	McKenna, Christopher Ryan	Mark Anthony McKenna and Mary Elizabeth Haley
Jan. 12	Concord	Galvin,, Caitlin Laura	Michael Patrick Galvin and Cheryl Ann Conroy
Jan. 16	Concord	Cullinane, Daniel Cornelius	Cornelius William Cullinane and Nancy Ellen Nadeau
Jan. 21	Concord	Webster, Adam Raymond	Gary Kendall Webster and Jean Marie Fontaine
Jan. 22	Concord	Andersen, Laura Marion	Krist George Andersen and Helen Maria Rodriguez
Jan. 22	Concord	Klumpp, David Thomas	Thomas Russell Klumpp and Maria Gumas
Jan. 23	Concord	DeSaro, Patrick Paul	Robert DeSaro and Mary Jane McGonnell
Jan. 24	Waltham	Dunn, Cherie Ann	William Joseph Dunn and Ann Bernadette Landry
Jan. 25	Concord	Goodrich, Cameron Corey	Glenn David Goodrich and Karen Theresa Connors
Jan. 28	Boston	Cronin, William Alexander	Cornelius Patrick Cronin, Jr. and Laura Brown
Jan. 29	Concord	Stone, Peter Hobart	Steven Lawrence Stone and Jennifer Swan
Jan. 30	Boston	Sullo, Daryl Jernegan	Gerard Steven Sullo and Charlotte Cora Jernegan
Jan. 30	Cambridge	Martinec, Samantha Ann	James Irvan Martinec and Margaret Elizabeth Hansen
Jan. 31	Concord	Flanary, Michael David	David Michael Flanary and Margaret Mary Scanlan
Feb. 3	Concord	Barabash, Daniel Nathan	William Barabash and Michele Fogelson
Feb. 3	Concord	Muallem, Nabil Theodore	Theodore Yousef Muallem and Karma Muallem
Feb. 5	Concord	Hosmer, Nicholas William	William Edwin Hosmer and Pamela Jean Morse
Feb. 5	Concord	Melia, Ryan Kevin	Kevin Christopher Melia and Ann Marie Lally
Feb. 5	Newton	Condon, David Francis	Daniel Patrick Condon and Marianne Frances Pappalardo
Feb. 9	Concord	Pease, Ashley Megan	Andrew John Pease and Diane Jennifer Perham
Feb. 13	Concord	Riep, Marisa Leigh	Frits Willem Riep and Gail Elizabeth Lipton
Feb. 15	Newton	Harsip, Adam Thomas	Barry Stephen Harsip and Lisa DiMarco
Feb. 23	Concord	LaRoche, Lauren Marie	Raymond Lionel LaRoche, Jr. and Carolyn Ann Cosenze
Feb. 23	Concord	LaRoche, Michelle Allison	Raymond Lionel LaRoche, Jr. and Carolyn Ann Cosenze
Feb. 25	Concord	Lionetta, Kara Marie	Mark Stephen Lionetta and Celia Jo Cortisoz
Feb. 26	Fitchburg	Foran, Megan Elizabeth	Patrick Gerard Foran and Julie Ann Morse
Feb. 29	Concord	Simpson, David Alexander	Richard Thomas Simpson and Susan Alexander
Mar. 5	Concord	Hutton, Kyle Davidson	William Davidson Hutton and Lauren Ann Schiffer
Mar. 6	Concord	Sparangis, Dionisios	Aristides Sparangis and Joanna Dalla
Mar. 9	Concord	Gallant, Shaun Michael	Ned Richard Gallant and Debra Ann Cristofono
Mar. 9	Concord	Parker, Constance Amabel	Kenneth Charles Parker and Zoe Katharine Granlund
Mar. 10	Cambridge	Wilczek, Erika Elaine	Joseph Wolfgang Wilczek and Karen Mary Garvey
Mar. 13	Concord	Kohls, Mark Kenneth	Thomas Carl Kohls and Ruth Eleanor Juelich
Mar. 14	Cambridge	Richie, Rebecca Ann	Stephen Phelps Richie and Deborah Crocker
Mar. 14	Concord	Oakley, Meghan Elizabeth	Richard Joshua Oakley III and Linda Louise MacDougall
Mar. 15	Concord	Buono, Kasey Amanda	Angelo Anthony Buono and Anne Elizabeth LeBlanc
Mar. 15	Concord	Buono, Taylor Courtney	Angelo Anthony Buono and Anne Elizabeth LeBlanc
Mar. 17	Concord	Liuzzo, Lauren Marie	Louis Ralph Liuzzo and Julie Anne Batzner
Mar. 17	Newton	Paikin, Leah Jane	David Neil Paikin and Katherine Rothstein

Mar.	21	Concord	Chalmers, Corey Ian	John Jamieson Chalmers and Lucinda May Jendraszek
Mar.	22	Winchester	Garvin, Nathan Francis	Wayne Francis Garvin and Catherine Theresa Thissell
Mar.	23	Boston	Murphy, Ellen Rachael	John Francis Murphy, Jr. and Debbie Jo Levine
Mar.	23	Concord	Calisto, Joseph Anthony	Luigi Adelelmo Calisto and Linda Ann Dureault
Mar.	23	Concord	Carr, Jessica Helen	Brian Michael Carr and Noreen Ann French
Mar.	24	Concord	Philbrick, Jon Martin	Scott Douglas Philbrick and Sharyon Deschenes
Mar.	29	Concord	Urbancic, Hillary Rose	Scott Frank Urbancic and Sara Amelia Sitomer
Mar.	31	Concord	O'Brien, Teresa Clare	Daniel Patrick O'Brien and Helene Staffier
Mar.	31	Leominster	Swaim, Katharine Marie	Loring Tiffany Swaim III and Rita Marie Mullamphy
Apr.	1	Lowell	Giles, Katelyn Michelle	Alexander Giles and Karen Marie Wyatt
Apr.	4	Acton	Burum, Courtney Marie	Douglas Peter Burum and Belinda Busteed
Apr.	4	Concord	Cancellieri, Peter Joseph	Kevin Robert Cancellieri and Bethann Dutile
Apr.	6	Concord	Goodwin, Lindsey Jane	Kenneth Bruce Goodwin and Paula Jane Kennedy
Apr.	6	Concord	Lane, Nicholas Robert Warren	Steven Howard Lane and Wendy Ruth Wilson
Apr.	6	Newton	LaLiberte, Michael Joseph	Joseph Justin LaLiberte and Joanne Descheneaux
Apr.	7	Boston	Kilpatrick, Shawn Byrne	Gary Edwin Kilpatrick and Jane Elizabeth Cox
Apr.	9	Concord	Benson, Martin Yeatman	Jon Benson and Pamela Wardlow Lynn
Apr.	9	Concord	Vaillancourt, Sarah Marie	Maurice Joseph Vaillancourt and Corene Morrill
Apr.	11	Concord	Hanson, Shannon Elise	Raymond Lester Hanson and Kathleen Kae Florence
Apr.	11	Concord	Scheibel, Kimberly April	Kenneth Aldrich Scheibel and Jacqueline Marie Beard
Apr.	12	Concord	Ryan, Matthew John	Timothy Joseph Ryan and Terilyn Anne Henderson
Apr.	12	Concord	Smith, Katelyn Laine	Carl Mack Smith, Jr. and Laura Elna Hallstrom
Apr.	14	Concord	Dixon, Timothy Michael	Russell Joseph Dixon, Jr. and Pamela Jean LaJoie
Apr.	15	Concord	Armiento, Kaitlyn Leigh	Craig Alfred Armiento and Barbara Anne Harmonay
Apr.	16	Natick	Shirron, Rachel Elaine	Stephen Francis Shirron and Elaine Alice Kofink
Apr.	18	Concord	Mitra, Debleena	Indrajit Mitra and Indrani Basu
Apr.	20	Concord	Isaacs, Matthew David	Ronald Gary Isaacs and Cynthia Wolfe
Apr.	20	Framingham	Faria, Carlos Enrique	Francisco Ignacio Faria and Ana Cristina Davila
Apr.	21	Concord	Johnston, Stephen James	Mark Towle Johnston and Robin Lee Beateay
Apr.	22	Concord	Alesbury, Helen Schultheiss	Alfred William Alesbury II and Debra Schultheiss
Apr.	29	Boston	Csaba, Edit Zita	Laszlo Csaba and Monica Schanda
Apr.	29	Concord	Morris, Cameron Joseph	Scott Allen Morris and Lauren Dorothy Gately
Apr.	30	Boston	Bloy, Anna Stone	Michael Barnett Bloy and Margaret Jacobs
May	3	Boston	Hannon, Rebecca Elizabeth	Richard Peter Hannon and Sandra Allison Day
May	5	Concord	Grenaway, Lydia Rose	John Rufus Grenaway and Kathleen Mary Burke
May	9	Newton	Ryan, Michael John	John Edward Ryan and Janet Mary Ayoub
May	12	Concord	Green, Emerson Michael	Richard Lindsey Green and Donna Marie Iannucci
May	12	Concord	Klein, Ariel Diana	Daniel Simon Klein and Shelley Kassman
May	12	Concord	Kulegian, Michael Kourken	John Michael Kulegian and Grace Ann Kehetian
May	12	Concord	Whalen, Kelsey Marie	James Francis Whalen and Donna Bartzak
May	13	Concord	Downey, Matthias Paul	Joseph Lawrence Downey and Heather Jill Barrett
May	13	Concord	Raghunath, Rumya Deveen	Thirumani Ramaswamy Raghunath and Meera Garudiah
May	14	Concord	Anderson, Andrew Klein	John Robert Anderson and Karen Klein
May	16	Boston	Sikima, Sophie Alexandra	Thomas Vincent Sikima, Jr. and Heidi Lugosch
May	16	Boston	Stein, Leah Ann	Alan Jay Stein and Marcia Lager
May	16	Concord	McManus, Kathryn Smith	Paul Edward McManus and Sharon Ann Smith
May	17	Concord	Airosus, Michael Charles	Robert Michael Airosus and Alane Sola
May	18	Concord	Cipar, Daniel John Martyak	John Joseph Cipar and Mary Therese Martyak
May	18	Concord	Gross, Edward Spencer	Roger Barrett Gross and Pamela Carol Hunt
May	18	Newton	McLaughlin, Robert Patrick	Robert Leo McLaughlin and Jeanne Marie O'Shea
May	21	Boston	Denault, Charles Davidson	Charles Adrian Denault and Katharine Mary Carpenter
May	23	Newton	Kligerman, Katherine Rose	Ira Charles Kligerman and Michelle Elizabeth Maher
May	25	Concord	Cooke, Marisa Elizabeth	Robert William Cooke and Diane Marie Glidden
May	25	Concord	DiRienzo, Charles Laurence	Anthony Charles DiRienzo and Lauren Burgett
May	26	Concord	Harrington, David James	James Edward Harrington and Cynthia Karen Skinner
May	26	Concord	Kallio, Kyle Andrew	Kyle Scott Kallio and Cynthia Jean Clark
May	28	Concord	Hall, Trevor John	Stephen Wayne Hall and Ellen Rae Erickson
May	28	Concord	Marshall, Kyle Francis	Steven Edward Marshall and Frances Elizabeth Burg
May	28	Winchester	Hauser, Kyle Douglas	Douglas Paul Hauser and Michele Karen Krol
May	31	Concord	Piche, Robert Michael	Michael Keith Piche and Kim Alissa Gray
Jun.	1	Concord	Blakeney, Brett Donald	Stephen Robert Blakeney and Linda Starr
Jun.	3	Boston	Henry, William Cole	Harold Mark Henry and Barbara Anita Nichols
Jun.	3	Concord	Burns, Erik Anders	Robert Francis Burns and Evelyn Christine Johnson
Jun.	3	Concord	Stevens, Mary Elizabeth	Edward Herbert Stevens and Harriet Swinson
Jun.	5	Boston	Horne, Samantha Elizabeth	Barry Christopher Horne and Marina Elizabeth Pagoaga
Jun.	5	Concord	Bartlett, Mackenzie Joy	John Reed Bartlett and Pamela Joy Rowland

Jun.	6	Concord	Coughlin, Eileen Marie	Edward Joseph Coughlin and Barbara Ann Kelly
Jun.	6	Boston	Ferry, Taylor Kathryn	Kenneth Michael Ferry and Janet Marie McCauley
Jun.	7	Concord	Roberts, Tyler Thomas	Thomas Earl Roberts III and Suzanne Branim
Jun.	10	Concord	Lowitt, Nicholas Knox Carson	Peter Carson Lowitt and Marilyn Knox
Jun.	10	Concord	Rozelle, Heather Pelham	Pelham Clarence Rozelle and Janice Collins
Jun.	11	Boston	Levesque, Brendan Simpson	Raymond Simpson Levesque and Toni Elizabeth Dubeau
Jun.	13	Cambridge	Smith, Lucy Barrie	Hallam Judson Smith and Barbara L. Brown
Jun.	15	Concord	Crocker, David Allan	Walter Allan Crocker and Nancy Marie Diskin
Jun.	16	Concord	Koai, Kevin John	Kwang Tsai Koai and Yu-Lan Kuo
Jun.	16	Waltham	McKinnon, Zachary John	John Russell McKinnon and Paula Miller
Jun.	17	Concord	Armstrong, Alexandra Varney	Robert Weeks Armstrong III and Deborah Bardo
Jun.	19	Concord	Campobasso, Amanda Lee	Paul Joseph Campobasso and Theresa Suzanne Burg
Jun.	19	Concord	Murphy, Laura Catherine	Philip John Murphy and Donna Smith
Jun.	19	Concord	Wallace, Meghan Margaret	Jonathan Robert Wallace and Maura Lynn Mahoney
Jun.	19	Concord	Welch, Morgan Ryan	James Michael Welch and Dency Robinson
Jun.	22	Concord	Ludden, Michael Thomas	Thomas Edward Ludden and Tanya Lisa Getschmann
Jun.	25	Concord	Abbott, Matthew James Hansen	Edward Barnes Maynard Abbott and Sally Ewing
Jun.	28	Newton	Burgin, Hilary Nicole	Lewis Ray Burgin and Jennifer Margaret Rice
July	2	Concord	Yetzer, Christopher Michael	Jeffrey Alan Yetzer and Deborah Lynn Yeager
July	3	Concord	Weeks, Kevin Patrick	Thomas Ervin Weeks and Bar Lois Fennelly
July	4	Boston	Barrie, Matthew Ellis	James Scott Barrie and Amy Robin Ellis
July	4	Concord	Hillman, Amanda Lee	Jeffrey Alan Hillman and Rachelle Blanche LeBlanc
July	5	Concord	Baum, Andrea Newton	Dwight Gallagher Baum and Suzanne Smith
July	5	Concord	Gray, Melissa Thorne	Stephen Hunt Gray and Pamela Ann Cuff
July	8	Concord	Janus, Jessica Gail	Philip Joseph Janus and Gail Marian Grotheer
July	8	Winchester	Lush, Stephen Allen	Allen Morley Lush and Gail Ann Pesare
July	13	Concord	Ludden, Christopher John	Stephen Michael Ludden and Mary Ellen Johnson
July	13	Concord	Millet, Bryant Michael	John Michael Millet and Jeanne Rucki
July	15	Concord	Britton, Kathryn Ann	Richard Lindsay Britton and Christina Ann Halloran
July	15	Boston	Waxman, Craig Eliot	Jeffrey Alan Waxman and Janeet Lee Lamartina
July	16	Concord	Licari, Kate Alyce	Mark Joseph Licari and Alice Mary Harrington
July	17	Concord	Soucy, Meagan Ann	Kirk Andrew Soucy and Rose Marie Winiarski
July	19	Concord	D'Urso, William Edward	Thomas Edward D'Urso and Barbara Young
July	21	Concord	Johnson, Reneshia Brion	Anthony Dwayne Johnson and Cessandra Lynette Still
July	21	Newton	Murphy, Benjamin Charles	George Harold Murphy and Linda Ann DiMatteo
July	21	Winchester	Cooper, Noelle	Kenneth Alan Cooper and Thanae Fili
July	26	Concord	Dunnigan, Ian Patrick	Earl Thomas Dunnigan, Jr. and Katherine Rae Gillespie
July	26	Concord	Oskirko, Zachary William	William Victor Oskirko and Kerri Lee O'Grady
July	28	Concord	Raju, Tara Sharmila	Shiva Prasad Raju and Sandhya Raju
July	30	Concord	Kenney, Sarah Jane	Philip Brian Kenney and Mary Jane Unbehauer
Aug.	2	Boston	Rosen, Max Aaron	Stanley Harold Rosen and Mary B. Bowerman
Aug.	2	Concord	Bray, Ryan Nicholas	James Charles Bray and Susan Ann Baltzer
Aug.	2	Concord	Dane, Maureen Shirley	David Allen Dane and Barbara Jane McCarty
Aug.	4	Boston	Coll, Emily Frazer	Thomas Daniel Coll and Karen Helfand
Aug.	5	Malden	Howell, Emily Alexandra	Charles Nelson Howell and Patricia Smith
Aug.	6	Melrose	Casazza, Molly Miriam	Joseph Michael Casazza and Mary Kathleen Shine
Aug.	8	Concord	Hill, Amber Leigh	Steven Patrick Hill and Jaye Marie Payne
Aug.	9	Concord	Webb, Christopher Peter	Peter John Webb and Laura Clerico
Aug.	10	Concord	Cassidy, Brigitte Cherise	Robert Richard Cassidy and Sharon Lynn Anderson
Aug.	16	Boston	Sweeney, Joshua Edward	Edward Joseph Sweeney and Ann Marie Lattanze
Aug.	16	Concord	Lelchook, Sari Rachel	Alexander Keith Lelchook and Andrea Jane Wallen
Aug.	16	Concord	Mitchell-Hardt, Molly Jessica	David Edgar Hardt and Susan Louise Mitchell
Aug.	17	Concord	Spann, Evan Foyette	David Carlton Spann and Louise Joyal
Aug.	18	Boston	Sabal, Tasha Michelle	Isaac Sabal and Elvia E. Diego
Aug.	21	Concord	Hollerbach, Adam Lee	John Matthew Hollerbach and Lisa Gray
Aug.	21	Concord	Hollerbach, David Aaron	John Matthew Hollerbach and Lisa Gray
Aug.	23	Concord	Chudik, Susanna	Martin Chudik and Margita Janic
Aug.	24	Concord	Brockway, Alexander Houdry	Douglas William Brockway and Genevieve Houdry
Aug.	24	Concord	Callahan, Courtney Maureen	John William Callahan and Mary Alice McElroy
Aug.	24	Concord	Williamson, Amy Elizabeth	Michael Martin Williamson and Margaret Ursula Flynn
Aug.	25	Concord	Essman, Michael Christopher	Brian Chester Essman and Ellen McPadden
Aug.	26	Concord	Burke, Samantha Jean	Thomas Francis Burke and Denise Marie Sanborn
Aug.	29	Concord	Chow, Jocelyn	David Quei-Chang Chow and Esther Sheau-Hwa Shau
Aug.	30	Boston	Mattson, William Welles	John Edward Mattson and Louisa Nasen
Aug.	30	Concord	Petr, Thomas Redmond	Rodney Alan Petr and Elizabeth Anne Rooney
Aug.	31	Concord	Lange, Julia Meredith	Harry William Lange and Jayne Marie Fleming
Sep.	2	Boston	Morrissey, Elizabeth Michelle	Clayton Thomas Morrissey and Andrea Maria Swiecicki
Sep.	2	Concord	Estabrook, David Philip	Jay Allan Estabrook and Barbara Broomhead
Sep.	2	Concord	McLeod, David Joseph	David Francis McLeod and Allyson Elizabeth Clark

Sep. 4	Boston	Glannon, Samuel Murphy	Joseph William Glannon and Ann Murphy
Sep. 4	Concord	Kervin, Bryce David	John Phillip Kervin and Suzanne Carol Glazer
Sep. 5	Concord	Greenstein, Ian David	Michael Alan Greenstein and Roxanne Marie Gillis
Sep. 5	Framingham	Block, Aaron Chandler	Robert Nathan Block and Catherine Chandler
Sep. 5	Malden	Nagle, Seth Ryan	Joseph Norbert Nagle and Kathleen Mary Dudziak
Sep. 7	Concord	Margolius, Garry Paul	David Allan Margolius and Celeste Marie Paglia
Sep. 8	Concord	Elliott, Mark Henry	John Charles Elliott and Karen Marie Bocchino
Sep. 10	Concord	Kunz, Marja Helen	Roderick Russell Kunz and Kirsten Petersen
Sep. 11	Concord	Hsieh, Mallorie Leewen	Hsiao-An Hsieh and Wei Du
Sep. 12	Boston	Parikh, Minir Kapadia	Anand Sooryakant Parikh and Anuradha Anand Kapadia
Sep. 12	Concord	Brockman, Stephanie Alexa	Paul Joseph Brockman and Patricia Janice Babecki
Sep. 12	Concord	Rosenfeld, Claire Bixby	Kenneth Stuart Rosenfeld and Jennifer Elizabeth Bixby
Sep. 13	Concord	Cullinane, Kaitlyne Marie	Stephen Edward Cullinane and Laurie Marie Dymsza
Sep. 14	Boston	Hartman, Daniel Justin	William George Hartman and Jane Louise Tobin
Sep. 14	Concord	Higdon, Peter Raymond	Richard Dale Higdon and Bernice Merriitt
Sep. 16	Concord	Forsythe, Daniel Thomas	Thomas Michael Forsythe and Mary Ellen White
Sep. 16	Concord	Mahoney, Douglas James	Gerald James Mahoney, Jr. and Elizabeth Anne Rees
Sep. 19	Concord	Drumm, Miriam Rebecca	Michael Joseph Drumm and Joanne Jacobs
Sep. 20	Boston	Geehan, Amy Glendon	Wayne Edward Geehan and Susan Elizabeth Glendon
Sep. 20	Concord	Saaristo, Katelyn Rose	Kevin James Saaristo and Karen Arlene Jankowske
Sep. 23	Concord	James, Alan Scott	Malcolm Dale James and Ingrid Gjesteby
Sep. 24	Concord	Selig, Jay Michael	Jonathan Binder Selig and Risa Weiner
Sep. 26	Concord	Linett, Sarah Rebecca	Paul Edward Linett and Susan Hirschberg
Sep. 29	Concord	Pellegrini, Daniel Francis	John Douglas Pellegrini and Joann Everett
Sep. 30	Concord	Putnam, Alexa Angelina	Bern Webb Putnam and Elizabeth Flores
Oct. 3	Concord	O'Leary, Kyleigh Megan	Kevin Timothy O'Leary and Deborah Anne Johnson
Oct. 5	Concord	Grask, Devin Stephen	Paul Stephen Grask and Kathleen Daly
Oct. 10	Concord	Tardiff, Sarah Rose	Edward Charles Tardiff and Kristine Elyse Bertelsen
Oct. 13	Newton	Hilbert, Noah River	Rodger Christian Hilbert and Dorothy Claire Hill
Oct. 13	Concord	McGowan, John	Robert Arthur McGowan and Robin Marie Talkowski
		Thomas Talkowski	
Oct. 14	Cambridge	Morris, Patrick James	Henry Joseph Morris, Jr. and Mary Bridget Hickey
Oct. 15	Concord	Gomez, Martin Charles	Joseph Michael Gomez and Dawn Marie Mahanna
Oct. 16	Concord	Miller, Clayton Reed	John James Miller and Ellen Sullivan
Oct. 18	Concord	Ricketts, Gregory Henry	Theodore Ricketts, Jr. and Vivian Eleanor Spann
Oct. 19	Concord	Hryniewicz, Nicole Elizabeth	Frederick Gordon Hryniewicz and Diane Marie Archambault
			Gregory John Downer and Jean McCuen
Oct. 22	Concord	Downer, Kendall Marsh	Ian Thomas Ashcroft and Josephine Mary Lee
Oct. 23	Concord	Ashcroft, Nicholas Adam	Mark Douglas Fowle and Suzette Elaine Fiorentino
Oct. 26	Concord	Fowle, Samuel Mark-David	John Joseph Morris, Jr. and Susan Stemple
Oct. 30	Concord	Morris, Elizabeth Christine	Harold William Rose, Jr. and Rosane Eccher Moreira
Oct. 30	Concord	Rose, Tabitha	Glenn Harvey Fund and Maida Sue Goldblatt
Oct. 31	Concord	Fund, Jason Isaac	
			Saul Robert Arnstein and Laura Janet Blanc
Nov. 2	Concord	Arnstein, Jason Alan	Theodore Michael Bailey and Elizabeth O'Regan
Nov. 9	Concord	Bailey, Michael Benjamin	Peter William Farrell and Lynne Catherine Michaud
Nov. 10	Concord	Farrell, Robert Peter	Thomas Joseph Mooney and Joan Elizabeth Loewe
Nov. 10	Concord	Mooney, Ellen Louise	Douglas David Barney and Lynn Ann Makinen
Nov. 13	Leominster	Barney, Lauren Emily	Thomas Edwin Melander and Michelle Bruyette
Nov. 19	Concord	Melander, Gregory David	Alexander Nicolson IV and Mireille Anne Marie Blouin
Nov. 20	Concord	Nicolson, Alexander V	Dennis Matthew Moyles and Pauline Joan Hummel
Nov. 24	Concord	Moyles, Shannon Layne	Peter Philip Collura and Kathleen Marie DeSantis
Nov. 26	Waltham	Collura, Katie Anne	Bradley Hoyt Spooner and Judith Roberta Goddu
Nov. 28	Concord	Spooner, Brittany Nicole	Richard Stafford Auclair and Marilyn Jane Burgess
Nov. 29	Concord	Auclair, Gregory Burgess	Richard Brian Charlantini and Jeanne Ellen Annand
Nov. 30	Concord	Charlantini, Joshua Alexander	
			Gregory Lawrence Holtman and Jean MacDonald
Dec. 2	Concord	Holtman, Adam Chisholm	Geng-Sheng Kuo and Janice Sheau-Mei Chow
Dec. 2	Concord	Kuo, Jennifer Pei-Yu	Francis Michael DeVito, Jr. and Elizabeth Marie Cain
Dec. 5	Boston	DeVito, Kerry Rose	Edward Joseph Brodeur and Deborah Jeanne Brock
Dec. 7	Newton	Brodeur, Jessica Leah	Raymond Douglas Gallant and Cathryn Harrington
Dec. 8	Concord	Gallant, Kelley Anne	John Mark Heffner and Claudette Rignano
Dec. 12	Concord	Heffner, Cara Joan	William Albert Morrison and Carol Richmond
Dec. 13	Newton	Morrison, Samuel Alan	William Paul Edward Kennedy and Juliana Peterson
Dec. 14	Concord	Kennedy, Ryan Andrew	Robert Linton Touchton and Karen Smith
Dec. 14	Concord	Touchton, Lori Genevieve	James Kenneth Ludden and Dianne Louise Carney
Dec. 16	Concord	Ludden, Kathryn Elizabeth	Todd Eric Peters and Cherie Lee Levine
Dec. 18	Concord	Peters, Brittany Alecia	Rex Raymond Dean and Karyn Anne Powers
Dec. 20	Cambridge	Dean, Samuel August	Neil Thomas Dionesotes and Virginia Nancy Paul
Dec. 21	Concord	Dionesotes, Thomas Paul	James Edward Wilkes, Jr. and Patricia Ann VanDuser
Dec. 21	Concord	Wilkes, James Edward III	

Deaths

Jan. 4	Edwin Arthur Laurila	86
Jan. 6	M. (McCauley) Harrigan	87
Jan. 8	Harris (Miles) Perry	103
Jan. 15	Cyril E. Huntley	75
Jan. 21	Aino M. (Pera) Fischer	89
Jan. 22	Dorothy (Read) Wood	84
Jan. 26	Marion Cunningham (Allen) Standley	103
Jan. 28	Martin Lipton	78
Jan. 28	Roy Philbrick Thomas	86
Jan. 29	Ella C. (Wolmar) Taylor	88
Jan. 31	Marilyn (McNeill) Sanford	62
Feb. 1	Saara Selina Parkkila	83
Feb. 2	Illione Esther (Worthington) Cormey	77
Feb. 8	Ruth (Haven) Backus	96
Feb. 13	Edith (Sherrill) Laurie	100
Feb. 14	Yvonne (Bonneau) Levasseur	86
Feb. 25	Agatha P. (Pickhardt) Ware	70
Feb. 29	Alexandra Phebe Dudley (Hawthorn) Jacobs	80
Mar. 3	Francis P. Flanagan	51
Mar. 4	Anne (Salter) Kenty	84
Mar. 4	Mary (Stark) Seitz	97
Mar. 6	Francis P. Dolan	74
Mar. 7	Kathleen M. (Duffy) Heffernan	52
Mar. 7	Maureen Elizabeth (Collins) Doherty	62
Mar. 8	Josephine (Avico) D'Amico	98
Mar. 10	Barbara (Thomas) Darling	89
Mar. 11	Eileen (Hazell) Dolan	76
Mar. 11	Srimathi (Ramaswamy) Ravindran	23
Mar. 12	Doris G. (Graves) Soar	77
Mar. 13	Margaret S. Collieran	88
Mar. 14	Helen (Caruana) Sorrentino	89
Mar. 14	Marion W. (Wilson) McNeece	90
Mar. 15	George O. Fligg	56
Mar. 21	Malvina M. (Comeau) McPherson	91
Mar. 29	Phyllis K. (White) Sprague	65
Apr. 9	Lilly Henrietta (Loeliger) Steudel	90
Apr. 10	Lucy M. (Millhouse) Howard	84
Apr. 14	Irene G. (Scott) Bonavist	68
Apr. 18	Edmund Willson Beebe	71
Apr. 22	Emma (MacLean) Starr	88
Apr. 22	Grace Mae (Danner) Flood	70
Apr. 27	Elin Frances O'Toole	40
Apr. 28	Marion (Brett) Blanchard	97
Apr. 30	William Joseph Harms	73
May 12	Hazel Belle (Butler) Daley	95
May 13	Anne E. (Alexander) Johnson	80
May 23	Rita J. (Perron) Sevigny	73
May 24	Nathan Alfred Roberts, Jr.	83

May 30	Robert F. Bearce, Jr.	44
May 30	Ruth Evelyn (Stevens) Goulding	86
June 2	Fannie (Lufkin) Bowles	92
June 5	Marion Sherman (Butcher) Clarke	83
June 16	Muriel F. (Whitmore) Miller	61
June 17	Florence E. (MacDonald) Orechia	83
June 18	Everett F. Upton	82
June 21	Barbara Y. (Young) Mitchell	99
June 21	Marie (Gutzwiller) Keenan	89
June 22	Hazel Pauline (Miett) Grimshaw	87
July 2	Greta E. (Beers) Fisher	84
July 2	Helen F. (Ginn) Taylor	77
July 6	Agnes E. (Cote) Dwyer	72
July 6	Margaret S. (Stowe) Maxwell	83
July 7	Catherine Barry	93
July 8	Frederic C. Schweppe	54
July 9	Everett C. Merrill	89
July 11	Marguerite T. (Trent) Florance	88
July 13	Fred J. Dignan	41
July 19	Mabelle Augusta Rogers	88
July 21	Nathaniel A. Shattuck	81
July 31	Charles Irvin VanArsdale	63
Aug. 6	Bernice Evadell (Cousins) Seavey	82
Aug. 6	Charles Edward Higgins	40
Aug. 6	Ida (McCullough) Thornton	87
Aug. 12	Ida E. (Lehto) Lerer	85
Aug. 15	John Aram Dagdigian	64
Aug. 25	David A. Gonzalez	22
Aug. 27	Dorothy S. (Haynes) Hoar	97
Aug. 27	Kenneth S. Hickey	61
Aug. 30	Fred H. Amon	95
Aug. 30	Olga Gwendolyn (Taylor) Keeler	75
Aug. 31	Mildred B. (Butters) Seth	91
Sept. 3	Robert Dean Ashline	68
Sept. 9	Gerald Francis Portante	55
Sept. 17	Margaret H. (Hartley) Johnston	81
Sept. 19	Alice A. (Ame) Clough	73
Oct. 3	Florence (Glover) Doe	92
Oct. 13	Laura C. (Heath) Fullonton	88
Nov. 5	John J. McKenna	56
Nov. 8	Johanna (Strazdauskas) Yauckoes	95
Nov. 30	Clarence S. Petersen	77
Dec. 8	Charles Austin Corcoran	42
Dec. 9	Louis Levine	85
Dec. 17	Ethel E.S. (Sherman) Adler	85
Dec. 19	Lucy H. (Romard) Roche	67
Dec. 26	Priscilla Muriel (Edwards) Raymond	67

PRESIDENTIAL PRIMARY

RECORD OF DEMOCRATIC PRIMARY HELD ON TUESDAY, MARCH 8, 1988

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	347	523	490	358	362	2080

PRESIDENTIAL PREFERENCE

Michael S. Dukakis	209	310	282	205	185	1191
Albert Gore, Jr.	13	30	41	20	17	121
Florenzo Di Donato	1	1	1	1	0	4
Paul Simon	15	20	20	5	27	87
Bruce Babbitt	3	8	0	5	6	22
Richard E. Gephardt	20	44	30	17	21	132
Jesse L. Jackson	64	94	105	96	100	459
Gary Hart	5	2	2	3	1	13
Lyndon H. LaRouche	0	0	0	0	0	0
No Preference	6	4	6	3	1	20
Blanks	11	10	3	3	4	31

STATE COMMITTEE MAN

Robert A. Durand	196	294	291	220	209	1210
Blanks	151	229	199	138	153	870

STATE COMMITTEE WOMAN

Barbara H. Rowe	230	328	324	247	244	1373
Blanks	117	195	166	111	118	707

TOWN COMMITTEE

GROUP 1	168	221	219	152	172	932
Maureen R. Pasik	186	255	258	178	192	1069
Donald J. Pasik	177	241	239	171	184	1012
Kent A. Werst	171	254	234	168	178	1005
Mary E. Welch	191	248	247	170	182	1038
Dean R. DeMaster	173	243	239	170	178	1003
Helen R. Rutledge	188	256	244	177	190	1055
Marjory Taylor-DeMaster	182	245	251	172	178	1028
Harriet R. Mintz	192	253	245	168	182	1040
Louise S. Ormsbee	206	292	283	206	217	1204
Charles E. Kostro, Jr.	193	302	294	222	215	1226
Nancy W. Rader	180	238	236	170	187	1011
Augustus P. Bickford	172	236	230	166	177	981
Patricia H. Kaczmarczyk	180	238	233	165	190	1006
Helen E. Murphy	196	267	249	186	193	1091
Evelyn Olschewski	201	288	268	183	192	1132
John E. Ormsbee	214	312	304	229	230	1289
Lawrence M. Weil	177	241	233	166	177	994
Robert H. Eisengrein	173	233	230	167	183	986
Elizabeth A. Barbadoro	181	242	237	170	188	1018
Linda A. Onuska	195	237	230	161	178	1001
Marilyn L. Hoich	178	235	235	158	178	984
Richard J. Heffernan	175	246	246	180	189	1036
Lynn V. Courtney-Knights	184	262	258	180	189	1073
Joseph R. Peters	172	242	228	169	193	1004
Harry C. King	188	239	227	165	180	999
Blanks	4050	6730	6072	4533	4330	25715

A true copy, ATTEST:
 Cornelia O. Huber
 Town Clerk

PRESIDENTIAL PRIMARY

RECORD OF THE REPUBLICAN PARTY PRIMARY HELD ON MARCH 8, 1988

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	205	365	320	246	200	1336

PRESIDENTIAL PREFERENCE

Pierre S. duPont, IV	5	2	5	5	7	24
Marion G. (Pat) Robertson	13	12	7	10	9	51
George Bush	108	214	183	123	110	738
Alexander M. Haig, Jr.	1	1	1	4	0	7
Jack Kemp	10	20	17	10	12	69
Bob Dole	57	113	95	88	55	408
No Preference	2	1	3	3	6	15
Blanks	9	2	9	3	1	24

STATE COMMITTEE MAN

Kenneth J. Dwyer, II	19	39	32	26	13	129
William C. Sawyer	153	274	241	182	157	1007
Richard L. Warren	7	21	14	10	9	61
Blanks	24	31	33	28	21	139

STATE COMMITTEE WOMAN

Mary-Lee King	39	44	52	39	31	205
Karey D. Brown	142	278	241	182	157	1007
Blanks	24	31	33	28	21	139

TOWN COMMITTEE

GROUP 1	118	197	171	125	126	737
John H. Loring	148	287	257	180	154	1026
Frederick H. Bubier	123	231	194	141	135	824
Janet A. Bubier	121	224	198	146	134	823
Karey D. Brown	135	232	203	147	148	865
John teDuits	122	223	186	142	132	805
Horace Hodges	125	209	180	134	130	778
Tatiana F. Loring	134	236	205	155	138	868
Nancy B. Bursaw	125	217	186	133	135	796
E. Wilson Bursaw	137	257	203	150	143	890
Katherine G. Arnold	124	216	188	135	132	795
Richmond P. Miller	125	225	185	145	137	817
George A. Wiltsee	124	214	181	132	134	785
Jean B. Wiltsee	124	214	180	132	133	783
Norman Veenstra	132	216	191	152	141	832
Donald B. Hodges	131	220	184	133	135	803
Donnie L. Hodges	125	214	180	133	132	784
Rita Leys Dolan	130	235	190	142	134	831
William C. Sawyer	137	249	204	152	145	887
Mary Jane Merrill	130	219	191	139	133	812
Patience H. MacPherson	137	251	206	153	140	887
John G. Dolan	134	234	190	148	141	847
Blanks	1727	3085	2877	2336	1438	11463

A true copy, ATTEST:
 Cornelia O. Huber
 Town Clerk

RECORD OF TOWN ELECTION HELD APRIL 4, 1988

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	123	367	392	247	217	1346

MODERATOR

Donald MacKenzie	113	326	335	198	200	1172
Blanks	10	41	57	49	17	174

SELECTMEN (1)

Donald R. Gilberti	89	245	253	164	128	879
John H. Taylor, Jr.	32	90	118	65	71	376
Blanks	2	32	21	18	18	91

SCHOOL COMMITTEE (2)

Jean Butler	55	192	190	117	110	664
Pamela Harting-Barratt	68	180	215	23	103	689
Lees Stuntz	68	184	214	146	126	738
Blanks	55	178	165	108	95	601

TRUSTEE - MEMORIAL LIBRARY

Dennis J. Ahern	99	292	316	197	164	1068
Blanks	24	75	76	50	53	278

TRUSTEE - MEMORIAL LIBRARY

(TO FILL A VACANCY)

Susan Fingerman	103	293	327	200	163	1086
Blanks	20	74	65	47	54	260

ACTON HOUSING AUTHORITY

Joseph S. Mercurio	100	276	307	197	158	1038
Blanks	23	91	85	50	59	308

QUESTION 1:

Shall Section 4-2 of the Acton Town Charter be amended by deleting reference to the Permanent Building Committee and the Archive Committee?

Yes	98	281	289	178	79	1025
No	15	39	39	31	8	132
Blanks	10	47	64	38	30	189

QUESTION 2:

Shall Section 4-2 of the Acton Town Charter be amended by changing the number of Planning Board members from five to seven?

Yes	96	283	301	186	163	1031
No	22	49	51	9	39	200
Blanks	3	35	40	22	15	115

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

RESULTS OF SPECIAL TOWN ELECTION HELD JUNE 13, 1988

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	108	278	316	187	150	1039

QUESTION:

Shall the Town of Acton be allowed to assess an additional \$359, 587.00 in Real Estate and Personal Property taxes for the purpose of purchasing computer equipment and associated software for the Acton Schools and Regional School, as voted under Articles 14 and 15 of the 1988 Annual Town Meeting; and for making repairs to the filtration system of the swimming pool at the Regional School, as voted under Article 16 of the 1988 Annual Town Meeting; and for installing traffic signals at the intersection of Massachusetts Avenue and Central Street in West Acton, as voted under Article 28 of the 1988 Annual Town Meeting, for the fiscal year beginning July First, Nineteen Hundred and Eighty Eight?

Yes	51	127	158	91	74	501
No	57	151	143	96	73	520
Blanks	0	0	15	0	3	18

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

RECORD OF STATE PRIMARY HELD SEPTEMBER 15, 1988

VOTE OF THE DEMOCRATIC PARTY

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	198	400	349	262	204	1413

SENATOR IN CONGRESS (1)

Edward M. Kennedy	160	313	296	200	156	1125
Blanks	38	87	53	62	48	288

REPRESENTATIVE IN CONGRESS (1)

Chester G. Atkins	162	327	289	208	164	1150
Blanks	36	73	60	54	40	263

COUNCILLOR (1)

Herbert L. Connolly	68	134	108	96	76	482
Robert B. Kennedy	75	128	129	92	58	482
Blanks	55	138	112	74	70	449

SENATOR IN GENERAL COURT (1)

Bert J. Schafer	1	0	0	0	0	1
Robyn Winnick	0	0	1	0	0	1
Blanks	197	400	348	262	204	1411

REPRESENTATIVE IN GENERAL COURT (1)

Charles E. Kostro, Jr.	39	121	130	106	56	452
Pamela P. Resor	157	272	208	154	139	930
Maureen Finlayson	0	1	0	0	2	3
Blanks	2	6	11	2	7	28

CLERK OF COURTS (1)

Edward J. Sullivan	120	236	214	154	110	834
Blanks	78	164	135	108	94	579

REGISTER OF DEEDS (1)

Joseph L. Bradley	40	70	61	38	28	237
Eugene C. Brune	24	58	49	35	25	191
Janet T. Dever	79	109	92	83	69	432
Thomas H. Fallon	8	17	22	22	12	81
Blanks	47	146	125	84	70	472

COUNTY COMMISSIONER (2)

Thomas J. Larkin	92	176	173	133	97	671
Matthew Donahue	78	128	95	72	57	430
Edward J. Kennedy, Jr.	42	79	93	60	52	326
Joseph R. Macaluso	7	34	24	18	10	93
Sarah Wood	0	0	1	0	0	1
Blanks	177	383	313	241	192	1306

TREASURER (1)

James E. Fahey, Jr.	113	218	198	143	103	775
Blanks	85	182	151	119	101	638

This is an amended record of the results of the Democratic State Primary Election held on September 15, 1988.

A recount was held on September 28, 1988 for the position of Third Councillor District at the request of Mr. Herbert L. Connolly.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	198	400	349	262	204	1413

COUNCILLOR (1)

Herbert L. Connolly	68	136	108	96	76	484
Robert B. Kennedy	75	128	129	92	58	482
Blanks	55	136	112	74	70	447

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

RECORD OF STATE PRIMARY HELD SEPTEMBER 15, 1988**VOTE OF THE REPUBLICAN PARTY**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	51	115	147	92	69	474

SENATOR IN CONGRESS (1)

Joseph D. Malone	46	102	125	80	53	406
Blanks	5	13	22	12	16	68

REPRESENTATIVE IN CONGRESS (1)

Charles Cadillac	0	1	0	0	0	1
Herman Kabakoff	0	0	0	0	1	1
Blanks	51	114	147	92	68	472

COUNCILLOR (1)

Jody Dow	39	85	118	74	50	366
Blanks	12	30	29	18	19	108

SENATOR IN GENERAL COURT (1)

Argeo Paul Cellucci	43	94	126	77	58	398
Blanks	8	21	21	15	11	76

REPRESENTATIVE IN GENERAL COURT (1)

John H. Loring	45	106	138	83	53	425
Maureen Finlayson	0	3	0	1	5	9
Blanks	6	6	9	8	11	40

CLERK OF COURTS (1)

Blanks	51	115	147	92	69	474
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COUNTY COMMISSIONER (2)

Blanks	51	115	147	92	69	474
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TREASURER (1)

Blanks	51	115	147	92	69	474
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A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

RECORD OF MASSACHUSETTS STATE ELECTION HELD NOVEMBER 8, 1988

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number Ballots Cast	1897	2250	2119	1807	1656	9729

PRESIDENT & VICE PRESIDENT

Bush & Quayle	858	1125	976	849	791	4599
Dukakis & Bentsen	987	1062	1082	884	819	4834
Fulani & Dattner	5	7	5	5	2	24
Paul & Marrou	22	15	25	33	26	121
All Others	0	2	2	2	3	9
Blanks	25	39	29	34	15	142

SENATOR IN CONGRESS

Edward M. Kennedy	1115	1255	1248	1040	959	5617
Joseph D. Malone	697	925	807	696	655	3780
Mary Fridley	5	14	10	7	2	38
Freda Lee Nason	24	13	10	15	9	71
Blanks	56	43	44	49	31	223

REPRESENTATIVE IN CONGRESS

Chester G. Atkins	1534	1841	1682	1446	1346	7849
T. David Hudson	177	219	240	189	178	1003
Anna Rankis	0	0	0	0	1	1
Blanks 1	86	190	197	172	131	876

COUNCILLOR

Jody Dow	711	1002	896	725	714	4048
Robert B. Kennedy	904	935	912	794	710	4255
Cynthia Soule	0	0	1	0	0	1
Blanks	282	313	310	288	232	1425

SENATOR IN GENERAL COURT

Argeo Paul Cellucci	1237	1617	1465	1229	1144	6692
Mary S. Piro	1	0	0	0	0	1
Rachel Reisberg	0	0	4	0	0	4
Blanks	659	633	650	578	512	3032

REPRESENTATIVE IN GENERAL COURT

John H. Loring	687	1037	962	806	700	4192
Pamela P. Resor	886	976	874	691	617	4044
Maureen A. Finlayson	2101	81	211	257	287	1146
Blanks	114	56	72	53	52	347

CLERK OF COURTS

Edward J. Sullivan	1273	1513	1416	1178	1116	6496
Artie J. Rankis	0	0	0	0	1	1
Blanks	624	737	703	629	539	3232

REGISTER OF DEEDS

Peter A. Rankis	0	0	0	0	1	1
Blanks	644	761	737	656	552	3350

COUNTY COMMISSIONER

Thomas J. Larkin	905	1170	1060	843	829	4807
Edward J. Kennedy, Jr.	833	906	850	761	712	4062
Charles Kadlec	0	1	0	0	0	1
Nicholas J. Polio	0	1	0	0	0	1
Blanks	2056	2422	2328	2010	1771	10587

TREASURER

James E. Fahey, Jr.	1232	1464	1343	1130	1072	6241
A. Art Rankis	0	0	0	0	1	1
Blanks	665	786	776	677	583	3487

QUESTION #1:

Referendum Petition on an Existing law

Do you approve of a law summarized below, which was approved by the House of Representatives on May 20, 1987, by a vote of 93-58, and approved by the Senate on May 20, 1987, by a vote of 31 - 8 ?

SUMMARY

The law provides a salary increase, effective January 7, 1987, for the members of the legislature and certain constitutional officers of the Commonwealth.

Beginning at a base salary of \$30,000, each member of the legislature will receive a salary increase under the law equal to the compounded percentage increase in the salaries of full time state employees who are subject to collective bargaining agreements between the Commonwealth and the ALLIANCE, AFSCME - SEIU, AFL - CIO in effect between January 5, 1983 and January 7, 1987. Thereafter the salaries of each member of the legislature will be increased by the same percentages as the salaries of full time state employees subject to the collective bargaining agreements.

The law further provides that members of the legislature holding leadership positions and committee chairmanships will receive an annual sum in addition to their salary. This additional amount will vary from \$7,500 to 35,000 depending upon the particular position the member holds.

The law also increases the salaries of certain constitutional officers. Under the law the salary of the governor is set at \$85,000; the salaries of the lieutenant governor, state secretary, state treasurer and the state auditor are set at \$70,000; and the salary of the attorney general is set at \$75,000.

Any individual may waive his or her salary increase under this law. Any amount so waived shall not be deemed regular compensation for the purpose of computing any such person's benefits and shall be exempt from state taxation.

Yes	444	541	492	418	346	2241
No	1395	1626	1563	1331	1251	7166
Blanks	58	83	64	58	59	322

QUESTION #2:**Law Proposed by Initiative Petition**

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 3, 1988, by a vote of 24 - 123, and on which no vote was taken by the Senate before May 4, 1988?

The proposed law would repeal state law requiring that the wages, including payments to health and welfare plans, paid to persons employed in the construction of public works be no less than the wages paid locally under existing collective bargaining agreements and understandings, or by the municipality, for the same kind of work. Under the proposed law, the Commissioner of Labor and Industries would no longer set wage rates for such work or classify jobs.

The proposed law would also remove the Commissioner of Labor and Industries authority to set the wage rates of employees of contractors who move office furniture and fixtures for the state or a county, city, town or district, and remove the Commissioner's authority to set the wage rates of operators of vehicles and other equipment engaged in public works.

The proposed law would not change the way wages are set for laborers employed by the state Department of Public Works and the Metropolitan District Commission.

Yes	1072	1334	1167	952	958	5482
No	759	824	873	782	642	3880
Blanks	66	92	79	73	56	366

QUESTION #3:**Law Proposed by Initiative Petition**

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 2, 1988, by a vote of 2 - 150, and disapproved by the Senate on May 3, 1988, by a vote of 0 - 34?

The proposed law would require the Commissioner of the Department of Food and Agriculture to issue regulations to ensure that farm animals are maintained in good health and that cruel or inhumane practices are not used in the raising, handling or transportation of farm animals.

The Commissioner would issue regulations, effective within four years after passage of the proposed law, about the surgical procedures used on farm animals, the transportation and slaughter of farm animals, and the diet and housing of those animals. The Director of the Division of Animal Health could issue exemption permits for a period of time up to one year and one half to any farmer.

Under the proposed measure, an unpaid Scientific Advisory Board on Farm Animal Welfare comprised of veterinarians and animal scientists would also be established within the Department of Food and Agriculture. The Board would examine animal agricultural practices, issue for publication certain reports on farm practices, and make non-binding recommendations to the Commissioner about specific regulations. If appropriated by the legislature, the Board may allocate an annual sum of not more than ten cents per Massachusetts citizen to assist farmers in adopting methods which are consistent with the purposes of this law.

The Director of the Division of Animal Health would be responsible for enforcing regulations issued as a result of this proposed law. Persons who violate the new law would be punished by a fine of up to \$1,000.

Yes	439	448	409	352	307	1955
No	1408	1733	1649	1402	1311	7503
Blanks	50	69	61	53	38	271

QUESTION #4:

Do you approve of a law summarized below, upon which no vote was taken by the House of Representatives or the Senate before May 4, 1988?

The proposed law would provide that, After July 4, 1989, there shall be no further generation of electric power by commercial nuclear power plants in the Commonwealth by means which result in the production of nuclear waste.

Yes	556	547	608	492	404	2607
No	1131	1451	1291	1097	1057	6027
Blanks	210	252	220	218	195	1095

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

ELECTION PERSONNEL

WARDENS

Precinct 1	Joan Nelson
Precinct 2	John McLaughlin
Precinct 3	Janet Bubier
Precinct 4	Priscilla Felt
Precinct 5	Katherine Arnold

Bailey, Ruth	Neagle, George
Bean, Frances	Nowokunski, Dolores
Bergin, Esther	Nylander, Barbara
Bintliff, Margaret	Onorato, Jean
Cafaro, John	Petrocchi, Eleanor
Calkins, June	Phelps, Ruth
Charter, Elizabeth	Pillsbury, Elmore
Charter, Ruth	Pittorino, Margaret
Collins, Frances	Pizzano, Doris
Connors, Bridie	Potts, Patty
Cox, Margaret	Priest, Faith
Dauphine, Nathalie	Reich, Cathy
Dolan, Anita	Robinson, Patricia
Douglas, Margaret	Robinson, Peter
Durkin, Rosemary	Saccone, Donna
Flagg, Carol	Schmelzer, Jean
Garey, Joanne	Sheehan, Lillian
Jeffrey, Marilyn	Snyder, Arlene
Joyner, Dorothy	Sprague, Walter
Kress, Lucille	Steinmann, Maureen
Larsen, Margaret	Stuart, Virginia
Lemere, Elizabeth	Torkelson, Cindy
Ludden, Marilyn	Varno, Marianne
MacRae, Charles	Veasie, John
McBride, Barbara	Wetherbee, Charlotte
McLaughlin, Maureen	Williams, Dorothy
Miller, Nancy	Wood, Patricia
Neagle, Barbara	Young, Irene

Special thanks to Don Nylander for volunteering his time to assist the Suburban Manor Nursing Home residents with the election procedure.

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 5, 1988 WITH ADJOURNED SESSIONS HELD APRIL 6, 1988 APRIL 12, APRIL 13 AND APRIL 14, 1988

Meeting opened by the Town Moderator, Donald MacKenzie at 7:34 P.M.

Invocation by Richard E. Black of St. Matthew's United Methodist Church.

The following opening statement was made by the Town Moderator:

On behalf of the Selectmen, the Town Manager and myself, the Volunteer Coordinating Committee wishes the Townspeople at this Annual Meeting to recognize and honor the volunteers who have completed their service on a Town Board, Committee, or Commission. These individuals have either resigned or will finish their term this year.

Certificates of Appreciation, signed by the Chairman of the Board of Selectmen, will be mailed to each one. There are approximately 225 volunteers on 30 boards working for the Town.

As I read your names please stand and remain standing until all names are read. The citizens may then show their appreciation for the many hours and effort contributed by these volunteers.

First off, we'd like to make special mention of those who have served five or more years:

For 10 years:	Edward O'Donoghue - Board of Assessors
For 7 years:	Raymond Binliff - Board of Assessors
For 7 years:	Warren Orcutt - Recreation Commission
For 6 years:	Betsy Conant - Historical Commission
For 5 years:	Vanetta Hunter - Volunteer Coordinating Committee
	Michael Graesser - Conservation Commission

Others who have served fewer years but also deserve our appreciation are:

Craig Fingerma - Finance Committee
Anne Fanton - Transportation Committee
Jill Macauley - Volunteer Coordinating Committee
Barbara Nylander - Historical Commission
Wilson Bursaw - Finance Committee
Kathy McPadden - Youth Commission
Orian Greene - Transportation Committee
William Gothorpe - Fair Housing Committee
Kenneth Carlson - Prison Committee

The Town Moderator proceeded immediately to the first order of business, to take up the Consent Calendar, 18 articles listed in the Warrant of the Annual Town Meeting. The 18 articles were presented together as part of a consent motion.

The Moderator instructed town meeting voters to indicate "HOLD" if he/she wished to have an article removed from the total Consent Motion. Those motions "HELD" would be taken up in normal warrant article order.

MRS. TAVERNIER moves that the Town take up the 18 articles as listed in the Consent Calendar on pages 7 and 8 of the warrant.

ARTICLE	MOTION
Article 5	Pension funding: Move that the Town raise and appropriate \$687,161.00 for the payment of Town and School Pension costs for the fiscal year July 1, 1988 to June 30, 1989.
Article 6	Debt Service: Move that the Town raise and appropriate \$1,324,336.00 for the payment of Town and School debt service as set forth in the warrant.
Article 38	Street Acceptances: Move that the Town accept as public ways the streets or portions thereof listed in this article, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout.
Article 39	Tree Planting: Move that the Town raise and appropriate \$5,000.00 for a Street Tree Planting Program; said sum to be expended by the Town Manager.
Article 40	4 Wheel Drive Tractor: Move that the Town raise and appropriate \$25,000.00 for the purchase of a four wheel drive tractor and attachments; said sum to be expended by the Town Manager.
Article 41	Sander Body Replacements: Move that the Town raise and appropriate \$24,000.00 for the purchase of two sander bodies for the Highway Department; said sum to be expended by the Town Manager.
Article 42	Front End Loader: Move that the Town raise and appropriate \$65,000.00 for the purchase of a front end loader for the Highway Department; said sum to be expended by the Town Manager.
Article 43	2 1/2 Ton Platform Rack Dump Truck: Move that the Town raise and appropriate \$20,900.00 for the purchase of a 2 1/2 ton platform rack dump truck for the Highway Department; said sum to be expended by the Town Manager.

- Article 44** Air Compressor: Move that the Town raise and appropriate \$8,000.00 for the purchase of an air compressor for the Highway Department; said sum to be expended by the Town Manager.
- Article 45** Accreditation Fee: Move that the Town raise and appropriate \$8,000.00 for the Police Department's accreditation fee; said sum to be expended by the Town Manager.
- Article 46** Station #3 Parking Lot Repairs: Move that the Town raise and appropriate \$10,000.00 for the repair of drainage structures and pavement at the rear of the West Acton Fire Station; said sum to be expended by the Town Manager.
- Article 47** Fire Station Exhaust System: Move that the Town raise and appropriate \$15,000.00 for the purchase and installation of a vehicle exhaust extraction system in Fire Station #1 and Fire Station #3; said sum to be expended by the Town Manager.
- Article 50** Cemetery Lot Refund: Move that the Town vote to authorize the Cemetery Commissioners to purchase lot 172, section 8, located in Woodlawn Cemetery, said lot being purchased pre-needed by Mr. and Mrs. James H. Sargent, Jr.; and to see if the Town will authorize the appropriation of \$100.00 from the Cemetery Land Fund and \$400.00 from the New Perpetual Care Fund for such purpose, or take any other action relative thereto.
- Article 51** Real Estate Exemptions: Move that the 59, Section 5, Clause 41C, which increases the real estate exemption for certain elderly persons, or take any other action relative thereto.
- Article 52** Real Estate Exemptions: Move that the Town vote to accept Massachusetts General Law, Chapter 59, Section 5, Clause 17D, relating to tax exemptions for certain elderly persons, surviving spouses or minors, or take any other action relative thereto.
- Article 53** Unpaid Bills: Move that the Town raise and appropriate the sum of \$6,097.00 to pay an unpaid bill of a prior period to Nagog Chiropractic.
- Article 54** Unexpended Article Money: Move that the balance of the Appropriation under the articles listed not lapse pursuant to Section G-5 of the Town Charter, but

remain open until the appropriation is expended or the Town Meeting otherwise votes.

- Article 55** Tax Anticipation Notes: Move that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

The following articles were carried unanimously: Articles 5, 6, 38, 41, 42, 44, 50, 51, 52, and 55.

The following articles were "HELD": Article 39, 40, 43, 45, 46, 47, 53, and 54.

*Indicates Consent Motions.

ARTICLE 1. CHOOSE TOWN OFFICERS

To choose all necessary Town Officers and Committees and to fix the salaries and compensation of all the elective officers of the Town as follows:

Moderator	\$20.00 per Town Meeting Session
Board of Selectmen	Chairman \$750.00
	Clerk \$650.00
	Member \$650.00

or take any other relative thereto.

MOTION: MALCOLM S. MAC GREGOR nominates James B. Wilson as Trustee of the West Acton Fireman's Relief Fund, term to expire in 1991.

MOTION CARRIES UNANIMOUSLY.

JOHN F. MC LAUGHLIN nominates Allen H. Nelson as Trustee of the Acton's Fireman's Relief Fund, term to expire in 1991.

MOTION CARRIES UNANIMOUSLY.

NANCY GILBERTI nominates Mabel Grekula as Trustee of the Charlotte Goodnow Fund, term to expire in 1991.

MOTION CARRIES UNANIMOUSLY.

JOHN POWERS nominates Irene Krason as Trustee of the Elizabeth White Fund, Term to expire in 1991.

MOTION CARRIES UNANIMOUSLY.

FRANCES E. BISSELL nominates Edward F. Cleary as Trustee of the West Acton Citizen's Library, term to expire

in 1990, and Diane Wehr as Trustee of the West Acton Citizen's Library, term to expire in 1991.

MOTION CARRIES UNANIMOUSLY.

MR. GILBERTI moves that the Town fix the compensation for elected officers as shown in the warrant.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 2. ACCEPT REPORTS

To see if the Town will accept the several reports of the Town offices and Boards, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town accept the reports of the various Town Offices and Boards as set forth in the 1987 Town Report.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 3. HEAR AND ACT UPON REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

MOTION: Moderator calls for any other reports.

Voted: To dispose of Article since no reports were presented.

ARTICLE 4. TOWN OPERATING BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and boards of the Town, exclusive of the necessary expenses relative to the schools, or take any other action relative thereto.

GENERAL GOVERNMENT

A) TOTAL SALARIES	\$988,768.00
B) TOTAL EXPENSES	\$702,197.00
C) OUT OF STATE TRAVEL	\$2,000.00
TOTAL	\$1,692,965.00

PROTECTION OF PERSONS AND PROPERTY

D) TOTAL SALARIES	\$2,578,359.00
E) TOTAL EXPENSES	\$185,017.00
TOTAL	\$2,763,376.00

DEPARTMENT OF PUBLIC WORKS

F) TOTAL SALARIES	\$596,980.00
G) TOTAL EXPENSES	\$1,220,650.00
TOTAL	\$1,817,630.00

LIBRARIES

H) TOTAL SALARIES	\$262,200.00
I) TOTAL EXPENSES	\$71,711.00
TOTAL	\$333,911.00

INSURANCE

J) TOTAL EXPENSE	\$673,200.00
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RESERVE

K) TOTAL RESERVE	\$378,000.00
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MOTION: MR. FINGERMAN moves that the Town Budget for the period July 1, 1988 to June 30, 1989 in the amount of \$7,661,082.00 be raised and appropriated in its entirety (except that \$9,723.96 be appropriated from the Library Receipts Reserved for Appropriation for library use, \$1,549.78 be appropriated from receipts from the County Dog Fund Reserved for Appropriation for library use, and \$8,500.00 be appropriated from Federal Revenue Sharing Receipts for Police Department use) as follows:

MOTION: MR. KOSTRO moves that Line B) "General Government, Expenses" be amended to \$703,467.00 by adding \$1,270.00 to the budget for CODE and that the total for the Town Operating Budget be amended accordingly."

AMENDMENT CARRIES	TOTAL VOTE - 422
	YES - 226
	NO - 196

MOTION: MR. GILBERTI moves that Line E) "Protection of Persons and Property, Expenses" be amended to \$190,717.00 by adding \$5,700.00 to the budget for Eliot Mental Health and that the total for the Town Operating Budget be amended accordingly."

AMENDMENT CARRIES.

GENERAL GOVERNMENT

A) TOTAL SALARIES	\$988,768.00
B) TOTAL EXPENSES	\$703,467.00

And further that the Treasurer is authorized to enter into compensating balance agreements during fiscal year 1989 as permitted by General Laws, Chapter 44, Section 53F

C) OUT OF STATE TRAVEL	\$2,000.00
TOTAL	\$1,694,235.00

PROTECTION OF PERSONS AND PROPERTY

D) TOTAL SALARIES	\$2,578,359.00
E) TOTAL EXPENSES	\$190,717.00
TOTAL	\$2,769,076.00

DEPARTMENT OF PUBLIC WORKS

F) TOTAL SALARIES	\$596,980.00
G) TOTAL EXPENSES	\$1,220,650.00
TOTAL	\$1,817,630.00

MOTION CARRIES UNANIMOUSLY

LIBRARIES

H) TOTAL SALARIES	\$262,200.00
I) TOTAL EXPENSES	\$73,711.00
TOTAL	\$335,911.00

MOTION CARRIES UNANIMOUSLY.

INSURANCE

J) TOTAL EXPENSES	\$673,200.00
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MOTION CARRIES UNANIMOUSLY.

RESERVE

K) TOTAL RESERVE	\$378,000.00
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MOTION CARRIES UNANIMOUSLY.

TOTAL TOWN BUDGET NOW READS \$7,668,052.00

ARTICLE 5. PENSION FUNDING

To see what sum of money the Town will raise and appropriate, or appropriate from available funds, for the payment of Town and School pension costs; or take any other action relative thereto.

L. TOTAL PENSIONS:	\$687,161.00
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MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$687,161.00 for the payment of Town and School pension costs for the fiscal year July 1, 1988 to June 30, 1989.

MOTION CARRIES AS PART OF CONSENT MOTION.

ARTICLE 6. DEBT SERVICE

To see what sum of money the Town will raise and appropriate, or appropriate from available funds for the payment of Town and School debt service, or take any other action relative thereto.

M. TOTAL DEBT AND INTEREST:	\$1,324,336.00
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CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$1,324,336.00 for the payment of Town and School debt service as set forth in the warrant.

MOTION CARRIES AS PART OF CONSENT MOTION.

ARTICLE 7. MERRIAM SCHOOL ENTERPRISE BUDGET To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money and set aside the estimated receipts from the Merriam School rentals to meet such appropriation, for the purpose of maintaining the Merriam School, or take any other action relative thereto.

O. MERRIAM SCHOOL ENTERPRISE BUDGET:
\$130,543.00

MOTION: MRS. GRAESSER moves that the Town appropriate \$130,543.00 for the purpose of maintaining the Merriam School and that the receipts from the rental of the Merriam School be set aside as a separate fund under G.L. c. 44, s. 53E to meet this appropriation.

MOTION CARRIES.

MOTION: MR. GILBERTI moves that the Town Meeting be adjourned after the debate and vote on Article 10 is completed and that the adjourned session be resumed at 7:30 P.M., Wednesday, April 6, 1988.

MOTION CARRIES.

ARTICLE 8. COUNCIL ON AGING VAN ENTERPRISE BUDGET

To see if the Town will raise and appropriate, or appropriate from available funds, \$27,130.00, or appropriate a sum of money and set aside the estimated receipts from the van service to meet such appropriation, for the purpose of providing a van service, or take any other action relative thereto.

P. ELDER VAN	\$27,130.00
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MOTION: MR. GILBERTI moves that the Town appropriate \$27,130.00 for the purpose of providing a van service, and that the receipts from the van service be set aside as a separate fund under G.L. c. 44, s53E to meet this appropriation.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 9. NURSING ENTERPRISE BUDGET

To see if the Town will raise and appropriate or appropriate from available funds \$171,876.00, or appropriate a sum of money and set aside the estimated receipts from nursing service to meet such appropriation, for the purpose of providing nursing services, or take any other action relative thereto.

N) NURSING	\$171,876.00
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MOTION: MRS. TAVERNIER moves that the Town appropriate \$171,876.00 for the purpose of providing public health nursing services, and that \$131,876.00 of the receipts from the fees generated by providing such services be set

aside as a separate fund under G.L. c. 44, s53E and \$40,000.00 be transferred from the Nursing Services Enterprise Fund balance to meet this appropriation.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 10. BUDGET SUPPLEMENT

To see if the Town will raise and appropriate, or appropriate from available funds, an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to be used during the current fiscal year, or take any other action relative thereto.

MOTION: MRS. GRAESSER moves that the Town raise and appropriate \$113,996.00 for the fiscal year 1988 local school budget, and that to raise this amount \$113,996.00 be transferred from Free Cash.

MOTION CARRIES.

10:30 P.M. - MODERATOR DECLARES TOWN MEETING ADJOURNED UNTIL WEDNESDAY EVENING, APRIL 6, 1988.

WEDNESDAY, APRIL 6, 1988.

MODERATOR CALLED THE MEETING TO ORDER AT 7:31 P.M.

ARTICLE 11. LOCAL SCHOOL BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local Schools, or take any other action relative thereto.

Q) LOCAL SCHOOL BUDGET \$7,123,653.00

MOTION: MRS. GRAESSER moves that the total budget for the Local Schools, for the period July 1, 1988 to June 30, 1989 in the amount of \$7,123,653.00 as follows: Operating Expenses \$7,085,481.00, Out-of-State Travel \$6,500.00 and Blanchard Auditorium \$31,672.00, be raised and appropriated in its entirety.

MOTION CARRIES.

ARTICLE 12. REGIONAL SCHOOL BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Acton-Boxborough Regional School, or take any other action relative thereto.

R) REGIONAL SCHOOL \$6,590,537.00

MOTION: MRS. WATKINS moves that the Town's share of the budget for the Acton-Boxborough Regional School District for the period July 1, 1988 to June 30, 1989 in the amount of \$6,590,537.00 as follows: Operating Expenses

\$6,044,203.00 and Net Maturing Debt and Interest \$546,334.00, be raised and appropriated in its entirety.

MOTION CARRIES.

MOTION: MR. GILBERTI moves that we adjourn this Annual Town Meeting at the completion of the article under discussion at 10:30 P.M. until the point that we dissolve the Special Town Meeting which begins here tomorrow evening at 7:30 P.M.

MOTION CARRIES.

ARTICLE 13. MINUTEMAN TECHNICAL SCHOOL BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Minuteman Regional Vocational Technical School, or take any other action relative thereto.

S) MINUTEMAN TECHNICAL SCHOOL BUDGET \$391,209.00

MOTION: MR. PUTNAM moves that the Town raise and appropriate the sum of \$391,209.00 for the Town's share of the budget for the Minuteman Regional Vocational Technical School District for the period July 1, 1988 to June 30, 1989.

MOTION CARRIES UNANIMOUSLY.

MR. PUTNAM proposes the following resolution be passed by the Acton Town Meeting:

PROPOSED RESOLUTION TOWN OF ACTON

Whereas the General Court and the Governor passed Chapter 731 of the Acts of 1987, we ask that the 35% aid floor for our vocational education programs be properly funded in the fiscal 1989 state budget and that the Senate and House of Representatives adopt a resolution to this effect, and instruct the Town Clerk to request that our State Representative convey the results of this vote to the General Court.

RESOLUTION PASSES UNANIMOUSLY.

10:25 P.M. - MODERATOR DECLARES ANNUAL TOWN MEETING ADJOURNED UNTIL THE COMPLETION OF THE SPECIAL TOWN MEETING WHICH WILL BE HELD ON THURSDAY, APRIL 7, 1988 AT 7:30 P.M.

**SPECIAL TOWN MEETING HELD
APRIL 7, 1988 MODERATOR
CONVENED THE SPECIAL TOWN
MEETING AT 7:30 P.M.**

THIS ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 1. AMEND SECTION 3.4 - GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES

To see if the Town will vote to insert a new section 3.4.6, DAYCARE and to amend the Table of Principal Uses to reflect these changes of the Acton Zoning By-law, Town of Acton, Massachusetts as follows:

a) Insert a new section 3.4.6 - Daycare under GOVERNMENTAL, INSTITUTIONAL, and PUBLIC SERVICES USES, to read as follows:

3.4.6 Daycare - Private or nonprofit group daycare center, nursery school, kindergarten, after school center, or similar facility operated for children younger than 15 years of age and for special need children younger than 17 years of age and serving more than six (6) children.

b) Amend the Table of Principal Uses by inserting a new Section 3.4.6 - Daycare which reads as follows:

Daycare:

R-2	R-4	R-8	SAV	WAV	GB
Y*	Y*	Y*	Y	Y	Y
LI	GI	ARC	PCRC	SPSP	
Y**	Y**	N	Y*	R	

*Only a public or nonprofit accessory use to an educational or religious use.

**Only as an accessory use to a permitted use.

c) Insert a new Section 6.3.3 - Schedule of parking USES - k) Daycare - One space for each five (5) children of rated capacity of the daycare facility plus one space for each staff position.

or take any other action relative thereto.

MOTION: MRS. HARTING-BARRAT moves that the Town amend the Acton Zoning By-Law as set forth in this Article, except that in paragraph b), the phrase after the single asterick shall read as follows: "Only as a public or nonprofit accessory use to an education or religious use."

MOTION CARRIES - TOTAL VOTE - 80 YES - 60 NO - 20

THIS ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 2. AMEND SECTION 6.1.3 - INTERIOR DRIVEWAY

To see if the Town of Acton will vote to amend the Acton Zoning By-law, Section 6.1.3. Interior Driveway as follows:

Section 6.1.3. Interior Driveway - delete in its entirety and replace with:

6.1.3 Interior Driveway - a travel lane located within the LOT which is not used to directly enter or leave parking spaces. An interior driveway shall not include any part of the access driveway,

or take any other action relative thereto.

MOTION: MR. DENNIS moves that the Town amend Section 6.1.3 of the Acton Zoning By-law as set forth in this Article.

MOTION CARRIES UNANIMOUSLY.

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 3. AMEND SECTION 3.8.1.5 - COMMON DRIVES

To see if the Town of Acton will vote to amend the Acton Zoning By-law, Section 3.8.1.5 (Common Drives in the Residential districts) as follows:

Section 3.8.1.5 - Delete in its entirety and replace with:

3.8.1.5 No Common Drives are permitted except as defined and allowed herein. In the residential districts, a common drive providing access to two (2) but not more than five (5) LOTS shall be permitted with a Special Permit from the Planning Board. The common drive shall, in the opinion of the Planning Board, have a design, surface, grade, width and turning radii adequate to permit access to fire, police, and other emergency vehicles, have adequate turn around space for fire emergency vehicles and provide for adequate drainage,

or take any other action relative thereto.

MOTION: MR. DENNIS moves that the Town amend Section 3.8.1.5 of the Acton Zoning By-law as set forth in this article.

MOTION LOST: TOTAL VOTE - 138 YES - 81 NO - 57

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 4. AMEND SECTION 5 - DIMENSIONAL REGULATIONS

To see if the Town will vote to amend Section 5 of the Acton Zoning By-law, Town of Acton, Massachusetts as follows:

a) 5.2.1 LOT area - delete in its entirety and replace with:

5.2.1 LOT area - for LOTS created on or before January 8, 1988, the LOT area shall be determined by calculating the area within a LOT including any area within the LOT over which easements have been granted, provided that no area within a STREET shall be included in determining minimum LOT area. For LOTS created after January 8,

1988, the LOT area shall be determined by calculating the area within a LOT including any area within the LOT over which easements have been granted, provided that no area within a STREET, or within a private way or common driveway, or within a right of way for travel by motor vehicles shall be included in determining LOT area.

b) 5.2.1.1 - Add new Section 5.2.1.1 as follows:

5.2.1.1 - For LOTS created after January 8, 1988, the following additional regulation applies: When the distance between any two points on LOT lines is less than 50 feet, measured in a straight line, the smaller portion of the LOT which is bounded by such straight line and such LOT lines shall not be considered in computing the LOT area unless the distance along such LOT lines between such two points is less than 150 feet.

c) Insert new Section 5.2.3.1 as follows:

5.2.3.1 - Each LOT created after January 8, 1988 shall also have a width of not less than 80 percent of the required FRONTAGE at all points between the sideline of the right-of-way along which the FRONTAGE of the LOT is measured and the nearest point of the front wall of the DWELLING upon such LOT. Such width shall be measured along lines which are parallel to the sideline of the frontage street.

LOT FRONTAGE	LOT WIDTH
R-2 150'	R-2 120'
R-4 175'	R-4 140'
R-8 200'	R-8 160'

d) 5.3.3.1 - Add a new phrase at the end of the existing section so that it now reads:

FRONTAGE - Exception LOTS - In the residential districts the minimum LOT FRONTAGE may be reduced by 50 feet per LOT (FRONTAGE reduced in the R-2 district to 100 feet, in the R-4 district to 125 feet, and in the R-8 district to 150 feet) provided that the minimum LOT area required for each LOT is doubled (LOT increased in the R-2 district to 40,000 square feet, in the R-4 to 80,000 square feet and in the R-8 district to 160,000 square feet) and each LOT created after January 8, 1988, shall have a width of not less than 100% of the required FRONTAGE at all points between the sideline of the right-of-way along which the FRONTAGE of the LOT is measured and the nearest point on the front wall of the DWELLING upon such LOT. Such width shall be measured along lines which are parallel to the sideline of the frontage street,

or take any other action relative thereto.

FRONTAGE EXCEPTION:	LOT WIDTH:
R-2 - 100'	R-2 - 100'
R-4 - 125'	R-4 - 125'
R-8 - 150'	R-8 - 150'

MOTION: MR. BARRY moves that the Town amend Section 5 of the Acton Zoning By-law as set forth in this article, except that in paragraph a), the words "or common driveway" shall be deleted and that in all paragraphs the date "January 8, 1988" shall be "April 8, 1988".

MOTION IS LOST. TOTAL VOTE - 195 YES - 124 NO - 71

ARTICLE 5. AMEND SECTION 10.4.3 - SITE DESIGN STANDARDS FOR SITE PLAN SPECIAL PERMITS

To see if the Town will vote to amend Section 10.4.3, Site Design Standards for Site Plan Special Permits, of the Acton Zoning By-law to insert two new sections, 10.4.3.5 DEVELOPABLE SITE AREA, and 10.4.3.6. MAXIMUM NET FLOOR AREA and to amend the Table of Standard Dimensional Regulations to reflect these changes, and to amend Section 1.3 DEFINITIONS to insert definitions for DEVELOPABLE SITE AREA; FLOOR AREA, NET; FLOOR AREA RATIO; and to renumber the section accordingly.

a) 10.4.3.5 DEVELOPABLE SITE AREA:

The DEVELOPABLE SITE AREA:

The DEVELOPABLE SITE AREA shall be calculated by subtracting from the LOT area, all land which is located in:

1) a wetland, which shall mean a "freshwater wetland" as defined in Chapter 131, Section 40, M.G.L.

2) a Flood Plain District as defined in Section 4.1 of the Town of Acton Zoning By-law.

3) another zoning district in which the Principal use of the LOT is not also permitted, subject to the provisions of Section 2.3.4.

b) 10.4.3.6 MAXIMUM NET FLOOR AREA - The maximum NET FLOOR AREA on a LOT shall not exceed the product of the DEVELOPABLE SITE AREA and the maximum FLOOR AREA RATIO set forth in the Table of Standard Dimensional Regulations. To simplify the determination of NET FLOOR AREA, 80 percent of the GROSS FLOOR AREA may be used.

c) Replace in the Table of Standard Dimensional Regulations the column entitled MAXIMUM BUILDING COVERAGE IN PERCENT with a column entitled MAXIMUM FLOOR AREA RATIO. The new column shall read as follows:

R-2	NR
R-4	NR
R-8	NR
SAV	.20
WAV	.20

GB .20
LI .20
GI .20
ARC NK

d) Include in Section 1.3, DEFINITIONS of the Zoning By-law the following definitions:

1.3.3 DEVELOPABLE SITE AREA:

That part of the LOT which remains after subtracting land that is not available and suitable for the construction of a structure or other man-made improvements, in accordance with 10.4.3.5. 1.3.7 FLOOR AREA, NET:

The total of all floor areas of BUILDING including basement and other storage areas, but not including stairways, elevator wells, restrooms, common hallways, areas used for the provision of daycare as defined by Section 3.4.6 of the Acton Zoning By-law, and BUILDING service area.

1.3.8 FLOOR AREA RATIO:

The ratio of the sum of the NET FLOOR AREA of all BUILDINGS on a lot to the DEVELOPABLE SITE AREA of the LOT.

...and the existing Section 1.3.3 DWELLING UNIT, will be numbered as Section 1.3.4 Section 1.3.4 FAMILY, and Section 1.3.5 FLOOR AREA, GROSS shall be renumbered as 1.3.9 as 1.3.9, and so on throughout Section 1.3 until the final Section 1.3.12, USE, PRINCIPAL has been renumbered as Section 1.3.15.

e) Section 6.1.5 NET FLOOR AREA - delete in its entirety and replace with: 6.1.5 NET FLOOR AREA as defined in Section 1.3.7 FLOOR AREA, NET of the Acton Zoning By-law,

or take any other action relative thereto.

This article shall not affect the following development projects in process:

-Projects for which a Site Plan Special Permit has been granted before April 7, 1988.

-Projects for which an application for a Site Plan Special Permit has been filed on or before January 8, 1988.

-Projects for which plans have been presented to the Town of Acton for preliminary technical site plan review on or before January 8, 1988.

MOTION: MR. WEEKS moves that the Town amend the Acton Zoning By-law as set forth in this article.

MOTION: MR. KADISON moves to amend the motion to add a new section as follows:

Section 10.4.3.7 CERTAIN PROJECTS EXEMPTED - Section 10.4.3.5, section 10.4.3.6 and the Maximum Floor Area Ratio Column in the Table of Standard Dimensional Regulations shall not apply to development projects for which:

a) A Site Plan Special Permit has been granted on or before April 7, 1988; or

b) An application for a Site Plan Special Permit has been filed on or before April 7, 1988; or

c) Plans have been presented to the Town of Acton for pre-application and preliminary technical site plan review on or before April 7, 1988.

MOTION AS AMENDED CARRIES. TOTAL VOTE - 146 YES - 119 NO - 27

ARTICLE 6. AMEND SECTION 3.5.2 - TABLE OF PRINCIPAL USES

To see if the Town will vote to amend the Acton Zoning By-law, Table of Principal USES to prohibit Business and Professional offices USES in the Industrial Districts as follows:

Currently reads:	LI	GI
3.5.2 Business or Professional Office	Y	Y
amend to read:	LI	GI
3.5.2 Business or Professional Office	N	N

or take any other action relative thereto.

This Article shall not affect the following development projects in process:

- Projects for which a Site Plan Special Permit has been filed on or before January 8, 1988.

-Projects for which an application for a Site Plan Special Permit has been filed on or before January 8, 1988.

-Projects for which plans have been presented to the Town of Acton for preliminary technical site plan review on or before January 8, 1988.

MOTION: MRS. GIORGIO moves that the Town amend the Table of Principal USES of the Acton Zoning By-law as set forth in this Article.

MOTION CARRIES. TOTAL VOTE - 83 YES - 70 NO - 13

ARTICLE 7. SOUTH ACTON VILLAGE

To see if the Town will vote to amend the Acton Zoning

By-law, Town of Acton, Massachusetts as follows:

a). Section 3.5.1 - Retail Store - Add to this section the following: Retail Stores in the South Acton Village Zone (SAV) shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

b). Section 3.5.2 - Business or Professional Office - Add to this section the following: Business or Professional Office facilities in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

c). Section 3.5.3 - Financial - Add to this section the following: Financial uses in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

d). Section 3.5.4 - Restaurant - Replace the last sentence of this section with the following: In the SAV and West Acton (WAV) Districts, such uses shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

e). Delete Section 3.5.6 in its entirety and replace with:

Section 3.5.6 - Combined Business and DWELLING - A LOT or a BUILDING on such LOT used for business uses and for not more than four DWELLING units. In the SAV District, LOTS used solely for business uses at and after January 8, 1988 may also be used for up to four family residential uses and the GROSS FLOOR AREA on such LOTS shall not be increased in size to accommodate said residential uses. In the SAV District, LOTS used solely for single or multifamily residential use at and after January 8, 1988 may also be used for permitted business uses and the GROSS FLOOR AREA of said business uses shall not comprise of more than 25 percent of the total GROSS FLOOR AREA of the BUILDING on the LOT and the GROSS FLOOR AREA on such LOT shall not be increased to accommodate said business use.

f). Section 3.5.11 - Personal Service Facility - Replace the last sentence of this section with the following: In the SAV and WAV Districts, such uses shall have a maximum GROSS FLOOR AREA of 3,000 square feet.

g). Section 3.5.12 - General Services - Replace the last sentence of this section with the following: In the SAV and WAV District, such uses shall have a maximum GROSS FLOOR AREA OF 3,000 square feet.

h). Section 3.5.14 - Building Trade Shop - Add to this section the following: Building Trade Shops in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

i). Section 3.6.7 - Light Manufacturing - Add to this section the following: Light Manufacturing uses in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet.

j). Amend the TABLE OF PRINCIPAL USES as follows:

1) Veterinary Care (3.5.9) - Change from a permitted USE in the SAV District to a prohibited use in said zone.

2) Commercial Kennel (3.5.10) - Change from SPS in the SAV District to a prohibited USE in said zone.

3) Commercial and Trade School (3.5.16) - Change from a permitted USE in the SAV District to SPS in said zone.

4) Amusement Facility (3.5.17) - Change from SPS to a prohibited USE in the SAV District.

5) Light Vehicular and Equipment Sales (3.5.20) - Change from a permitted USE in the SAV District to a prohibited USE in said zone.

6) Warehouse (3.6.1) - Change from SPS in the SAV District to a prohibited USE in said zone.

7) Mini-Warehouse (3.6.2) - Change from a permitted USE in the SAV District to a prohibited USE in said zone.

8) Heating Fuel Sales and Service - (3.6.5) - Change from SPS in the SAV District to a prohibited USE in said zone.

k) Insert new Section 5.3.7 under Special Provisions and Exemptions to Dimensional Regulations as follows:

5.3.7 In the SAV District, residential, business, and/or industrial USES on a LOT shall have a NET FLOOR AREA of not more than 8,000 square feet or a Maximum FLOOR AREA RATIO of 0.20 whichever is less, or take any other action relative thereto.

MOTION: MR. BRAITHWAITE moves that the Town amend the Acton Zoning Bylaw as set forth in this article.

MOTION: MR. BIELSKI moves that under section k) the new section 5.3.7 be amended to read:

5.3.7 In the SAV District, residential, business, and/or industrial USES on a LOT shall have a NET FLOOR AREA of not more than 8,000 square feet or a Maximum FLOOR AREA RATIO of 0.20 whichever results in a less NET FLOOR AREA.

MOTION AS AMENDED CARRIES UNANIMOUSLY.

THIS ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 8. AMEND SECTION 10.4.4.1 - DECREASE NUMBER OF REQUIRED PARKING SPACES

To see if the Town of Acton will vote to amend the Acton Zoning By-law, Section 10.4.4.1.a as follows:

Delete subsection a) of Section 10.4.4.1 in its entirety and replace with:

a) The decrease in the number of parking spaces is no more than 75% of the total number of spaces required under Section 6. The waived parking shall be set aside and shall not be intended for immediate construction. Such spaces shall be labeled as "Reserve Parking" on the site plan,

or take any other action relative thereto.

MOTION: MR. NIEMYSKI moves that the Town amend Section 10.4.4.1.a of the Acton Zoning By-law as set forth in this Article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 9. GROUNDWATER PROTECTION DISTRICT MAP

To see if the Town of Acton will vote to raise and appropriate or appropriate from available funds, \$60,000.00, or any other sum for the completion of a new Groundwater Protection District Map; said sum to be expended by the Town Manager upon recommendation of the Groundwater Protection Coordinating Committee,

or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town raise and appropriate the sum of \$75,000.00 for the completion of a new Groundwater Protection District Map; said sum to be expended by the Town Manager upon recommendation of the Groundwater Protection Coordinating Committee.

MOTION CARRIES UNANIMOUSLY.

MR. GILBERTI moves to dissolve this Special Town Meeting at 10:40 P.M.

MOTION CARRIES UNANIMOUSLY.

SPECIAL TOWN MEETING IS DISSOLVED.

MODERATOR RESUMES ANNUAL TOWN MEETING AT 10:41 P.M.

MOTION: MR. GILBERTI moves to adjourn the Annual Town Meeting until the point that we dissolve the Special Town Meeting which begins here on Monday, April 11, 1988 at 7:30 P.M.

MOTION CARRIES UNANIMOUSLY.

ANNUAL TOWN MEETING IS ADJOURNED AT 10:41 P.M.

ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD APRIL 11, 1988 WITH ADJOURNED SESSION HELD APRIL 12, 1988

MODERATOR CALLED THE SPECIAL TOWN MEETING TO ORDER AT 7:40 P.M.

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 1. SEWERAGE DESIGN

To see if the Town will vote to appropriate \$290,000.00, or any other sum, for engineering services to design laterals, pump stations, force mains and an expansion of the previously approved design of the South Acton sewage treatment facility for the collection of sewage for Sections 1, 2, and 3 in Kelly's Corner, as identified in the SEA Consultant's report presented to the Town in 1988; to determine whether this appropriation shall be raised by borrowing or otherwise; to authorize the Selectmen to apply for, accept, expend and borrow in anticipation of Federal and State Aid for such sewer project; or take any other action relative thereto.

MOTION: MR. WEEKS moves that \$290,000.00 be appropriated for engineering services to design laterals, pump stations, force mains and an expansion of the previously approved design of the South Acton sewage treatment facility for the collection of sewage for Sections 1, 2, and 3 in Kelly's Corner, as identified in the SEA Consultant's report presented to the Town in 1988; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$290,000.00 under G.L. c. 44, S7 (22); that the Town Manager with the approval of the Selectmen is authorized to contract for, accept, expend and borrow in anticipation of any federal or state aid available for the project; and that the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION CARRIES TOTAL VOTE - 720 YES - 571 NO - 149

Mr. John McLaughlin interrupted the Town Meeting proceedings for a point of order, an irregularity in the vote count. The moderator declared the vote under Article 1 of Acton's Special Town Meeting of April 11, 1988 to be invalid since the total vote under Article 1 exceeded the number of voters registered by the checkers. (As reported by Mr. McLaughlin but not certified by the Town Clerk.) The moderator instructed all voters to exit and to re-register with the checkers. When all voters returned to the auditorium the vote on Article 1 was taken again.

MOTION CARRIES. TOTAL VOTE - 366 YES - 275 NO - 91

THIS ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 2. SEWERAGE CONSTRUCTION

To see if the Town will vote to appropriate \$3,165,000.00, or any other sum, to construct sewers, sewerage systems and sewage treatment and disposal facilities for the collection of sewage for Sections 1, 2, and 3 in South Acton, as identified in the SEA Consultant's report presented to the Town in 1985, but excluding the parcels fronting on High Street, and for Sections 1, 2, and 3 in Kelley's Corner, as identified in the SEA Consultant's report presented to the Town in 1988; to determine whether

this appropriation shall be raised by borrowing or otherwise; to authorize the Selectmen to apply for, accept, expend and borrow in anticipation of Federal and State Aid for such sewer project; or take any other action relative thereto.

MOTION: MR. WEEKS moves that \$3,165,000.00 be appropriated to construct sewers, sewerage systems and sewage treatment and disposal facilities for the collection of sewage for Section 1, 2, and 3 in South Acton, as identified in the SEA Consultant's report presented to the Town in 1985, but excluding the parcels fronting on High Street, and for Sections 1, 2, and 3 in Kelley's Corner, as identified in the SEA Consultant's report presented to the Town in 1988; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$3,165,000.00 under G.L. c. 44; that the Town Manager with the approval of the Selectmen is authorized to contract for, accept, expend and borrow in anticipation of any federal or state aid available for the project; and that the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION CARRIES. TOTAL VOTE - 286 YES - 219 NO - 67

Following a counted vote of 442 - Yes - 223 No - 219 the Special Town Meeting was adjourned until April 12, 1988 at 7:30 P.M. APRIL 12, 1988 -

SPECIAL TOWN MEETING RECONVENES AT 7:30 P.M.

ARTICLE 3. AMEND TOWN BYLAWS

To see if the Town will vote to:

(A) to amend the Town bylaws by adding a new section to Chapter D as follows:

Sewer Rules and Regulations

Section D10. The Board of Selectmen shall promulgate rules and regulations relating to the use of public sewer lines installed by the Town and shall adopt a schedule of sewer betterment assessments and sewer user fees.

and

(B) determine what portion of the cost of laying out and constructing a system or systems of sewerage and sewage disposal the Town shall pay; or take any other action relative thereto.

MOTION: MR. WEEKS moves (A) that the Town By-laws be amended by adding a new section 10 to Chapter D as set forth in this article; and (B) that the Town pay only a portion of the cost of laying out and constructing a system or systems of sewerage and sewage disposal, which portion shall be fifty percent.

MOTION CARRIES.

ARTICLE 4. ADOPTION OF MASSACHUSETTS GENERAL LAWS CHAPTER 40 SECTION 39K

To see if the Town will vote to accept Section 39K of Chapter 40 of the General Laws, relating to the establishment of Enterprise Funds; or take any other action relative thereto.

MOTION: MR. WEEKS moves that Section 39K of Chapter 40 of the General Laws be accepted.

MOTION CARRIES.

ARTICLE 5. SEPTAGE DISPOSAL ENTERPRISE FUND

To see if the Town will raise and appropriate from available funds the sum of \$250,000.00, or any other sum of money, under General Laws Chapter 44 Section 53E for the purpose of septage disposal or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town appropriate \$250,000.00 for the purpose of septage disposal, and that the receipts from septage disposal fees be set aside as a separate fund under G.L. c. 44, §53E to meet this appropriation.

MOTION CARRIES.

MOTION: MR. GILBERTI moves to adjourn the Special Town Meeting at 9:07 P.M.

MOTION CARRIES UNANIMOUSLY.

THE ADJOURNED SESSION OF THE ANNUAL TOWN MEETING IS RECONVENED AT 9:05 P.M.

APRIL 12, 1988 ANNUAL TOWN MEETING RECONVENES AT 9:07 P.M. ON TUESDAY, APRIL 12, 1988

ARTICLE 14. PURCHASE COMPUTER EQUIPMENT - ACTON PUBLIC SCHOOLS

To see if the Town will vote to appropriate \$74,146.00, or any other sum, for the purchase of computer equipment and training of staff for the School Department and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

MOTION: MRS. GRAESSER moves that the Town raise and appropriate \$74,146.00 for the purchase of computer equipment and training of staff for the School Department.

MOTION CARRIES.

ARTICLE 15. PURCHASE COMPUTER EQUIPMENT ACTON-BOXBOROUGH REGIONAL SCHOOLS

To see if the Town will vote to appropriate \$94,891.00, or any other sum, for the purchase of computer equipment for the School Department and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

MOTION: MRS. WATKINS moves that the Town raise and appropriate \$94,891.00 for the purchase of computer equipment for the Acton-Boxborough Regional School District.

MOTION CARRIES.

ARTICLE 16. HIGH SCHOOL POOL RECIRCULATION TANK REPLACEMENT ACTON-BOXBOROUGH REGIONAL SCHOOLS

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$65,550.00, or any other sum, for the replacement of the filtration tanks in the High School pool recirculation system, the replacement of the flow meter and the automatic chemical controller, or take any other action relative thereto.

MOTION: MRS. WATKINS moves that the Town raise and appropriate \$65,500.00, for the replacement of the filtration tanks in the high school pool recirculation system, the replacement of the flow meter and the automatic chemical controller.

MOTION CARRIES

ARTICLE 17. JUNIOR HIGH SCHOOL AUDITORIUM STAGE LIGHTING REPLACEMENT ACTON-BOXBOROUGH REGIONAL SCHOOLS

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$28,500.00, or any other sum, for the complete replacement of the existing Junior High Auditorium stage lighting switchboard and replacement lights, or take any other action relative thereto.

MOTION: MRS. WATKINS moves that the Town raise and appropriate \$28,500.00 for the complete replacement of the existing Junior High Auditorium stage lighting switchboard and replacement lights.

MOTION WAS MADE TO AMEND THE AMOUNT TO \$23,142.00.

MOTION AS AMENDED CARRIES.

ARTICLE 18. MINUTEMAN LIBRARY NETWORK

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$60,000.00, or any other sum, to cover the fees and costs for the Acton Memorial Library to join the Minuteman Library Network as a full member, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$54, 800.00 to cover the fees and costs for the Acton Memorial Library to join the Minuteman Library Network as a full member.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 19. CITIZEN'S LIBRARY REPAIRS

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$20,000.00, or any other sum, to be expended by the Town Manager, to determine the feasibility of renovating the West Acton Citizen's Library and for preparation of plans and specifications, if appropriate, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$8,000.00 to determine the feasibility of renovating the West Acton Citizen's Library, for preparation of plans and specifications, and for making extraordinary repairs; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 20. DESIGN INTERCEPTOR AND COLLECTOR SEWER SYSTEM

To see if the Town will vote to raise and appropriate, or appropriate from available funds, or from federal and state grants, or to borrow, \$240,600.00, or any other sum, to design an interceptor and collector sewer system to serve the section of Main Street, from South Acton Center North to Route 2, the Section of Massachusetts Avenue between Prospect Street and a point 2,000 feet east of Main Street, and the entireties of St. James Circle, Hennessey Drive, Kelley Road, Beverly Road, Doris Road, Nadine Road, Francine Road and the section of Prospect Street between Massachusetts Avenue and Main Street, or any lesser point of these area, or take any other action relative thereto.

MOTION: MR. WEEKS moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 21. REVISE WASTEWATER FACILITY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$47,000.00, or any other sum to prepare plans and specifications for the expansion of the proposed sewage treatment plan to be located on the Town owned Adams Street site designated for such purpose so that it can receive the sewage generated from the Kelley's Corner study area; authorize the Town Manager to apply for, accept and expend any Federal and State grants for such purpose, and to authorize the Treasurer to borrow in anticipation of the receipts of such grants, or take any other action relative thereto.

MOTION: MR. WEEKS moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 22. NEW PERSONNEL

To see if the Town will vote to raise and appropriate, or appropriate from available funds \$131,145.00, or any other sum, for salaries and related costs for new personnel, or take any other action relative thereto.

Building Maintenance Person	\$ 9,200.00
Youth Officer	\$24,145.16
Firefighter (EMT) (Eight)	\$57,500.00
Memorial Library	\$10,300.00
Assistant Finance Director	\$30,000.00
TOTAL	\$131,145.00

MOTION: MR. GILBERTI moves that the Town raise and appropriate \$131,145.00 for salaries and related costs for new personnel, and that \$39,200.00 be transferred to Line Item A and \$81,245.00 be transferred to Line Item D.

Building Maintenance Person	\$9,200.00
Youth Officer	\$24,145.00
Firefighter(EMT) (EIGHT)	\$57,500.00
Memorial Library	\$10,300.00
Assistant Finance Director	\$30,000.00
TOTAL	\$131,145.00

MOTION CARRIES.

MR. GILBERTI MOVES TO ADJOURN AT 11:00 P.M. UNTIL APRIL 13, 1988.

MOTION CARRIES UNANIMOUSLY.

**WEDNESDAY - APRIL 13, 1988
ANNUAL TOWN MEETING
RECONVENED AT 7:30 P.M. ON
APRIL 13, 1988.**

MODERATOR CALLED THE MEETING TO ORDER AT 7:30 P.M.

ARTICLE 23. HAZARDOUS WASTE DAY FUNDING

To see if the Town will raise and appropriate or appropriate from available funds, \$12,500.00, or any other sum, to fund two (2) Hazardous Waste Collection Days, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$12,500.00 to fund two (2) Hazardous Waste Collection Days.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 24. STOW STREET BRIDGE

To see if the Town will raise and appropriate, or appropriate from available funds, or borrow, the sum of \$160,000.00, or any other sum, in addition to the \$70,000.00 appropriated under Article 15D, 1985 Annual Town Meeting and \$33,000.00 appropriated under Article 37, 1987 Annual Town Meeting, for the reconstruction of the bridge over Fort Pond Brook on Stow Street; that the Town Manager with the approval of the Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION: MR. GILBERTI moves that the Town raise and appropriate \$160,000.00, in addition to the \$70,000.00 appropriated under Article 15D, 1985 Annual Town Meeting and \$33,000.00 appropriated under Article 37, 1987 Annual Town Meeting, for the reconstruction of the bridge over Fort Pond Brook on Stow Street; that the Town Manager with the approval of the Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION CARRIES.

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 25. WETHERBEE STREET BRIDGE

To see if the Town will raise and appropriate, or appropriate from available funds, or borrow, the sum of \$600,000.00, or any other sum, for the reconstruction and/or replacement of the bridge over Nashoba Brook on Wetherbee Street; said sum to be expended by the Town Manager; and authorize the Town Manager to apply for, accept and expend any Federal and State grants for such purpose, and to authorize the Treasurer to borrow in anticipation of the receipt of such grants, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that \$600,000.00 be appropriated for the reconstruction and/or replacement of the bridge over Nashoba Brook on Wetherbee Street; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$600,000.00 under G.L. c.

44, s7; that the Town Manager with the approval of the Selectmen is authorized to contract for, accept, expend and borrow in anticipation of any Federal or State aid available for the project; and the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION CARRIES UNANIMOUSLY.

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

ARTICLE 26. PIPER ROAD LAYOUT

To see if the Town will authorize the Selectmen to take by eminent domain, purchase, or otherwise acquire any fee, easement or other interest in land necessary for relocating the Piper Road right-of-way in order to undertake safety improvements, and will raise and appropriate or appropriate from available funds, \$25,000.00, or any other sum, for such land acquisition; or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Selectmen be authorized to purchase, take by eminent domain or otherwise acquire any fee, easement or other interest in land necessary for relocating the Piper Road right-of-way in order to undertake safety improvements, and to raise and appropriate the sum of \$25,000.00 for such land acquisition.

MOTION IS LOST.

ARTICLE 27. SIDEWALKS

To see if the Town will raise and appropriate, or appropriate from available funds, \$13,000.00, or any other sum, to be expended by the Town Manager for the construction of new sidewalks and repair to existing sidewalks; or take any other action relative thereto.

MOTION: MR. KOSTRO moves that the Town raise and appropriate the sum of \$13,000.00 for the construction of new sidewalks and the repair of existing sidewalks; said sum to be expended by the Town Manager.

**MOTION LOST TOTAL VOTE - 116 YES - 51
NO - 65**

ARTICLE 28. WEST ACTON TRAFFIC LIGHT

To see if the Town will raise and appropriate, or appropriate from available funds \$125,000.00, or any other sum, for the installation of traffic signals and related safety improvements at the intersection of Massachusetts Avenue and Central Street in West Acton, said sum to be expended by the Town Manager, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$125,000.00 for the installation of traffic signals and related safety improvements at the intersection of Massachusetts Avenue and Central Street in West Acton; said sum to be expended by the Town Manager.

MOTION CARRIES.

ARTICLE 29. MASTER PLAN

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$45,000.00, or any other sum, to allow the Board of Selectmen, upon recommendation of the Planning Council, to conduct a comprehensive study of traffic growth on Route 27 from the Westford Town Line to the Maynard Town Line and to retain a consultant to assist in the completion of the Acton Master Plan, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 30. NIGHT HOURS BYLAW

To see if the Town will vote to amend the Town Bylaws by adding a new section to Chapter E as follows:

NIGHT HOURS BYLAW

1. No store or place of business engaged in the retail sale of food shall, except as hereinafter provided, be open for the transaction of business between the hours of 12:00 midnight and 6:00 A.M.
2. The term food used in this bylaw shall include any article or commodity, however stored or packaged, intended for human consumption, and shall include alcoholic beverages to be consumed off the premises at which they are sold, unless any other law or permit or license granted to the seller of such beverages shall otherwise provide.
3. This Bylaw shall not apply to the sale of food or alcoholic beverages when such sale is by a common victualler or innholder, licensed under Chapter 140 of the General Laws, primarily engaged in the sale of food to be consumed on the premises where sold.
4. In cases where, in their opinion, the public good requires it, the Board of Selectmen may issue a special permit allowing a store or place of business engaged in the retail sale of food to remain open for the transaction of such business to an hour, specified in the permit, later than 12:00 midnight or to remain open 24 hours a day. Such special permits shall remain in effect for a period of one year.
5. This bylaw shall not apply to any store or place of business engaged in the retail sale of food which were on March 17, 1988 regularly and customarily open for the transaction of business between the hours of 12:00 midnight and 6:00 A.M. Such exemption to existing business shall lapse and be of no further force and effect should such business at anytime fail to operate between the hours of 12:00 midnight and 6:00 A.M. for four (4) consecutive weeks.
6. Violators of this bylaw shall be subject to a fine of \$200.00 for each violation. In case of continuing violation, every calendar day upon which a store shall remain open in

violation of this bylaw shall be deemed a separate offense.

or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town By-laws be amended by adding a new section to Chapter E entitled "Night Hours By-law" as set forth in this article.

MOTION: MR. EVANS moves to amend the article as follows: Delete Section 5 in its entirety and renumber 6 to be 5.

Night Hours Bylaw

1. No store or place of business engaged in the retail sale of food shall, except as hereinafter provided, be open for the transaction of business between the hours of 12:00 midnight and 6:00 A.M.
2. The term food used in this bylaw shall include any article or commodity, however stored or packaged, intended for human consumption, and shall include alcoholic beverages to be consumed off the premises at which they are sold, unless any other law or permit or license granted to the seller of such beverages shall otherwise provide.
3. This Bylaw shall not apply to the sale of food or alcoholic beverages when such sale is by a common victualler or innholder, licensed under Chapter 140 of the General Laws, primarily engaged in the sale of food to be consumed on the premises where sold.
4. In cases where, in their opinion, the public good requires it, the Board of Selectmen may issue a special permit allowing a store or place of business engaged in the retail sale of food to remain open for the transaction of such business to an hour, specified in the permit, later than 12:00 midnight or to remain open 24 hours a day. Such special permits shall remain in effect for a period of one year.
5. Violators of this bylaw shall be subject to a fine of \$200.00 for each violation. In case of continuing violation, every calendar day upon which a store shall remain open in violation of this bylaw shall be deemed a separate offense.

MOTION AS AMENDED CARRIES. TOTAL VOTE -
135 YES - 69 NO - 66

ARTICLE 31. SENIOR CENTER FURNISHINGS

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$20,000.00, or any other sum, to be expended by the Town Manager for the purchase of furnishings for the new senior center, or take any other action relative thereto.

MOTION: MR. GILBERTI moves to take no action on this article.

MOTION CARRIES.

ARTICLE 32. ALTER D.P.W. FACILITY

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$10,000.00, or any other sum, to be expended by the Town Manager, for the conversion of the office area at the Public Works Facility to shop and garage space, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$10,000.00 for the conversion of the office area at the Public Works Facility to shop and garage space; said sum to be expended by the Town Manager.

MOTION CARRIES.

MOTION: MR. GILBERTI moves to adjourn at 10:30 P.M. until Thursday, April 14, 1988.

MOTION CARRIES.

THURSDAY - APRIL 14, 1988 ANNUAL TOWN MEETING RECONVENES ON THURSDAY, APRIL 14, 1988 AT 7:30 P.M.

ARTICLE 33. BOILER REPAIRS

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$25,645.00, or any other sum, to be expended by the Town Manager, for the boiler repairs at the Acton Memorial Library and at the Center Fire Station, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$25,645.00 for boiler repairs at the Acton Memorial Library and at the Center Fire Station; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 34. PLAYGROUND EQUIPMENT

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$5,000.00, or any other sum, to be expended by the Town Manager for the purchase of playground equipment, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$5,000.00 for purchase of playground equipment; said sum to be expended by the Town Manager.

MOTION LOST.

ARTICLE 35. NEEDS ASSESSMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$15,000.00, or any other

sum, to be expended by the Town Manager for a needs assessment study of the Police Department, or take any other action relative thereto.

MOTION: MR. KOSTRO moves that the Town raise and appropriate the sum of \$15,000.00 for a needs assessment study of the Police Department; said sum to be expended by the Town Manager.

MOTION LOST.

ARTICLE 36. POLICE PORTABLE RADIOS

To see if the Town will vote to appropriate, or appropriate from available funds the sum of \$4,000.00, or any other sum, to be expended by the Town Manager for the purchase of portable radios for the Police Department, or take any other action relative thereto.

MOTION: MR. KOSTRO moves that the Town raise and appropriate the sum of \$4,000.00 for the purchase of portable radios for the Police Department; said sum to be expended by the Town Manager.

MOTION CARRIES.

ARTICLE 37. COMPUTER EQUIPMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$20,000.00, or any other sum, to be expended by the Town Manager for the purpose of Electronic Data Processing equipment and software, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$28,000.00 for the purchase of electronic data processing equipment and software; said sum to be expended by the Town Manager.

MOTION CARRIES.

ARTICLE 38*. STREET ACCEPTANCES

To see if the Town will accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to the plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

IN PARLIN PARK III SUBDIVISION

A. SAMUEL PARLIN DRIVE - from the previous limit of acceptance in 1975 near the intersection of Willis Holden Drive a distance of 637 feet, more or less, in a generally westerly direction to the westerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, hereby creating a continuous town way from Hammond Street to the cul-de-sac.

B. WILLIS HOLDEN DRIVE - from the previous limit of acceptance in 1975 at station 11+16.04 a distance of 668 feet,

more or less, in a generally westerly direction to the westerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, hereby creating a continuous town way from Samuel Parlin Drive to the cul-de-sac.

IN BRIARBROOK NORTH SUBDIVISION

C. NORTHBRIAR ROAD AND NORTHBRIAR ROAD (EXTENSION) - from the southerly sideline of Main Street a distance of 1,225 feet, more or less, in a generally southeasterly direction to the westerly sideline of Milldam Road, and a distance of 141 feet, more or less, from the easterly sideline of Milldam Road to its terminus, this being the entire road.

D. SAWMILL ROAD - from the westerly sideline of Northbriar Road a distance of 1,231 feet, more or less, in a generally southwesterly direction to the southwesterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

E. TILL DRIVE - from the easterly sideline of Northbriar Road, a distance of 847 feet, more or less, in a generally easterly direction to the westerly sideline of Milldam Road, this being the entire road.

F. ASHLEY CIRCLE - from the southerly sideline of Till Drive a distance of 313 feet, more or less, in a generally southeasterly direction to the southeasterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

G. BADGER CIRCLE - from the westerly sideline of Milldam Road a distance of 204 feet, more or less, in a generally northwesterly direction to the northwesterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

H. KATE DRIVE - from the easterly sideline of Sawmill Road a distance of 326 feet, more or less, in a generally southeasterly direction to the westerly side of Milldam Road, this being the entire road.

I. MILLDAM ROAD - from the westerly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, a distance of 2,017 feet, more or less, in a generally northeasterly direction to the northeasterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road,

or take any other action relative thereto,

MOTION: MRS. TAVERNIER moves that the Town accept as public ways the streets or portions thereof listed in this article, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

IN PARLIN PARK III SUBDIVISION

A. SAMUEL PARLIN DRIVE - from the previous limit of

acceptance in 1975 near the intersection of Willis Holden Drive a distance of 637 feet, more or less, in a generally westerly direction to the westerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, hereby creating a continuous town way from Hammond Street to the cul-de-sac.

B. WILLIS HOLDEN DRIVE - from the previous limit of acceptance in 1975 at station 11+16.04 a distance of 668 feet, more or less, in a generally westerly direction to the westerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, hereby creating a continuous town way from Samuel Parlin Drive to the cul-de-sac.

IN BRIARBROOK NORTH SUBDIVISION

C. NORTHBRIAR ROAD AND NORTHBRIAR ROAD(EXTENSION) - from the southerly sideline of Main Street a distance of 1.225 feet, more or less, in a generally southeasterly direction to the westerly sideline of Milldam Road, and, a distance of 141 feet, more or less, from the easterly sideline of Milldam Road to its terminus, this being the entire road.

D. SAWMILL ROAD - from the westerly sideline of Northbriar Road a distance of 1,231 feet, more or less, in a generally southwesterly direction to the southwesterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

E. TILL DRIVE - from the easterly sideline of Northbriar Road, a distance of 847 feet, more or less, in a generally easterly direction to the westerly sideline of Milldam Road, this being the entire road.

F. ASHLEY CIRCLE - from the southerly sideline of Till Drive a distance of 313 feet, more or less, in a generally southeasterly direction to the southeasterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

G. BADGER CIRCLE - from the westerly sideline of Milldam Road a distance of 204 feet, more or less, in a generally northwesterly direction to the northwesterly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

H. KATE DRIVE - from the easterly sideline of Sawmill Road a distance of 326 feet, more or less, in a generally southeasterly direction to the westerly side of Milldam Road, this being the entire road.

I. MILLDAM ROAD - from the westerly sideline of a 64.5 foot radius cul-de-sac, including the cul-de-sac, a distance of 2,017 feet, more or less, in a generally northeasterly direction to the northeasterly sideline of 64.5 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.

ARTICLE 39*. TREE PLANTING

To see if the Town will raise and appropriate, or appropriate from available funds, \$5,000.00, or any other sum, to be expended by the Town Manager for a Street Tree Planting Program, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate \$5,000.00 for a Street Tree Planting Program; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.

ARTICLE 40*. FOUR WHEEL DRIVE TRACTORS

To see if the Town will raise and appropriate, or appropriate from available funds \$25,000.00, or any other sum, to be expended by the Town Manager for the purchase of a four wheel drive tractor and attachments, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate \$25,000.00 for the purchase of a four wheel drive tractor and attachments; said sum to be expended by the Town Manager.

MOTION PASSES UNANIMOUSLY AS PART OF
CONSENT MOTION.

ARTICLE 41*. SANDER BODY REPLACEMENTS

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$24,000.00, or any other sum, to be expended by the Town Manager for the purchase of two sander bodies for the Highway Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$24,000.00 for the purchase of two sander bodies for the Highway Department; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.

ARTICLE 42*. FRONT END LOADER

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$65,000.00, or any other sum, to be expended by the Town Manager for the purchase of a Front End Loader for the Highway Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$65,000.00, for the purchase of a front end loader for the Highway Department; said sum to be expended by the Town Manager.

**MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.**

**ARTICLE 43*. 2 1/2 TON PLATFORM RACK
DUMP TRUCK**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$20,900.00, or any other sum, to be expended by the Town Manager for the purchase of a 2 1/2 Ton Platform Rack Dump Truck for the Highway Department, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town raise and appropriate \$18,887.00 for the purchase of a 2 1/2 ton platform rack dump truck for the Highway Department; said sum to be expended by the Town Manager.

**MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.**

ARTICLE 44*. AIR COMPRESSOR

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$8,000.00, or any other sum, to be expended by the Town Manager for the purchase of an Air Compressor for the Highway Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$8,000.00 for the purchase of an air compressor for the Highway Department; said sum to be expended by the Town Manager.

MOTION CARRIES AS PART OF CONSENT MOTION.

ARTICLE 45*. ACCREDITATION FEE

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$8,000.00, or any other sum, to be expended by the Town Manager for the police department's accreditation fee, or take any other action relative thereto.

MOTION: MR. KOSTRO moves that the Town raise and appropriate \$8,000.00 for the Police Department's accreditation fee; said sum to be expended by the Town Manager.

**MOTION CARRIES UNANIMOUSLY AS PART OF
CONSENT MOTION.**

**ARTICLE 46*. STATION #3 PARKING LOT
REPAIRS**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$10,000.00, or any other sum, to be expended by the Town Manager, for the repair of drainage structures and pavement at the rear of the West Acton Fire Station, or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town raise and appropriate \$10,000.00 for the repair of drainage structures and

pavement at the rear of the West Acton Fire Station; said sum to be expended by the Town Manager.

MOTION CARRIES AS PART OF CONSENT MOTION.

**ARTICLE 47*. FIRE STATION EXHAUST
SYSTEM**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$15,000.00, or any other sum, to be expended by the Town Manager for the purchase and installation of a vehicle exhaust extraction system in Fire Station #1, and Fire Station #3, or take any other action relative thereto.

MOTION: MR. HUNTER moves that no action be taken on this article.

MOTION CARRIES AS PART OF CONSENT MOTION.

THE FOLLOWING ARTICLE REQUIRES A 2/3 VOTE.

**ARTICLE 48. FIRE DEPARTMENT -
PUMPER(S) REPLACEMENT**

To see if the Town will raise and appropriate, or appropriate from available funds or borrow the sum of \$95,000.00 per pumper, or any other sum, to be expended by the Town Manager for the purchase of a pumper or pumpers for the Fire Department, or take any other action relative thereto.

MOTION: MR. HUNTER moves that \$311,000.00 be appropriated for the purchase of three pumpers for the Fire Department; that to meet this appropriation \$111,000.00 shall be raised and appropriated and the Treasurer with the approval of the Selectmen is authorized to borrow \$200,000.00 under G.L., c. 44 S7 (9); and the Town Manager is authorized to take any other action necessary to carry out this project.

MOTION CARRIES UNANIMOUSLY.

**ARTICLE 49. FIRE DEPARTMENT - AIR
COMPRESSOR SYSTEM**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$16,700.00, or any other sum, to be expended by the Town Manager for the purchase of an air compressor system for the Fire Department, or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town raise and appropriate the sum of \$16,700.00 for the purchase of an air compressor system for the Fire Department; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 50*. CEMETERY LOT REFUND

To see if the Town will vote to authorize the Cemetery Commissioners to purchase lot 172, section 8, located in Woodlawn Cemetery, said lot being purchased pre-needed by

Mr. and Mrs. James H. Sargent, Jr.; and to see if the Town will authorize the appropriation of \$100.00 from the Cemetery Land Fund and \$400.00 from the New Perpetual Care Fund for such purpose, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town vote to authorize the Cemetery Commissioners to purchase lot 172, section 8, located in Woodlawn Cemetery, said lot being purchased pre-needed by Mr. and Mrs. James H. Sargent, Jr.; and to see if the Town will authorize the appropriation of \$100.00 from the Cemetery Land Fund and \$400.00 from the New Perpetual Care Fund for such purpose.

MOTION CARRIES UNANIMOUSLY AS PART OF CONSENT MOTION.

ARTICLE 51*. REAL ESTATE TAX EXEMPTIONS FOR ELDERLY PERSONS

To see if the Town will vote to accept Massachusetts General Law, Chapter 59, Section 5, Clause 41C, which increases the real estate exemption for certain elderly persons, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town vote to accept Massachusetts General Law, Chapter 59, Section 5, Clause 41C, which increases the real estate exemption for certain elderly persons.

MOTION CARRIES UNANIMOUSLY AS PART OF CONSENT MOTION.

ARTICLE 52*. REAL ESTATE TAX EXEMPTIONS CLAUSE 17D

To see if the Town will vote to accept Massachusetts General Law, Chapter 59, Section 5, Clause 17D, relating to tax exemptions for certain elderly persons, surviving spouses or minors, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town vote to accept Massachusetts General Law, Chapter 59, Section 5, Clause 17D, relating to tax exemptions for certain elderly persons, surviving spouses or minors.

MOTION CARRIES UNANIMOUSLY AS PART OF CONSENT MOTION.

THE FOLLOWING ARTICLE REQUIRES A 4/5 VOTE.

ARTICLE 53. UNPAID BILLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate the sum of \$6,097.00 to pay an unpaid bill of a prior period to Nagog Chiropractic.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 54*. UNEXPENDED ARTICLE MONEY

To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the balance of the appropriation under the articles listed not lapse pursuant to Section G-5 of the Town Charter, but remain open until the appropriation is expended or the Town Meeting otherwise votes.

ARTICLE	TOWN MEETING	TITLE	BALANCES
29	4/83	Transfer Station Const.	3,370.84
13C	4/84	Library Repairs	2,166.39
13G	4/84	Reconstruct Bridges	14,500.00
13I	4/84	Eng. & Design Traffic Light	4,360.00
20	4/84	Tree Planting Program	376.00
15A	4/85	Transfer Station Borrowing	77,148.93
15B	4/85	Memorial Roof Borrow Cost	4,081.00
15B	4/85	Wetherbee St. Bridge	62.26
15C	4/85	Cem. Maint. Bldg. Borrow	94,656.00
15BC	4/85	School Bldg. Repair	27,714.85
15C	4/85	Cem. Maint. Building	4,226.50
15D	4/85	Stow Street Bridge	60,900.00
15G	4/85	Sidewalks	4,687.62
15H	4/85	Fire Department Vehicle	319.00
15I	4/85	Handicap Access	649.85
15K	4/85	Data Processing Equip.	37,156.25
15L	4/85	Fire - Data Processing	1,105.38
15N	4/85	Radio Equip. - Fire Dept.	2,670.94
15P	4/85	Repair Fire Engine	186.66
20	4/85	W. R. Grace Legal	8,494.15
22	4/85	Hazardous Waste Day	340.00
24	4/85	Voting Booths	1,687.00
37	4/85	Unpaid Bills	591.54

MOTION CARRIES UNANIMOUSLY AS PART OF CONSENT MOTION.

ARTICLE 55* TAX ANTICIPATION NOTES

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note

or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

MOTION CARRIES UNANIMOUSLY AS PART OF CONSENT MOTION.

ARTICLE 56. AUTHORIZE STABILIZATION FUND

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a stabilization fund for the Town, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 57. AMEND TOWN BY-LAWS - DISCHARGE OF FIREARMS

CITIZEN PETITION

To see if the Town will vote to amend and modify Chapter E of the By-laws of the Town of Acton by deleting Section E-2 and E-3, entitled "Discharge of Firearms", and insert a new section, entitled "Hunting and Discharge of Firearms", as follows:

Section E-2:

No person shall hunt with a firearm or bow and arrow, or discharge any firearm within the Town of Acton, if on public land or ways, without the written consent of the Board of Selectmen, or, if the person involved is on privately owned land and is other than the owner or lessor thereof, without the written consent of the owner or lessor of such land.

Section E-3:

The possession of a loaded firearm, or bow and hunting tipped arrows, by a person walking on unimproved land, shall be considered prima facie evidence that the person involved is engaged in hunting.

Section E-4:

A police officer may arrest any person who commits a violation of this by-law in his presence without a warrant. A police officer may also or alternatively seize the firearm or bow and arrows in the possession of any person violating this by-law, such firearm or bow and arrows may be retained by the Police Chief and disposed of pursuant to the order of the court.

Section E-5:

This by-law shall not apply to lawful defense of life or property, nor to law enforcement officers acting in the discharge of their duties.

Section E-6:

Any person violating the provisions of this by-law may, upon conviction, be fined not more than five-hundred dollars.

Nothing in this law derogates from the Mass. General Law 269, Section 12E and Chapter 131, Section 58,

or take any other action relative thereto.

MOTION: DR. DONALD moves that the Town By-laws be amended by deleting Sections E2 and E3, entitled "Discharge of Firearms", and inserting a new section entitled "Hunting and Discharge of Firearms" as set forth in this article.

MOTION LOST. TOTAL VOTE - 90 YES - 37 NO - 53

ARTICLE 58. FREE CASH

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1988, or take any other action relative thereto.

MOTION: MR. FINGERMAN moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

MOTION: MR. GILBERTI moves to dissolve this Annual Town Meeting.

MOTION CARRIES UNANIMOUSLY.

Tellers at the Annual Town Meeting and the Special Town Meetings were Isabella Choate, Elsa Collins, Sandra Masson, Beatrice Perkins, William Reich, Norman Lake, Ann Chang, Norman Veenstra, William Smith, Cathy Reich, Raymond Bintliff, John Ormsbee and John McLaughlin. Alternates were William Gately, Pamela Harting-Barrat and Raymond Shamel.

A true copy, ATTEST:
Comelia O. Huber
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD SEPTEMBER 26, 1988

Meeting opened by Town Moderator, Donald MacKenzie at 7:35 P.M.

ARTICLE 1. FREE CASH

To see if the Town will determine an amount of Free Cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1988, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town transfer \$1,231,000.00 from Free Cash to reduce the tax rate in the Fiscal Year beginning July, 1988.

MOTION CARRIES.

ARTICLE 2. TRANSFER FROM RESERVE

To see if the Town will amend the vote taken under Article 14 of the warrant for the 1988 Annual Town Meeting relating to the purchase of computer equipment and training of staff for the School Department to change the funding source, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 3. TRANSFER FROM RESERVE

To see if the Town will amend the vote taken under Article 15 of the warrant for the 1988 Annual Town Meeting relating to the purchase of Computer Equipment for the School Department to change the funding source, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES.

ARTICLE 4. TRANSFER FROM RESERVE

To see if the Town will amend the vote taken under Article 24 of the warrant for the 1988 Annual Town Meeting relating to the reconstruction of the bridge over Fort Pond Brook to change the funding source, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 5. TRANSFER FROM RESERVE

To see if the Town will amend the vote taken under Article 28 of the warrant for the 1988 Annual Town Meeting relating to the installation of traffic signals and related safety improvements at the intersection of Massachusetts Avenue and Central Street in West Acton to change the funding source, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES.

ARTICLE 6. TRANSFER FROM RESERVE

To see if the Town will amend the vote taken under Article 48 of the warrant for the 1988 Annual Town Meeting relating to the purchase of three pumpers for the Fire Department to change the funding source, or take any other action relative thereto.

MOTION: MR. KOSTRO moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 7. SIDEWALK EASEMENT

To see if the Town will accept a perpetual easement for sidewalk purposes located at the intersection of Main Street and Hayward Road and described in the deed dated July 14, 1988 from Maurice and Charlotte Fox Sagoff to the Town of Acton, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town accept the sidewalk easement described in this article as a gift from Maurice and Charlotte Fox Sagoff.

MOTION CARRIES UNANIMOUSLY.

ARTICLE 8. TOWN MASTER PLAN FUNDING

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$75,000.00 or any other sum, to complete Acton's Master Plan, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town appropriate the sum of \$75,000.00 to complete Acton's Master Plan, and that to raise this amount \$75,000.00 be transferred from Free Cash.

MOTION CARRIES.

MOTION: MR. WEEKS moves to dissolve the Special Town Meeting at 8:10 P.M.

MOTION CARRIES.

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD NOVEMBER 28, 1988

This Special Town Meeting was held at the R.J. Grey Junior High School Auditorium.

Meeting opened by Town Moderator, Donald MacKenzie at 7:40 P.M.

Mr. MacKenzie noted a correction that should be made on Article 1 in the Town Warrant. On Line 1 of Article 1 the Section sited should read 43.

ARTICLE 1. AMENDMENT TO NIGHT HOURS BYLAW

To see if the Town will vote to amend Chapter E, Section 43, of the General Bylaws, entitled "Night Hours By-Law", by inserting a new section 6 as follows:

6. This bylaw shall not apply to any store or place of business engaged in the retail sale of food which was on March 17, 1988 regularly and customarily open for the transaction of business between the hours of 12:00 midnight and 6:00 A.M. Such exemption to existing businesses shall lapse and be of no further force and effect should any business at anytime fail to operate between the hours of 12:00 midnight and 6:00 A.M. for four (4) consecutive weeks, or take any other action relative thereto.

MOTION: MS. BARRAT moves that the Town Bylaws be amended by adding a new section 6 to Chapter E43 as set forth in this article.

MOTION CARRIES BY STANDING VOTE.

ARTICLE 2. MEMORIAL LIBRARY ADDITION

To see if the Town will vote to appropriate a sum of money for constructing, originally equipping and furnishing an addition to, and remodeling and making extraordinary repairs to the Memorial Library; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

MOTION: Mr. Hogan moves that \$145,000.00 be appropriated for constructing, originally equipping and

furnishing an addition to, and remodeling and making extraordinary repairs to the Memorial Library; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$145,000.00 under G.L. c44, S7; that the Town Manager is authorized to contract for and expend any federal or state aid available for the project and the Town Manager is authorized to take any other action necessary to carry out this project; provided, however, that no bonds or notes shall be issued under this vote until it is determined by the Selectmen that aid in the amount of 75% of the eligible costs of the project is available; and provided further that this vote shall not take effect until the town votes to exempt from the limitation on total taxes imposed by G.L. c. 59, S21C (Proposition 2 1/2) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

MOTION: Mr. Hogan moves to amend the motion as follows:

Change \$145,000.00 in line 1 to read \$139,663.00 and delete the words "and furnishing" from line 2. The motion was seconded and the amendment carried by unanimous vote.

MOTION: Mr. Hogan moves to amend the motion as follows:

Change \$145,000.00 on line 5 to read \$139,663.00. Motion was seconded and the amendment carried by unanimous vote.

TOTAL VOTE - 110 YES - 100 NO - 10

AT 8:40 P.M. Mr. Weeks moved that the Special Town Meeting be dissolved. Motion was seconded and carried by unanimous vote.

A true copy, ATTEST:
Cornelia O. Huber
Town Clerk

EDUCATION REPORTS

ACTON PUBLIC SCHOOLS

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

SYSTEM-WIDE DEVELOPMENT

I stated in a talk to the faculty on the opening day of school that we would be facing a year of significant financial challenges and that appears to still be the case. The vote on a Proposition 2 1/2 override that we will have this coming spring, 1989, looms before us as a critical juncture in our progress as a school system. It will determine whether we can continue as an excellent school system or begin to decline because of the lack of adequate finances.

As we look forward to that challenge it is important to reflect on what we have become as a school system. We have something to fight for, to care about, to share with other people. We have developed here in Acton a legacy of building, of creating, of investing, of enhancing. We must continue with renewed commitment this task of educating. As the following report shows, we continue to be an excellent school system. But we have become so only with the strong support of the community we serve.

Budget

The proposed fiscal year (FY) '89 net budget for the local schools (K-6) was \$7,123,653, up \$583,448 or 8.9% over the FY88 budget. Similarly, the proposed budget for the regional schools (7-12) was \$10,187,165 for an increase of \$418,926 or 4.3% over the FY88 budget. Those budgets have allowed us to maintain the same level of educational programs and services in both the local and regional schools. Among the significant factors which influenced the 1988-89 budgetary decisions were the following:

- 1) An increase of 1.75 full-time equivalent (FTE) professional staff in the Acton Public Schools because of an increase in enrollment of 1987-88 projections.
- 2) A salary contingency of \$41,808 to address predicted in-migration at kindergarten and grades 1-4.
- 3) A reduction of 5.8 (FTE) professional staff in the regional schools because of a projected decrease of 126 students (H.S. - minus 128; JHS +2).

- 4) A budgeted increase of \$657,845 (K-12) or 5.7% for all salaries (e.g. teachers, administrators, secretaries/aides, custodians/maintenance, coaches and substitute teachers) over the FY88 budgets.
- 5) A budgeted increase of \$119,493 (K-12) or 17% for health insurance.
- 6) A budgeted increase of \$41,358 (7-12) or 26% for retirement assessment.
- 7) A projected increase in special education (K-12) costs of \$207,192 or 9.8% over the FY88 budgets.
- 8) A contribution from the Acton and Boxborough Student Activity Fund (ABSAF).

A school system is a labor-intensive business.

Approximately 77% of our FY89 operating budgets is for salaries and fringe benefits, primarily for our teaching staff. Keeping pace with suburban west school system salary schedules is vitally important given the shortage of good teachers in some fields and given the recently significantly improved salaries of teachers in Connecticut and New York. I am convinced that maintaining Acton's and Acton-Boxborough's position among the outstanding public school systems in the nation will be possible only if we continue to offer salaries that reward our talented and committed faculty and are attractive to those whom we ask to join us.

During the last eight years, delivering excellence has required creative approaches and efficient procedures to control costs in order to maintain existing programs and services. We have been particularly successful in reducing and controlling costs in health insurance, regular and special education transportation, energy management, building utilization, athletics and fine arts and facilities and grounds maintenance. Further, we have pursued all available state reimbursements and grants in order to maximize state aid. However, the reality is that any significant increase in state aid goes to the less affluent communities.

The effect of these measures is indicated by our relative position among the 17 school systems with whom we have compared per pupil expenditures. Acton/Acton-Boxborough ranks last. More specifically, the most recent State Department of Education data indicates that Sudbury/Lincoln-Sudbury spends \$1,160 and Concord/Concord-Carlisle spends \$1,377 more per pupil than Acton/Acton-Boxborough Schools. Statewide, Dover-Sherborn Regional Schools spend \$2,425 more per pupil than Acton-Boxborough Regional Schools and Lincoln Public Schools spend \$2,369 more per pupil than Acton Public Schools.

Academic Achievement

In spite of spending significantly less per pupil, the Acton and Acton-Boxborough Regional Schools rank among the best in the state and nation. Indicators of this form of excellence are:

■ On the latest administration of the California Achievement Test average Acton fifth graders scored better than 86% of the students in the most recent national norming group; seventh and tenth graders scored better than 83% nationally.

■ On the latest administration of the Massachusetts Basic Skills Test in reading, mathematics and writing, 98.5% of our students scored higher than the minimum state standards (in the previous year's administration of this test our students had the highest percentage above the state minimum recorded in the state for K-12 districts, with 98.3% passing).

■ On the latest administration of the Massachusetts Educational Assessment Program in reading, mathematics, science and social studies, fourth, eighth and twelfth graders scored significantly above state averages and significantly above students from communities like Acton's, as well as being in the upper 3.5% in the state with an overall average of 1449 (in the previous administration of this test, our students had the highest overall average in the State with a 1471).

■ On the latest administration of College Board examinations, 94% of Acton Boxborough Seniors scored:

* 992 on the Scholastic Aptitude Test, an average of 46 points above state averages, 44.5 points above national averages.

* 46.5 on the Test of Standard Written English, 3.3 points above the state average, 3.5 points above the national average.

* 572 on the six most frequently taken achievement tests vs. 543 in the state and 563 in the nation (despite the fact that 54% of our graduates take at least one achievement test vs. 7.6% nationally).

* an average of 3.76 on the Advanced Placement Examinations vs. 3.06 nationally; 88% qualified for college credit vs. 67% nationally; 27% had the highest score possible vs. 14% nationally.

The challenge of remaining at the forefront of excellence in public education, while still spending less per pupil than most of the school systems to which we are compared, is formidable but achievable. It requires effort and experience, and as I have stated "... it is our good fortune in having a highly supportive, educated community, an accomplished professional staff, a good and capable student body, and a dedicated School Committee" to make it possible.

Enrollment

The elementary school enrollment from October 1, 1987 to October 1, 1988 has increased from 1618 to 1663 (+45), while the secondary enrollment has declined in the same period of time from 1870 to 1789 (-81). The October 1, 1988 kindergarten enrollment was 245 which is virtually the same as it was in 1987 suggesting that the declining enrollment in the elementary grades, which we had for several years, has now ceased and we can expect a stable or increasing enrollment in the next several years in grades K-6.

Personnel

The experience of our staff continues to grow as some areas of declining enrollment and budget constraints restrict the influx of new staff. The Acton Public and Acton-Boxborough Regional Schools continue to successfully compete for the best staff available when the opportunities arise. The system is continuing its involvement within a thirteen community minority recruitment project in an effort to bring more cultural diversity to our staff and students. We are looking forward to the completion of a year-long project to produce a video tape of the school districts and community.

New people have been appointed to leadership positions in the school systems as follows:

- Dr. Lisette Kaplowitz as the new principal of Douglas School, replacing William Sparks who retired last spring.
- Ms. Elizabeth McKay as the new system art Department Chairperson.
- Mr. James Guter as the new system Music and Performing Arts Department Chairperson.
- Ms. Kathy DeSisto as the new Junior High School Social Studies Department Chairperson.
- Ms. Elizabeth Liapunov as the new Chairperson of Secondary Special Education.

Pupil Services

The following are new program developments in the Pupil Services Department:

- Formulation of a Special Education Parent Advisory Council (P.A. C.).
- Development of a monthly informational newsletter by the ABRHS Counseling Department.
- English-As-A-Second Language (E.S.L.) program support system for parents.
- Participation in Concord Area Special Education (C.A.S.E.) Collaborative Task Force in development of a Preschool Enrichment Team.

- Expansion of supervised worksites and vocational opportunities for secondary special education students.

Facilities and Transportation

The following were improvements carried out in our facilities:

Acton Public Schools

- New carpeting in the libraries of Conant, Gates, and Douglas.
- New bleachers installed in Blanchard gymnasium; visitors' side only.
- Site work at McCarthy-Towne (new softball diamond, grading, removal of trees, reseeding and repaving/resealing).
- Site work on Blanchard lawn (regrading/reseeding) in front of the Junior High.
- Paving repair/replacement.
- Acoustical tiles installed in Blanchard Lobby, Conant and Gates gyms.
- Installation of exterior safety/security lights at Douglas, Gates, Conant and McCarthy-Towne.
- Installation of two new boilers at Merriam School.
- Miscellaneous HVAC work at Gates and Conant.

Acton-Boxborough Regional Schools

- Installation of stage lighting system at R. J. Grey Junior High School.
- Installation of new pool filtration system at high school pool. The new filter has such features as automatic chlorinator and sensors that test water quality.

Our special education transportation system is in its second full year of operation. Bette Thompson, Pat Barry and all of our SPED Transportation staff have done an excellent job with this new venture. Not only have we reduced our per mile cost, we have also dramatically improved our transportation service to students and their families.

Summer School Program

The A-B and MESTEP Summer School Program again proved to be a successful experience. Although student enrollment was down, the courses taken were very close to the 1985-87 figures indicating that more students were in need of multiple course selections. Due to the seriously diminished enrollments, S.A.T. Prep courses and

Developmental Reading could not be offered this summer. However, new courses, U.S. History and Spanish I, were very successful. All English classes made use of the six NEC computers as an integral part of the curriculum. The MESTEP interns, with the help of Dennis Kavanagh, collaborated in developing a program that can be adopted by the A-B English Department.

Curriculum and Staff Development

The following R&D projects were carried out during the summer:

- Elizabeth Mackay and Kathy DeSisto worked on integrating art and social studies units of study for grades 7 and 8.
- Nancy Nizel, Carla Brockmeier, Mary Groeninger, Dorothy Johnson, Sandra Snell and Dorothy Stone addressed the procedures to be followed in setting up a writing lab at the Junior High.
- Janet Downey, Carol Kelly-Suleski and Joean Doherty revised and updated the Spanish IV and V curriculum.
- Caroline Tripp, along with Paul Naso, Ellen Sturtevant, Geraldine Healy, Marie Esselstyn and Susan Carey worked on curriculum review as part of the Language Arts Five-Year Plan.
- Eileen Sullivan, Cindy Dupee, Linda Kasvinsky, Barbara Raffa and Bruce Byam designed four "geography inventories" to be used in the beginning of grades 3-6 in order that teachers may better assess their students' starting points in geographic knowledge.
- Eileen Sullivan, Joyce Nohmer, Peter Hildebrand and David Curren reviewed the objectives and materials prepared for the 1987-88 sixth grade social studies curriculum and assessed the strengths/weaknesses of each.

There continues to be many staff development opportunities for the staff:

- The October Professional Day this year focussed on the "Self Esteem of Teachers and Students."
- The Junior High teachers continued with their "Centered Teacher Program" which offered in-service sessions in response to teacher requests.
- The Senior High Interdisciplinary Group continued to meet to discuss mutual interests across the high school curriculum.
- The Curriculum Specialists continued to offer workshops to K-6 teachers in such areas as computer education, writing, geography and mathematics.

ACTON PUBLIC SCHOOLS

Conant School

In 1988, a new tradition was established at Conant - that of an INDOOR balloon launch. During preparations for the annual Conant balloon launch, Principal Joan Little learned that environmental groups were protesting balloon launches due to the risk which balloons presented to sea life. She brought this problem to the students and they unanimously decided that they did not want to continue with an activity, however fun, which might hurt any form of animal or sea life. The students then wrote to Mrs. Little with their suggestions for an alternative activity, and due to the overwhelming desire of the children to have an activity involving balloons, the annual indoor balloon launch was born.

Each child received a helium-filled balloon with a name tag attached to it, and wearing stickers with pictures of Conant's mascot Luther (the polar bear) and the words, WE CARE ABOUT WILDLIFE, students released the balloons in unison in the cafeteria on May 23rd. The child whose balloon stayed up the longest received a \$10.00 gift certificate to Teddy's Homemade Ice Cream Shop. A contribution was made to the Entanglement Network (a national coalition of environmental and animal protection organizations).

As part of Conant's ongoing commitment to the integration of the arts into our classrooms and into our daily lives, Debbie Pilch, a parent volunteer, continued her presentations of famous works of art in each classroom from Kindergarten to 6th grade.

School improvement funds, received from the State as part of the Public School Improvement Act (Chapter 188), allowed us to increase our library collection of books for young readers, purchase a portable video camera for the school, and a shrink packager which mounts and laminates students' art work.

Our Parent Teacher Organization continued to be an important contributor to our life at Conant. It sponsored many assembly programs to enrich the educational experience of our students through exposure to storytellers, opera and the ballet. PTO members played an active role in our new parent and student orientation the day before the opening of school, and also sponsored a "NEW" parent night in November to provide information about the school and the Parent Teacher Organization. Parent volunteers in the office, the school library and the classroom continued to provide much needed assistance and were recognized for their many efforts at the annual Volunteer Reception in May.

A Newcomers Group was also established during the 1987-88 school year by an enthusiastic group of Conant parents. The members of the newcomers group prepared a welcoming package of information for parents of Conant students who are new to Acton, placed welcoming phone

calls to each new parent, and held a social gathering in October to provide new parents with an opportunity to meet people with whom they had something in common - their child's school.

In addition, 1988 saw many new titles added to our trade book program which is used along with the basal readers; the addition of new computers and word processors so that we now have a computer and word processor in each classroom K-6\ a floating lab of 3 computers and 1 word processor for teachers to share and a computer and word processor for each specialist area (resource rooms, speech, reading); our school store continued under the responsible direction of Conant's sixth graders; and our annual fun events (Ice Cream Social, Indoor Balloon Launch, Craft Fair, Book Fair, Get Acquainted Picnic, Halloween Parade, First Grade Operetta, Sixth Grade Musical and Field Day) provided a good time for all.

Douglas School

Dr. M. Lisette Kaplowitz became the new principal at Douglas School. She is committed to working with the staff and community to maintain the wonderful traditions and reputation at the Douglas School. Along with a consistent concern for the development of children's positive self-esteem, we work hard to cultivate a "disposition" for curiosity and learning in each classroom. The focus of the school is to encourage the development of literate citizens who feel good about themselves and who are thoughtful and caring about others.

Some of the Annual activities which took place at the Douglas School during this school year included:

- The Kindergarten Open House and Bus Ride was held before the opening of school. The bus ride provides a concrete activity to introduce our youngest students to an important independent school-related experience.
- A school-wide Open House was hosted by the Douglas staff in early October for students and their parents.
- An annual Book Fair was conducted in December by parent volunteers. This year we made a net profit of over \$1100.
- During the winter holiday season, students worked on a "Holiday Basket" project. Non-perishable foods were collected in decorated cartons which were delivered to the Community Supper Cupboard. Students also participated in the "Beacon Santa Program" which is directed to support the local needy and elderly population.
- Throughout the school year there are individual class plays, 2 school musicals, a Cable T.V. Story Hour for second grade students, a sixth grade Spelling Bee, a Geography Bee, classroom field trips, and a Memorial Day Program.

- Other yearly activities include a Bicycle Safety Program; a Newcomers Reception, a Teachers' Appreciation activity, a fund raising dance for parents and staff; a special 6th Barbecue, a Memory Tree Planting, and a Graduation. All of these activities are supported and carried out by the Parent-Teacher Council.

- Each year the Parent-Teacher Council budgets from \$1200 to \$2600 dollars to permit cultural programs and speakers to entertain the student body. The programs for this year include: a story teller, a visit with a music specialist who is blind, visits with naturalists, an Irish Folk dancing presentation, and Manitook Native American workshops.

- There is a strong parent volunteer program operating at the Douglas School. We host a Volunteer Brunch to express our appreciation of the time and energy that parents invest in the school. Over 65 volunteer parents are engaged in many varied jobs.

- School Improvement Legislation has appropriated \$4128 to the Douglas School for the 1988-89 school year. The School Improvement Council has elected to spend part of their funds to collaborate with the P.T.C. in order to purchase a new copier for the school.

Gates School

The following events and notable developments occurred in 1988:

- Annual Mini-Open House Orientation for Kindergarten and Grade 1 students and parents/guardians held the day before the opening of school.

- Annual Parent's Night in September.

- Parent Advisory sponsored events:

- Harvest Square Dance
- Ice Cream Social
- Outing to Red Sox game in June
- Magazine Drive
- Installation of playground equipment

- Activity Day: A day of outdoor activities, cookout.

- Children's Book Week in November: Numerous activities related to reading - Book Fair, guest authors, etc.

- Numerous activities throughout the year during weekly Activity Period: Clubs, performers.

- School Improvement Funds used to hire a math aide for eighteen (18) hours a week for five (5) months, and a faculty advisor to Student Council.

- Annual Talent Show.

- Intramural Program for Grades 2-6.

- Annual Grade 6 Send-Off in June: Special recognition for graduating students.

- Reception honoring school volunteers.

- Parent-Student Lunch Day in March.

- Annual Holiday Sing Along for students and parents.

- Numerous assembly programs.

- Teacher Appreciation Day sponsored by Parent Advisory.

McCarthy-Towne School

McCarthy-Towne highlights were:

- The School Improvement Council used the CH 188 funds to help fund the new playground structure, install screens in some of the Towne classroom windows, and have an author-in-residence.

- The PTSO sponsored a number of successful assembly programs including storytelling by Jackie Torrance.

- The PTSO conducted a fundraising campaign to provide the additional funds to support a third grade teacher. The PTSO also provided parent volunteers to supervise the lunch-recess period as part of this support.

- The PTSO completed a successful fundraising campaign for the purchase and installation of a playground structure. Many parents volunteered a lot of time and hard work on this project.

- The PTSO worked with the School System administration to develop a new primary grade class size policy.

- The Drama and Movement program continued for a third year to supplement existing performing arts activities. This is another example of the school's commitment to integrating art into the curriculum with a breadth of in-depth opportunities that support students' self expression and personal growth.

- Phase two of renovation work to McT was done during the summer. This included leveling and reseeding one playground, painting, and floor tiling. Completion of this phase will occur during the summer of 1989.

- The faculty continues to work to improve the curriculum and the learning experiences of all the

children in the school. For example, the use of process writing and word processing grew in emphasis school-wide.

- As part of the grade four social studies China unit, the Evergreen Chinese Women's Club visited McT in the spring.

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

Junior High School

The following developments were noteworthy in 1988:

- The continuance of "The Centered Teacher" - a group that meets twice monthly functioning as a teacher's center for professional growth.
- Establishment of Writing Lab that allowed word processing to become an integral part of the English curriculum.
- Additional computer equipment was made available to students in the library as well as the writing lab.
- Seventh grade students raised over \$1600 for charity in connection with their service learning projects.
- The Social Studies and Art Departments completed an R&D that helped students examine art in the context of a different culture.
- The eighth grade Social Studies curriculum has changed to a world cultures curriculum.
- The school has received funding for its workshop on the Skills for Adolescence program from ABCD, and the local Lions Club. Seventeen staff members from the Junior High attended.
- New curriculum in art education with art studied as a discipline and art integration into the total school curriculum.
- With funds provided by the School Improvement Council four major assembly programs were available to the students. There has also been considerable support from the Acton Arts Council and ABSAF.
- A unit on drug and alcohol education was presented to eighth grade students along with the involvement of peer leaders from the High School.
- A highly successful student written and produced musical was presented involving over 150 students of the school.
- One national, two regional, and four local winners in the National French Contest.

- Ten consecutive years as Field Hockey Middlesex League champions.

Senior High School

With an enrollment of 1251 students in grades 9 through 12 (10/1/88), the A.B.R.H.S. continues to be a distinguished school with local, state and national accolades.

The high school facility, originally built in 1967, and doubled in size with an addition in 1973, recently underwent a \$1.8 million building renovation which was completed in April 1987.

Academically, A.B.R.H.S. continues to warrant the respect and admiration of college admissions officers and employers in the business world. In the last four years, the graduation classes of 1985, 1986, 1987, and 1988 have sent 92%, 90%, 89% and 91% of their graduating seniors on to further education in over thirty different states around the country. The graduating class of 1989 gives every indication they will continue in this fine tradition. Other indications of academic excellence are as follows:

- National Merit Scholarship Corporation** - Sixteen members of the senior class (1988) have won commendations for the N.M.S.C., two students were finalists for National Merit Scholarships, and two students won National Merit Scholarships (Karyn Spinner and Elma Kim).
- National Honor Society** - Seventy-two members of the current senior class (23%) have distinguished themselves by early entrance into the National Honor Society, and it is estimated that 50-55% of the graduating class will be inductees in the spring of 1989.
- Mathematics Team** - The A.B.R.H.S. Mathematics Team finished seventh in statewide competition and the school is proud to have had two students ranked in the top forty high scorers in the state (Jung hua Kuo and D.C. Seward).
- Science Team** - The A.B.R.H.S. Science Team won five Science Olympiads in the 1987-1988 school year and, on three occasions, had "perfect" scores. The A.B.R.H.S. Science Team was first in the statewide competitions for the third year in succession and competed in national competition in Dover, Delaware in the spring of 1988.
- SAT and Achievement Scores** - SAT and Achievement scores continue to exceed the state and national averages, despite the fact that almost all A.B.R.H.S. students (94% - second highest percentage ever) take SAT tests, in comparison to the state average of 73% and a national average of 42%. In short, Acton-Boxborough's 94% of the student

body does better than the state's top 73% and the nation's top 42% on SAT competitions.

•**Scholarships** - Students from the graduating class of 1988 won 103 local scholarships worth approximately \$80,000, and 48 students won scholarships from colleges and universities in excess of \$800,900. Local and outside scholarships recognize A.B.R.H.S. students for outstanding academic and extracurricular abilities.

In terms of curriculum, A.B.R.H.S. continues to be a comprehensive secondary school with over 200 different course options. Constant evaluation and appraisal takes place annually in order to insure that our course offerings are relevant and that we properly utilize our staff, buildings, equipment and instructional materials to the optimum level.

Our most recent changes in curriculum have been the addition of the Digital VAX 11-750 computer which has a forty port capacity to be used by students of math, business and other departments, when necessary. In addition to this, Acton-Boxborough now has a full classroom of micro-computers to teach introductory computer programming courses.

An introductory course in drama became the most popular 1987 course addition with 86 students enrolled. Our most exciting 1988 curriculum change, thanks to the work processor/computer gifts from NEC Corporation of Boxborough, was the development of unique English Writing Laboratory. Hopefully, this experiment will be more fully developed in the near future.

In terms of extracurricular activities, the A.B.R.H.S. program continues to be extensive and comprehensive. Athletic activities last year included seven league championships, two (2) state championships, three semi-finalists, seven DC league championships, and a cumulative 71%-29% won/loss record for our 49 teams in competitions, with a total of 109 students winning "All League" recognition and/or "All Scholastic" recognition.

Accomplishments in Fine Arts were equally significant. Our Fine Arts Department conducted eight Concert Choir or Madrigal Choir performances with our Concert Band and Marching Band participating in six local events. Our theater group, called Proscenium Circus, performed an outstanding fall play entitled *Hayfever*, and performed a sensational musical entitled *The Wiz*. As was the case in athletics, numerous individuals won many awards including art awards from the Boston Globe, musical awards presented by the N.E. District Band Association, and several individual awards provided by the N.E. District Chorus Association. Numerous students won "All State" recognition in dramatics, voice and instrumental competition.

Community Education

Now in its thirteenth year, the Acton-Boxborough Community Education Program includes in its offerings to the community all RECREATION PROGRAMS as well as the traditional ADULT AND CHILDREN'S CLASSES. For the 1988 calendar year, over 7137 persons enrolled in the 548 courses scheduled over the four terms, and 716 persons enrolled in the fifty COLLEGE COURSES provided by Boston University and Middlesex Community College over two terms. Computer Lab access at the high school has continued to be available to the BU graduate students in Acton. It remains open 3 nights per week with a Community Education lab assistant assigned to monitor its use. Information about all of these offerings may be obtained by calling 264-4700 X 5013, 5353 or 5014, or visiting the Community Education office in room 304 at the Grey Junior High.

The Community Education PRE SCHOOL, located at A.B.R.H.S., serves 58 three and four year olds, and 21 high school students who assist in the program as part of a Child Development course. New this year was the "PRE SCHOOL SUMMER FUN PROGRAM" which operated four weeks in July. Twenty-seven three and four year olds participated in the program.

The Community Education PRE KINDERGARTEN PROGRAM, now in its fourth year of operation, serves 20 five year olds. Located at the Conant School, Pre Kindergarten is for children who are old enough to attend public kindergarten, but need an extra year to mature and develop before taking that big step.

The Community Education EXTENDED DAY PROGRAM, also at the Conant School, provides before and after school care to 160 children in grades K-6.

Other activities administered by the Community Education Program are the SUMMER DAY CAMP located at Conant School in 1988 with 300 children K-6 enrolled; the SUMMER PLAYGROUND program with a total of 255 children served at the Elm Street Playground; and the POOL/FIELDHOUSE program. The diverse recreation programs conducted by Community Education attract participants of all ages in such varied offerings as canoeing, senior citizen walks, field hockey, youth basketball, football, skiing, freestyle biking, golf, and special school vacation opportunities for young people, Mom & Me School bus outing for pre schoolers; chess, science museum sleep overs, and much more!

In the realm of public service, Community Education plans the annual CONFERENCE OF COMMUNITY AGENCIES, a fall event that offers an opportunity for area agencies and organizations to hear a speaker of current interest and acquaint the community with their special

objectives and current projects; offered open forums on Septic System Maintenance individually, or collaborated with Concord-Carlisle on a special lecture series on Parenting in this Nuclear Age. Also sponsored were two outstanding performing arts events - a professional puppet production of "PETER PAN" and a full length musical production of Dickens' "A CHRISTMAS CAROL".

A-B JAMBOREE, now fully incorporated, is still co-sponsored by Community Education and celebrates its eleventh year this summer. Volunteers and participants interested in assisting with this popular summer festival should contact Director Stephanie Manglone through the

Community Education office for details.

Finally, the SCHEDULING OF SCHOOL FACILITIES for after school use is coordinated by the Community Education staff. Groups interested in using school space for meetings, events, etc., should call the Community Education office at 264-4700 X 5014.

Robert E. Kessler,
Superintendent of Schools
on behalf of the School
Committee

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

In 1988 the National Science Foundation selected Minuteman Tech teacher George Taliadourous as the top Science teacher in Massachusetts. In October, he traveled to Washington, D.C. where he was presented with a Presidential Award for Excellence in Science and Mathematics Teaching by President Reagan's Science Advisor. For the past 5 years, the Minuteman Tech science and mathematics teacher has been giving workshops to teachers and administrators throughout New England on the Principles of Technology curriculum (applied physics and mathematics) and the Statistical Process Control curriculum for vocational technical high school students. Taliadourous is the co-author of both curricula.

He also helped design and write Minuteman Tech's Electro-Mechanical/Robotics curriculum which will be used in other schools throughout Massachusetts, and he is involved in other competency based vocational education (CBVE) development projects for the state of Massachusetts. In addition he served on the design team for the Applied Mathematics curriculum developed by the Center of Occupational Research and Development in Waco, Texas. This curriculum will be used in the U.S. Canada and overseas.

Minuteman Tech's Science and Technology Division in which Taliadourous is a staff member is involved in many innovative projects. The latest of these is the installation of a new learning laboratory called Technology Lab 2000 where students work at computerized stations which enable them to apply principles of science and technology to such areas as robotics, materials testing and fabrication, structures, computer aided design and computer aided manufacturing. The lab utilizes computers to help students learn to work out technological problems and make choices and decisions while gaining insights into the social and environmental impacts of technology.

Two Division students, juniors Matt Kahn of Watertown and Biaggio Occhino of Belmont, took one of the school's robots to Detroit, Michigan in June and programmed it to win first place in two competitions at the Robotics and Machine Vision Contest, sponsored by the Society of Manufacturing Engineers. Both students are enrolled in Minuteman's Prep Tech program which provides a rigorous college preparatory curriculum for academically talented, technically oriented students who plan to attend a competitive technical college or institute. They plan to study engineering after graduating from Minuteman.

During 1988 a number of other Minuteman Tech students also received awards for excellence in their career fields:

- A two-person team of Forestry students won top honors in the overall Forestry Division at the Massachusetts State Future Framers of American competition in Chicopee. Team members were Scott Goodman of Needham and Chris Burke of Lancaster. Horticulture Junior Mary Domenichella of

- Lincoln won second place in the General Knowledge exam.
- Competing against 40 professional landscaping companies, Minuteman Tech Horticulture students constructed an exhibit that won the silver second prize medal in the Hardy Garden Division at the New England Flower Show. The students' work also bested exhibits by four colleges and an agricultural school to win the Roger Dane Trophy "for students in horticulture whose exhibit shows outstanding dedication, creativity and knowledge."
- In the national Distributive Education Clubs of America (DECA) competition in Salt Lake City, Minuteman Tech Retailing sophomore Amy Balmforth of Carlisle won third place for her Civic Consciousness Project, "Breakfast with Santa". Senior Bobbie-Jean Tourville of Stow was one of 9 finalists from the 98 Massachusetts students in the national competition. Junior Christopher Keene of Stow is serving as a state DECA officer for the second year.
- In the state Vocational Industrial Clubs of America (VICA) competition, senior Matthew LeDuc of Stow won the gold medal in Culinary Arts, post-graduate Christine Melone of Lexington won the gold medal in the Prepared Speech competition for the second year in a row, junior Edward Porreca of Belmont won the silver medal in electrical wiring and junior Monica Parker of Lexington won the silver medal in Commercial Art. Electrical wiring junior Beth MacAulay of Acton was elected a state VICA officer.
- Culinary Arts senior Jennifer McGurl of Arlington was named the Outstanding Vocational Technical student at Minuteman Tech and was honored by the state Department of Education at a banquet during National Vocation Education week.
- Drafting junior Laura Frizzell of Belmont was selected to attend the American Legion Auxiliary's Girls State Program.
- The Minuteman Tech varsity Hockey Team made it to the state finals for the fifth year in a row. Senior Fernando Fernandes of Somerville became the first Minuteman wrestler to participate in the All State Tournament. There were other notable achievements by Minuteman Tech faculty and students during 1988:
- Drafting Department students and staff completed a drawing of Lexington Center in a scale of one inch = 50 feet. The ink on mylar drawing will be used by the Lexington Engineering Department. Minuteman's Drafting teachers provided computer aided drafting (CAD) training to employees from Polaroid, Honeywell, MIT Lincoln Lab, ITEK and Raytheon.
- Minuteman Athletic Director Walter Sargent became the first Massachusetts Athletic Director to receive the Distinguished Service Award from the National Interscholastic Athletic Administrators. He also received the Award of Merit from the Massachusetts Athletic Directors.
- Minuteman Tech's partnership with Newton Wellesley Hospital was named a Notable Partnership of Industry and Education by the Massachusetts Department of Education's Office of Community Education.
- Carpentry, Cabinetmaking, Plumbing, Electrical, Painting and Wallpapering, Heating/Ventilation/Air Conditioning and Horticulture students are completing construction of a superinsulated house on Minuteman property at 10 Mill street in Lincoln. Foundation work for a second Mill Street house is underway. The current plan is that both houses will be rented by the Town of Lincoln Housing Authority with

revenues being turned over to Minuteman to defray construction expenses.

- Cabinetmaking students finished constructing the large horse-shoe-shaped counter unit for the Stow Police Station. Carpentry students re-framed and re-shingled the roof of Lincoln's Sandy Pond Pumping Station and also put a small addition on the building.

In the fall of 1988 Minuteman Tech established its FLEX Program to serve adult men and women (over 18). The program includes an Adult High School which enables adults to earn a high school diploma through group and individualized instruction, independent study and test-out options. It also provides daytime and evening job training as well as career counseling and career information to adults. Many FLEX services are free to residents of Minuteman Tech district towns.

Minuteman Tech is accredited by the New England Association of Schools and Colleges which requires that all of its member schools be evaluated by a visiting team of educators every ten years in order to maintain their accreditation. During the fall of 1988, a team of 28 educators from Massachusetts, Connecticut and Rhode Island observed the operation of Minuteman Tech and met with faculty, administration, parents and students to carry out this evaluation.

During 1988 Concord member of the Minuteman Tech School Committee Cynthia Griffis resigned. Lawrence D. Lorah was appointed to take her place.

Respectfully submitted,

THE MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

Acton - John W. Putnam (term expires 1991)
Arlington - John P. Donahue, Chairman (term expires 1991)
Belmont - Linda Frizzell, Vice-Chairperson (term expires 1989)
Bolton - Peter Stalker (term expires 1990)
Boxborough - Kenneth Whitcomb (term expires 1991)
Carlisle - William Churchill (term expires 1991)
Concord - Lawrence D. Lorah (term expires 1989)
Dover - Robert B. Warner (term expires 1990)
Lancaster - Fred A. Reed (term expires 1991)
Lexington - Nyles N. Barnert (term expires 1990)
Lincoln - Harold A. Levey, Jr. (term expires 1989)
Needham - Tim Sullivan (term expires 1989)
Stow - Mary E. Cutler (term expires 1990)
Sudbury - Lawrence Ovia (term expires 1989)
Wayland - Elaine Sweeney, Secretary (term expires 1990)
Weston - John M. Tucker (term expires 1990)

MINUTEMAN TECH - CLASS OF 1988

Armstrong, Julie Lynn	Acton	Cosmetology
Campbell, Douglas	Acton	Culinary Arts
Carroll, Kevin	Acton	Auto Body
Hildreth, Cynthia Louise	Acton	Health
Hoff, Christopher Paul	Acton	Electro Mechanical/Robotics
Kendall, Kristin L.	Acton	Distributive Education
Lorenz, Lance G.	Acton	Drafting
McHugh, Jennifer A.	Acton	Horticulture
Rubbicco, Donald A.	Acton	Carpentry
Van Horn, Cheryl	Acton	Painting & Wallcovering

ENROLLMENT

Enrollment October 1, 1986						Enrollment October 1, 1987						Enrollment October 1, 1988					
Town	90	89	88	87	PGTotal	Town	91	90	89	88	PGTotal	Town	92	91	90	89	PGTotal
Acton	18	19	15	13	6 71	Acton	10	14	16	11	2 53	Acton	7	9	12	15	7 50
Arlington	46	57	64	57	20 244	Arlington	44	45	47	62	25 223	Arlington	49	39	37	38	32 195
Belmont	15	13	13	21	7 69	Belmont	11	10	13	10	12 56	Belmont	11	14	10	7	11 53
Bolton	2	6	5	7	1 21	Bolton	3	2	5	5	0 15	Bolton	1	4	3	5	0 13
Boxborough	8	8	3	5	0 24	Boxborough	3	8	6	2	0 19	Boxborough	2	3	5	3	1 14
Carlisle	0	2	1	0	0 3	Carlisle	0	1	2	1	0 4	Carlisle	0	0	1	1	2 4
Concord	10	7	10	8	5 40	Concord	5	8	9	9	6 37	Concord	6	5	7	10	6 34
Dover	2	3	1	0	0 6	Dover	0	2	2	1	0 5	Dover	1	0	3	2	0 6
Lancaster	12	15	13	14	4 58	Lancaster	8	11	14	10	1 44	Lancaster	9	9	9	16	1 44
Lexington	12	15	17	6	11 61	Lexington	9	10	12	13	11 55	Lexington	6	12	10	10	7 45
Lincoln	1	3	1	3	1 9	Lincoln	1	1	3	0	1 6	Lincoln	1	1	1	3	1 7
Needham	13	7	13	13	8 54	Needham	17	9	6	11	6 49	Needham	5	16	13	6	5 45
Stow	13	11	14	14	2 54	Stow	11	13	9	12	1 46	Stow	10	13	14	10	3 50
Sudbury	19	13	15	21	6 74	Sudbury	9	20	10	17	5 61	Sudbury	13	10	14	9	4 50
Wayland	10	4	2	5	3 24	Wayland	5	10	3	3	8 29	Wayland	3	6	8	4	4 25
Weston	1	2	2	1	0 6	Weston	1	1	2	1	0 5	Weston	0	1	1	2	2 6
Tuition	33	63	57	42	16 211	Tuition	22	48	60	52	10 192	Tuition	26	51	42	50	16 185
TOTAL	215	248	246	230	901029	TOTAL	159	214	219	220	88 900	TOTAL	150	193	190	191	102 826

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL

Assessed Apportionments for operating and capital costs for 7/1/88 to 6/30/89 based on the number of students from each member town attending Minuteman on 10/1/87 as a percentage of the total number of students, per section V (c) of agreement. Apportionments for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING	+	CAPITAL	+	OPERATING	=	APPORTIONMENT
ACTON	7.507	\$389,901.	-	52.	+	1,359.	=	\$391,209.
ARLINGTON	31.586	1,640,528.	-	219.	+	3,860.	=	1,644,170.
BELMONT	7.932	411,971.	-	55.	+	761.	=	412,677.
BOLTON	2.124	110,349.	+	7,129.	* +	381.	=	117,859.
BOXBOROUGH	2.691	139,776.	-	18.	+	435.	=	140,192.
CARLISLE	.566	29,427.	+	71.	+	54.	=	29,552.
CONCORD	5.240	272,195.	-	36.	+	1,087.	=	273,246.
DOVER	.708	36,783.	+	2,376.	* +	109.	=	39,268.
LANCASTER	6.232	323,692.	+	20,911.	* +	1,686.	=	346,288.
LEXINGTON	7.648	397,258.	-	53.	+	2,610.	=	399,815.
LINCOLN	.849	44,140.	-	6.	+	326.	=	44,460.
NEEDHAM	6.940	360,475.	+	23,287.	* +	2,121.	=	385,882.
STOW	6.515	338,405.	-	45.	+	1,142.	=	339,502.
SUDBURY	8.640	448,754.	-	60.	+	652.	=	449,347.
WAYLAND	4.107	213,342.	-	28.	+	707.	=	214,021.
WESTON	.708	36,783.	-	5.	+	489.	=	37,268.
TOTALS	100.000%	\$5,193,780.	+	53,195.	+	17,780.	=	\$5,264,755.

*Includes a \$400 per pupil surcharge (MINIMUM 5 PUPILS) for 10 years to compensate 12 original member towns for debt service.

STATE AID ANTICIPATED AND RECEIVED BETWEEN JULY 1, 1987 AND JUNE 30, 1988

CATEGORY

Transportation, Chapter 71, 16c	\$730,397
Chapter 70 (includes Special Ed.)	1,638,748
Regional Aid, Chapter 71, 16d	402,169
Construction Grant, Chapter 645	<u>107,817</u>
	\$2,879,131

NOTE: STATE aid and District revenue are used to reduce assessed apportionments of costs to member towns.

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL
JUNE 30, 1988**

REVENUES	FY87 ACTUAL	FINANCIAL MANAGEMENT PLAN FY 88	ACTUAL/ ENCUMBERED	PROJECTED	TRANSFER	RECEIPTS	AVAILABLE	BUDGET (OVER)UNDER
ASSESSMENTS	4,530,717	5,122,792	5,122,792	0	0	0	0	0.00%
CHAPTER 70	1,638,748	1,638,748	1,638,748	0	0	0	0	0.00%
TRANSPORT.CH.71-16C	646,355	730,397	730,397	0	0	0	0	0.00%
REG.AID-CH.71-16D	367,308	402,169	402,169	0	0	0	0	0.00%
CHAPTER 645	107,817	107,817	107,817	0	0	0	0	0.00%
APPROP.FROM SURPLUS	267,855	159,603	245,753	0	0	0	-86,150	0.00%
TUITION	800,000	910,715	910,715	0	0	0	0	0.00%
TOTAL REVENUES	8,358,800	9,072,241	9,158,391	0	0	0	-86,150	-0.95%
EXPENSES								
00 RESERVE	0	0	0	0	0	0	0	0.00%
01 BUILDING TRADES	64,631	72,100	70,021	0	0	0	2,079	2.88%
02 COMMERCIAL SERVICES	15,020	18,618	18,317	0	0	462	763	4.10%
03 ELECTRONICS	30,408	32,662	34,582	0	0	0	-1,920	-5.88%
04 GRAPHICS	87,892	84,840	82,857	0	35	4,554	6,572	7.75%
05 HEALTH INSTRUCTIONS	21,525	26,602	24,428	0	0	206	2,380	8.95%
06 METAL FABRICATIONS	58,534	45,015	55,479	0	0	0	-10,464	-23.25%
07 POWER MECHANICS	28,072	29,615	26,099	0	-498	104	3,122	10.54%
08 TECHNOLOGY	18,172	16,805	17,646	0	0	0	-841	-5.00%
09 AFTERNOON PROGRAM	12,943	13,801	9,176	0	0	0	4,625	33.51%
10 REGIONAL OCCUPATION	37,987	11,285	38,661	0	0	27,274	-102	-0.90%
15 DRAFTING	8,625	9,175	6,514	0	0	0	2,661	6.00%
20 ROTC	1,014	2,800	2,289	0	0	0	511	18.25%
21 COMMUNICATIONS	16,910	16,900	17,111	0	0	0	-211	-1.25%
22 HUMAN RELATIONS	6,322	6,500	6,562	0	0	0	-62	-0.95%
23 MATHEMATICS	9,430	9,501	7,382	0	0	0	2,119	22.30%
24 SCIENCE	19,988	21,200	22,831	0	0	50	-1,581	-7.46%
25 PHYSICAL EDUCATION	9,052	9,790	11,577	0	0	608	-1,179	-12.04%
26 ATHLETICS	69,366	78,329	64,216	0	0	782	14,895	19.02%
27 BUSINESS INSTRUCTION	3,997	10,000	11,721	0	0	0	-1,721	-17.21%
28 FOREIGN LANGUAGE	1,296	2,700	2,677	0	0	0	23	0.85%
29 ART	10,185	11,765	10,449	0	0	56	1,372	11.66%
30 MUSIC	851	750	575	0	0	0	175	0.00%
31 DRIVER EDUCATION	3,693	500	5,477	0	0	7,905	2,928	585.60%
51 INSTRUC. RESOURCES	75,930	55,375	55,553	0	13	1,035	870	1.57%
52 PUPIL SUPPORT	36,741	37,907	30,147	0	0	190	7,950	20.97%
71 PRINCIPAL	94,475	78,580	77,893	0	1,500	4,469	6,656	8.47%
72 VOC. CO-ORDINATOR	9,639	20,085	17,672	0	0	222	2,555	12.77%
73 COMPUTER SERVICES	68,291	68,800	63,101	0	37	242	5,978	8.69%
74 DEAN	2,839	5,600	4,179	0	0	0	1,421	25.38%
75 DISTRICT PROGRAMS	4,050	6,065	7,060	0	0	409	-586	-9.66%
75 LEGAL FEES	65,990	30,000	72,248	0	0	0	-42,248	-140.83%
75 AUDIT FEES	17,750	9,000	6,000	0	0	0	3,000	33.33%
76 SUPERINTENDENT	6,830	7,350	7,059	0	0	0	291	3.96%
77 PLANNING/ACADEMICS	34,276	43,260	43,955	0	0	0	-695	-1.61%
78 BUSINESS OFFICE	10,350	22,950	10,484	0	0	0	12,466	54.32%
78 RISK INSURANCE	94,237	98,500	102,710	0	0	1,379	-2,831	-2.87%
78 RETIRE/EMPLOYEE BNFT	609,558	595,987	694,056	0	19,482	1,534	-77,053	-12.93%
79 TRANSPORTATION	821,447	804,742	800,001	0	0	790	5,531	0.69%
80 CAFETERIA	10,419	11,250	9,283	0	0	0	1,967	17.48%
81 OPERATIONS & MAINT.	603,074	754,350	734,316	0	-206	67	19,895	2.64%
82 EQUIPMENT PURCHASES	166,695	311,586	312,013	0	0	1,100	673	0.22%
82 DEBT MANAGEMENT	208,805	192,330	192,330	0	0	0	0	0.00%
NA SALARIES	4,955,189	5,387,351	5,288,078	0	1,435	45,103	145,811	2.71%
TOTAL EXPENSES	8,432,498	9,072,241	9,074,785	0	21,798	98,541	117,795	1.30%
EXCESS OF REVENUES	-73,698	0	83,606	0	21,798	23,121	31,645	0.35%
TRANSFER FRM ENTERPRISE	86,900	0	0	0	0	84,107	84,107	0.00%
EXCESS REVENUES	13,302	9,072,241	83,606	0	21,798	107,228	115,752	1.28%

FINANCIAL REPORTS

FINANCIAL REPORT

During 1989, the Financial Offices were able to implement the long awaited consolidation into a single location within the newly renovated Town Hall. The consolidation has allowed us to provide a more comprehensive level of service to you. I would like to thank all citizens for their consideration and patience during this period.

The Finance Department has continued its review of expenditure patterns and revenue inflows in order to maximize the rate and dollar return to the Town. Details of the investment activities and provided on the following pages.

W. Roy Wetherby
Director of Finance

BOARD OF ASSESSORS

The town wide revaluation for fiscal year 1989 which began in August 1987 was completed at the beginning of September 1988. Taxpayer hearings were held in September and tax bills based on the new values were mailed October 31st. The Board of Assessors received requests for abatements on approximately 12% of the new values.

The Board of Assessors regular meetings are on the first Wednesday of the month at 6:00 P.M. in the Town Hall. Additional meetings are held as needed. Dates and times are posted forty-eight hours in advance.

FISCAL YEAR 1989 VALUATION SUMMARY

Residential.....	\$1,369,874,250
Commercial	236,458,867
Industrial	100,956,700
Personal Property.....	18,329,760

Total Taxable Value.....	\$1,725,619,577
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Tax Rate

School	\$6.53
General.....	4.37

Total.....	\$10.90
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Paul Wexelblatt, Chairman
Susan Miller
James Kotanchik
Lela Sorensen, Assistant

**TOWN OF ACTON
TRUST FUND
JUNE 30, 1988**

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/87	NEW PRINCIPLE	INTEREST INCOME	EXPENDITURE	ENDING BALANCE 6/30/88
T-05	Betsy Ball Charity Fund	\$ 10,095.26				\$ 10,095.26
T-05	Betsy Ball Charity Income	63,706.73		\$7,356.49	\$4,752.80	66,310.42
T-28	Varnum Tuttle Memorial Fund	10,000.00				10,000.00
T-28	Varnum Tuttle Memorial Income	42,318.35		5,220.77	6,625.03	40,914.09
T-16	Elizabeth White Charity Fund	25,000.00				25,000.00
T-16	Elizabeth White Charity Income	36,639.67		6,388.78	9,000.00	34,028.45
T-18	Georgia Whitney Charity Fund	14,073.70				14,073.70
T-18	Georgia Whitney Charity Income	<u>1,750.00</u>		<u>1,687.11</u>	<u>850.00</u>	<u>2,587.11</u>
	SUBTOTAL	\$203,583.71		20,653.15	21,227.83	203,009.03
T-3	George Ames Cemetery Fund	465.49				\$465.49
T-3	George Ames Cemetery Income	668.47		113.42	118.88	663.01
T-4	Arlette Appleyard Cemetery Fund	2,000.00				2,000.00
T-4	Arlette Appleyard Cemetery Income	2,810.67		490.51	326.18	2,975.00
T-24	Blanchard Cemetery Fund	2,419.24				2,419.24
T-24	Blanchard Cemetery Income	3,527.77		600.86	348.12	3,780.51
T-7	A. B. Conant Family Cemetery Fund	1,000.00				1,000.00
T-7	A. B. Conant Family Cemetery Income	2,142.12		316.78	325.93	2,114.97
T-10	Dr. Robert Davis Cemetery Fund	1,000.00				1,000.00
T-10	Dr. Robert Davis Cemetery Income	1,947.37		299.41	305.93	1,940.85
T-11	Martha Desmond Cemetery Fund	3,000.00				3,000.00
T-11	Martha Desmond Cemetery Income	4,215.79		728.60	336.03	4,608.36
T-20	Frank Hayward Cemetery Fund	1,000.00				1,000.00
T-20	Frank Hayward Cemetery Income	3,613.38		467.00	167.95	3,912.43
T-21	Hoit & Scott Cemetery Fund	500.00				500.00
T-21	Hoit & Scott Cemetery Income	951.01		147.15	151.03	947.13
T-27	Hosmer Cemetery Fund	102,238.95				102,238.95
T-27	Hosmer Cemetery Income	110,763.93		21,537.10	16,719.26	115,581.77
T-34	Jenks Family Cemetery Fund	142,176.26				142,176.26
T-34	Jenks Family Cemetery Income	95,537.60		24,020.27	17,671.18	101,886.69
T-36	Ernest Jones Cemetery Fund	1,000.00				1,000.00
T-36	Ernest Jones Cemetery Income	877.47		191.09	193.56	875.00
T-23	Frank Knowlton Cemetery Fund	1,000.00				1,000.00
T-23	Frank Knowlton Cemetery Income	1,546.36		258.54	277.28	1,527.62
T-22	Mrs. O'Neil Cemetery Fund	372.39				372.39
T-22	Mrs. O'Neil Cemetery Income	633.18		101.17	22.75	711.60
T-6	Old Perpetual Care Fund	178,859.92				178,859.92
T-6	Old Perpetual Care Income	128,459.01		31,681.28	21,517.84	138,622.45
T-5	New Perpetual Care Fund	174,586.00	26,709.00			201,295.00
T-5	New Perpetual Care Income	30,375.75		19,790.71	11,618.06	38,548.40
T-26	Raymond Care Cemetery Fund	2,000.00				2,000.00
T-26	Raymond Care Cemetery Income	4,028.12		610.07	643.63	3,994.56
T-25	Raymond Monument P.C. Fund	700.00				700.00
T-25	Raymond Monument P.C. Income	3,931.62		459.84	0.00	4,391.46
T-12	Elbridge Robbins & Desc. Fund	1,000.00				1,000.00
T-12	Elbridge Robbins & Desc. Income	1,360.49		240.14	156.66	1,443.97

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/87	NEW PRINCIPLE	INTEREST INCOME	EXPENDITURE	ENDING BALANCE 6/30/88
T-13	Robbins, Woodlawn Cemetery Fund	1,500.00				1,500.00
T-13	Robbins, Woodlawn Cemetery Income	2,096.50		364.81	248.98	2,212.33
T-14	Captain Robbin's Cemetery Fund	2,500.00				2,500.00
T-14	Captain Robbin's Cemetery Income	6,855.07		930.93	289.78	7,496.22
T-15	Robbins & Ames Memorial Fund	21,210.08				21,210.08
T-15	Robbins & Ames Memorial Income	54,364.83		7,536.35	3,895.49	58,005.69
T-31	Watson Cemetery Fund	2,500.00				2,500.00
T-31	Watson Cemetery Income	3,642.75		621.30	358.23	3,905.82
T-35	Mary Smith Cemetery Fund	2,000.00				2,000.00
T-35	Mary Smith Cemetery Income	2,138.15		420.00	407.40	2,150.75
T-33	Wells Cemetery Fund	3,000.00				3,000.00
T-33	Wells Cemetery Income	8,305.13		1,134.28	148.65	9,290.76
T-29	Wetherbee Cemetery Fund	10,000.00				10,000.00
T-29	Wetherbee Cemetery Income	36,976.51		4,682.25	592.82	41,065.94
T-19	Georgia Whitney Cemetery Fund	1,500.00				1,500.00
T-19	Georgia Whitney Cemetery Income	<u>1,375.64</u>		<u>293.28</u>	<u>315.65</u>	<u>1,353.27</u>
SUBTOTAL		1,172,655.02	26,709.00	118,037.14	77,157.27	1,240,243.89
T-01	High School Library Fund	4,000.00				4,000.00
T-01	High School Library Income	499.37		458.82	499.21	458.98
T-70	Mark Clapp Memorial Fund	1,142.00				1,142.00
T-70	Mark Clapp Memorial Income	558.15		168.61	69.00	657.76
T-72	Charlotte Conant Fund	1,500.00				1,500.00
T-72	Charlotte Conant Income	1,773.46		324.96	830.00	1,268.42
T-74	Minnie Davis Fund	336.50				336.50
T-74	Minnie Davis Income	338.46		65.40	0.00	403.86
T-76	Hiram J. Hapgood Fund	200.00				200.00
T-76	Hiram J. Hapgood Income	406.38		60.29	0.00	466.67
T-78	Susan & Luther Conant Fund	1,000.00				1,000.00
T-78	Susan & Luther Conant Income	2,251.66		332.92	0.00	2,574.58
T-90	Katherine M. Kinsley Fund	9,461.75				9,461.75
T-90	Katherine M. Kinsley Income	6,849.92		1,701.43	977.28	7,574.12
T-80	Mildred P. Moore Fund	2,000.00				2,000.00
T-80	Mildred P. Moore Income	2,256.70		429.19	0.00	2,685.89
T-82	Library Planter Fund	1,000.00				1,000.00
T-82	Library Planter Income	1,381.12		241.17	292.51	1,329.78
T-84	Newell B. Tainter Fund	11,606.54				11,606.54
T-84	Newell B. Tainter Income	3,703.09		1,524.64	79.95	5,147.78
T-86	Luke Tuttle Fund	200.00				200.00
T-86	Luke Tuttle Income	447.76		63.36	0.00	511.12
T-17	Georgia Whitney Memorial Fund	15,000.00				15,000.00
T-17	Georgia Whitney Memorial Income	7,753.11		2,323.75	5,112.39	4,964.47
T-88	William A. Wilde Fund	9,000.00				9,000.00
T-88	William A. Wilde Income	<u>4,513.29</u>		<u>1,450.04</u>	<u>256.88</u>	<u>5,706.50</u>
SUBTOTAL		89,179.31		9,134.58	8,117.17	90,196.72

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/87	NEW PRINCIPLE	INTEREST INCOME	EXPENDITURE	ENDING BALANCE 6/30/88
T-02	Firemen's Relief Fund	9,810.00	20.00			9,830.00
T-02	Firemen's Relief Income	51,796.26		6,117.98	0.00	57,914.24
T-37	Acton Youth Program Fund	21,074.00				21,074.00
T-37	Acton Youth Program Income	5,361.39		2,738.64	2,786.76	5,313.27
T-9	Conservation Income	13,222.46		1,285.52	0.00	14,507.98
T-41	Drum Tri-Centenial, Inc.	286.48		27.59	0.00	314.07
T-40	James E. Kinsley Fund	1,000.00				1,000.00
T-40	James E. Kinsley Income	1,513.71		249.34	0.00	1,763.05
T-32	West Acton Firemen's Relief Fund	<u>5,310.82</u>	<u> </u>	<u>527.29</u>	<u>0.00</u>	<u>5,838.11</u>
	SUBTOTAL	109,375.12	20.00	10,946.36	2,786.76	117,554.72
T-	Charlotte L. Goodnow Fund	3,000.00				3,000.00
T-	Charlotte L. Goodnow Income	<u>442.00</u>		<u>296.35</u>	<u>442.00</u>	<u>296.35</u>
	SUBTOTAL	3,442.00		296.35	442.00	3,296.35
	GRAND TOTAL	\$1,578,235.16	\$26,729.00	\$159,067.58	\$109,731.03	\$1,654,300.71

TAX COLLECTOR

**Town of Acton
Office of the Collector
Betsy L. Wilson, Town Collector
For the Fiscal Year 1988**

Real Estate Taxes 1988

Commitment	17,331,827.00
Refunds	464.00
Abatements	82,237.00
Payments to the Treasurer	16,829,934.00
Outstanding June 30, 1988	420,120.00

Real Estate Taxes 1987

Outstanding July 1, 1987	454,414.00
Refunds	15,645.00
Payments to the Treasurer	326,320.00
Outstanding June 30, 1988	143,739.00

Real Estate Taxes 1986

Outstanding July 1, 1987	59,622.00
Abatements	2,049.00
Payments to the Treasurer	34,219.00
Outstanding June 30, 1988	23,354.00

Tax Title

Outstanding July 1, 1987	408,986.00
Adjustments	28,103.00
Payments to the Treasurer	124,736.00
Outstanding June 30, 1988	256,147.00

Personal Property Taxes 1988

Commitment	280,093.00
Refunds	160.00
Abatements	1,570.00
Payments to the Treasurer	269,037.00
Outstanding June 30, 1988	9,646.00

Personal Property Taxes 1987

Outstanding July 1, 1987	9,292.00
Payments to the Treasurer	315.00
Outstanding June 30, 1988	8,977.00

Personal Property Taxes 1986

Outstanding July 1, 1987	6,728.00
Payments to the Treasurer	1,548.00
Outstanding June 30, 1988	5,180.00

Motor Vehicle Excise Taxes 1988

Commitment	763,533.00
Abatements	60,579.00
Payments to the Treasurer	599,926.00
Outstanding June 30, 1988	103,028.00

Motor Vehicle Excise Taxes 1987

Outstanding July 1, 1987	129,092.00
Commitment	570,320.00
Refunds	2,734.00
Abatements	61,575.00
Payments to the Treasurer	474,423.00
Outstanding June 30, 1988	166,148.00

Motor Vehicle Excise Taxes 1986

Outstanding July 1, 1987	113,774.00
Commitment	21,645.00
Refunds	586.00
Abatements	2,283.00
Payments to the Treasurer	23,232.00
Outstanding June 30, 1988	110,490.00

TOWN ACCOUNTANT

This report covers the financial transactions of the Town of Acton for the year ending June 30, 1988. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances. The cash accounts of the Treasurer and Collector have been verified and the various trust accounts in the custody of the Treasurer have been reviewed.

I have enclosed the Balance Sheet and Financial Reports prepared by Brown and Barrett, Independent Auditors, for the year ending June 30, 1988.

Mary E. Larson
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1987 TO JUNE 30, 1988

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
General Government Salary:			
Moderator	200.00	160.00	40.00
Selectmen	95,338.00	92,394.21	68.19
Selectmen, Encumbered		2,875.60	
Town Office Clerical	332,973.00	326,947.17	6,010.71
Clerical, Encumbered		15.12	
Town Accountant	29,907.00	29,903.93	3.07
Treasurer/Collector	75,006.00	73,205.60	5.84
Treasurer/Collector, Encumbered		1,794.56	
Town Assessor	61,644.00	54,006.30	7,637.70
Town Clerk	40,148.00	40,051.02	22.58
Town Clerk, Encumbered		74.40	
Elections and Registration	8,981.00	7,339.38	1,641.62
Planning Board	54,730.00	46,927.26	7,802.74
Conservation Commission	28,392.00	25,971.90	2,420.10
Municipal Properties	164,583.00	160,606.02	3,476.98
Municipal Properties, Encumbered		500.00	
Cemeteries	57,352.00	52,156.57	4,538.63
Cemeteries, Encumbered		656.80	
Council on Aging	32,830.00	32,821.13	8.87
Veteran's Agent	<u>1,735.00</u>	<u>1,753.44</u>	<u>(18.44)</u>
A. Total Salaries	983,819.00	944,243.93	33,658.59
Total Salaries Encumbered		5,916.48	

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
General Government Expense:			
Moderator	20.00	-0.00-	20.00
Finance Committee	150.00	150.00	-0.00-
Selectmen	81,260.00	87,917.60	(6,657.60)
Legal Services	132,708.28	135,468.94	(2,760.66)
Legal Expenses	4,000.00	8,284.78	(4,284.78)
Town Accountant	3,180.00	2,450.94	729.06
Town Treasurer/Collector	32,250.00	20,742.44	11,507.56
Town Assessor	13,090.00	12,034.92	1,055.08
Town Clerk	1,750.00	1,791.99	(41.99)
Elections and Registration	16,750.00	9,517.79	7,232.21
Planning Board	7,890.00	6,598.42	324.08
Planning Expenses, Encumbered		967.50	
Board of Appeals	1,100.00	2,147.56	(1,047.56)
Conservation Commission	3,675.00	3,654.83	20.17
Public Ceremonies	2,805.00	2,619.50	185.50
Municipal Properties	81,145.00	81,323.52	(178.52)
Cemeteries	6,541.00	6,356.18	184.82
Town Utilities	133,500.00	135,917.93	(2,438.20)
Utilities, Encumbered		20.27	
Hydrant Rental	50,750.00	48,745.00	2,005.00
Street Lighting	84,000.00	97,745.12	(13,745.12)
Town Report Committee	13,743.62	13,743.62	-0.00-
Youth Commission	1,700.00	845.29	854.71
CODE	13,230.00	13,230.00	-0.00-
Historical Commission	500.00	415.00	85.00
Council on Aging	14,453.00	14,452.95	.05
Veterans' Agent Expenses	175.00	94.00	81.00
Veterans' Agent Aid	7,000.00	-0.00-	7,000.00
Recreation	<u>100.00</u>	<u>-0.00-</u>	<u>100.00</u>
B. Total Expenses	707,465.90	706,248.32	229.81
Total Expenses Encumbered		987.77	

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
General Government Travel:			
Selectmen			
Out of State Travel	<u>2,000.00</u>	<u>863.61</u>	<u>1,136.39</u>
C. Total Travel	2,000.00	863.61	1,136.39
Protection of Persons and Property Salary:			
Police Department			
Salaries, Regular	794,175.00	786,122.75	8,052.25
Salaries, Other	250,014.00	259,614.63	(9,600.63)
Fire Department			
Salaries, Regular	971,745.00	987,484.51	(15,848.71)
Salaries, Encumbered		109.20	
Salaries, Other	357,696.00	363,831.88	(6,135.88)
Building Inspector	89,772.00	76,063.98	13,208.02
Salaries, Encumbered		500.00	
Health Department	110,357.00	99,754.55	10,346.85
Salaries, Encumbered	<u> </u>	<u>255.60</u>	<u> </u>
D. Total Salaries	2,573,759.00	2,572,872.30	21.90
Total Salaries Encumbered		864.80	
Protection of Persons and Property Expense:			
Police Department	41,439.00	45,603.75	(4,164.75)
Fire Department	42,675.00	39,629.52	3,045.48
Building Inspector	55,072.50	54,898.07	174.43
Dog Officer	12,042.00	12,368.92	(326.92)
Civil Defense	4,360.00	3,454.39	888.87
Expenses, Encumbered		16.74	
Health Department	17,556.60	16,896.85	459.75
Expenses, Encumbered		200.00	
Eliot Mental Health	<u>19,300.00</u>	<u>19,300.00</u>	<u>-0.00-</u>
E. Total Expenses	192,445.10	192,151.50	76.86
Total Expenses Encumbered		216.74	

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Department of Public Works Salary:			
Engineering Department	128,859.00	110,130.72	18,728.28
Highway Department	<u>461,121.00</u>	<u>479,661.40</u>	<u>(18,540.40)</u>
F. Total Salaries	589,980.00	589,792.12	187.88
Department of Public Works Expense:			
Engineering Department	19,500.00	9,294.45	8,005.55
Expenses, Encumbered		2,200.00	
Highway Department	49,250.00	49,273.72	(23.72)
Special Projects	10,500.00	6,280.80	-0.00-
Special Projects Encumbered		4,219.20	
Snow and Ice Control	106,200.00	152,387.49	(46,187.49)
Road Maintenance	125,900.00	117,209.46	-0.00-
Road Maintenance, Encumbered		8,690.54	
Machinery Expense	111,150.00	113,053.95	(1,903.95)
Gas and Fuel	87,000.00	81,344.59	5,655.41
NESWC	716,000.00	627,743.98	88,231.18
NESWC, Encumbered			<u>24.84</u>

G. Total Expenses	1,225,500.00	1,156,588.44	53,776.98
Total Expenses Encumbered		15,134.58	
Libraries Salary:			
Memorial Library	258,624.00	258,543.58	80.42
West Acton Library	<u>14,776.00</u>	<u>14,784.38</u>	<u>(8.38)</u>
H. Total Salaries	273,400.00	273,327.96	72.04
Libraries Expenses:			
Memorial Library	11,110.00	11,628.52	(518.52)
Books	49,200.00	49,195.00	5.00
West Acton Library	<u>6,955.00</u>	<u>6,440.86</u>	<u>514.14</u>
I. Total Expenses	67,265.00	67,264.38	.62

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Insurance:			
Group Health	315,000.00	341,101.18	(26,101.18)
Other Insurance	<u>301,200.00</u>	<u>259,936.26</u>	<u>41,263.74</u>
J. Total	616,200.00	601,037.44	15,162.56
Pensions:			
Pensions	<u>594,000.00</u>	<u>587,057.33</u>	<u>6,942.67</u>
L. Total	594,000.00	587,057.33	6,942.67
Debt and Interest:			
Revenue Notes			
Interest in Anticipation	30,000.00	5,756.23	24,243.77
Gates School			
Principal	55,000.00	55,000.00	-0.00-
Interest	3,380.00	1,127.50	2,252.50
Conant School			
Principal	80,000.00	80,000.00	-0.00-
Interest	15,960.00	15,960.00	-0.00-
General Obligation 1982			
Principal	100,000.00	100,000.00	-0.00-
Interest	43,371.00	43,387.50	(16.50)
General Obligation 1985			
Principal	125,000.00	125,000.00	-0.00-
Interest	40,138.00	40,137.50	.50
General Obligation 1986			
Principal	350,000.00	350,000.00	-0.00-
Interest	<u>187,500.00</u>	<u>187,500.00</u>	<u>-0.00-</u>
M. Total	1,030,349.00	1,003,868.73	26,480.27
Enterprise Budget:			
N. Merriam	117,690.00	117,602.55	87.45
O. Elder Van	28,545.00	21,085.51	7,459.49
P. Nursing	172,895.00	170,827.72	2.18
Nursing Encumbered	<u> </u>	<u>2,065.10</u>	<u> </u>
Total Enterprise Budget	319,130.00	309,515.78	7,549.12
Total Enterprise Encumbered		2,065.10	

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Local Schools:			
Operating Expenses	6,606,196.00	6,593,923.28	22.49
Operating Expenses, Encumbered		12,250.23	
Out of State Travel	6,500.00	4,987.94	1,393.06
Out of State Travel, Encumbered		119.00	
Blanchard Auditorium	<u>41,505.00</u>	<u>41,352.34</u>	<u>152.66</u>
Q. Total Expenses	6,654,201.00	6,640,263.56	1,568.21
Total Expenses Encumbered		12,369.23	
Regional Schools:			
Operating Expenses	5,713,625.00	5,713,625.00	-0.00-
Maturing Debt and Interest	<u>574,990.00</u>	<u>574,990.00</u>	<u>-0.00-</u>
R. Total Expenses	6,288,615.00	6,288,615.00	-0.00-
Vocational Schools:			
Operating Expenses	<u>438,677.00</u>	<u>438,677.00</u>	<u>-0.00-</u>
S. Total Expenses	438,677.00	438,677.00	-0.00-
TOTAL BUDGET	22,556,806.00	22,372,387.40	146,863.90
TOTAL BUDGET ENCUMBERED		37,554.70	

OTHER DISBURSEMENTS**DISBURSEMENTS****Revolving Funds:**

Cafeteria	166,232.81
Insurance Recovery	16,950.18

Trust Fund Transfers:

T-1	Charlotte Goodnow	442.00
T-3	George Ames	118.88
T-4	Arlette Appleyard	326.18
T-5	Betsy Ball	4,752.80
T-5	Perpetual Care new Fund	11,618.06
T-6	Perpetual Care	21,517.84
T-7	A. B. Conant Family	325.93
T-10	Dr. Davis	305.93
T-11	M. Desmond	336.03
T-12	Robbins and Family	156.66
T-13	E. Robbins	248.98
T-14	Capt. Robbins Fund	289.78
T-15	Robbins and Ames	3,895.49
T-16	Elizabeth White Charity	9,000.00
T-17	Georgia Whitney Memorial	5,112.39
T-18	Georgia Whitney Charity	850.00
T-19	Georgia Whitney Cemetery	315.65
T-20	Frank Hayward	167.95
T-21	Hoitt and Scott	151.03
T-22	Mrs. Harry O'Neil	22.75
T-23	Frank Knowlton	277.28
T-24	Luke Blanchard	348.12
T-26	Henry Raymond	643.63
T-27	Hosmer Fund	16,719.26
T-28	Varnum Tuttle	6,625.03
T-29	J. Roland Wetherbee	592.82
T-31	Sarah Watson	358.23
T-33	Carrie Wells	148.65
T-34	Jenks Family	17,671.18
T-35	Mary and Charles Smith	407.40
T-36	Ernest Jones	193.56
T-37	Jenks Fund Youth Program	3,291.30
T-01	Conant H. S. Library	499.21
T-70	Mark Clapp Fund	69.00
T-72	Charlotte Conant Fund	830.00
T-82	Planter Fund	292.51
T-84	Newell B. Tainter	79.95
T-88	William A. Wilde	256.83
T-90	Katherine Kinsley	977.28

Temporary Loans:

Water Poll Control	2,145.00
Highway	234,649.00

OTHER DISBURSEMENTS**DISBURSEMENTS****Payroll Withholdings:**

Federal Tax	1,438,313.51
State Tax	429,675.96
County Retirement	295,373.99
Teacher Retirement	218,836.33
FICA	20,177.18
Court Judgements	3,900.00
Teacher School Insurance	921.15
Group Life Insurance	11,450.17
Blue Cross and Shield	47,042.76
Health Insurance Retirees	61,004.55
Middlesex Institute for Savings	297,630.00
Fire Department Dues	3,840.00
Highway Department Dues	3,257.00
Teacher Dues	23,070.46
Teachers Annuities	176,305.36
Teachers Credit Union	72,168.56
Deferred Compensation	55,518.00
Disability Insurance	1,586.00
Harvard Health Insurance	18,580.99
Police Department Dues	5,695.42
Maintenance Dues	1,186.00

Agency:

Sales Tax	.63
Permit Reviews, Planning Board	2,696.30
Filing Fees, Planning Board	143.00
Performance Bond, Planning Board	30,814.17
Performance Bond, Deposit Engineering	21,083.13
Performance Bond, Health	1,000.00
Performance Bond, Selectmen	158,652.50
Police Department Off Duty Details	89,534.51
Dog License to Middlesex County	3,226.00
Division of Fish and Game Licenses	7,079.25
Tax Collection Deputy Fees	1,491.03
Tax Collection Registry Motor Vehicle Fees	70.00
Cash Due Other Towns	16.25
Cash Due A/B Regional School	217.82
Fire Department Off Duty Details	2,108.40
Ambulance Fees	5,060.00
Special Law Enforcement (Drug)	500.00
Vendor Recovery	1,328.00

Gifts and Bequests:

Memorial Library	1,274.96
Prendergast Dev. Corp.	2,375.00
School - Firestone	8,431.54
McCarthy-Towne PTSO	3,300.00
Health Effects Survey	30.00

Federal Funds:

PL 94-142	3,557.19
Chapter 1	28,050.52
Chapter 2	6,586.50

OTHER DISBURSEMENTS

DISBURSEMENTS

State Grants:

Early Childhood	1,351.89
Ed Refuge Child Transition Program	1,982.71
Social Demands	150.00
Special Needs	300.00
Ed. Horace Mann	10,760.00
Ed. Chapter 188, Prof Dev	29,748.66
Ed. Chapter 188, Sch Imp	26,449.68
Elderly Grants	3,183.60
Arts Lottery	6,799.92
Leadership Opportunity	300.00
DWI Enforcement Program	1,185.55
State Census	10,490.13
Acton Community Housing	3,500.00
Computer Project	91.26
Capital Improvement	2,330.20
Title I Library Access	48.78
Gov Against Drugs	50.00
Software Applications	2,378.98
M.E.G. Prog CH 206	3,889.22

Highway Funds:

Contracts	169,973.84
Chapter 811 of 85	58,413.91

State and County Assessments:

County Tax	221,651.37
Air Pollution Control	3,913.00
Metropolitan Area Planning Council	3,276.00
Motor Vehicle Excise Tax Bills	2,912.00
Group Insurance, Elderly	1,485.00
Regional Transit Authority	13,981.00

Articles:

13C	04/84	Library Repairs	5,326.14
13I	04/84	ENG/DIS Traffic Light	10,440.00
20	04/84	Tree Planting Program	1,168.00
15B	04/85	Memorial Library Roof	995.55
15BF	04/85	School Building Repair	98,990.80
15B	04/85	Wetherbee Street Bridge	4,277.74
15D	04/85	Stow Street Bridge	9,100.00
15I	04/85	Handicap Access	4,622.85
15H	04/85	Air Condition DPW/Library	8,411.05
15K	04/85	Data Processing Equipment	11,746.35
15L	04/85	Fire Data Processing	1,104.33
15M	04/85	Fire Department Vehicle	319.00
15N	04/85	Radio Equipment	2,677.70
15P	04/85	Repair Fire Engine	41.34
20	04/85	W. R. Grace Legal	8,494.15
24	04/85	Voting Booth	1,672.01
9	10/85	Close Sept. Facility	3,215.45
17	10/85	Town Hall Plans	500.00
15	04/86	Town Hall/Int. & Co.	3,000.00
15	04/86	Town Hall Addition	1,745,989.68
24	04/86	Sidewalk Construction	19,621.40
25	04/86	Memorial Library Carpet	250.00

OTHER DISBURSEMENTS**DISBURSEMENTS**

27	04/86	School Equipment & Truck	2,673.96
28	04/86	School Aid Vis & Ed	486.25
30	04/86	Town Master Plan	8,179.80
36	04/86	W. R. Grace Legal	16,171.53
41	04/86	Acton Cemetery Land Improvement	4,679.45
46	04/86	Health Staffing	10,335.00
47	04/86	Int & Cont - Sewer	6,000.00
47	04/86	Sewer Piping	37,411.88
1	09/86	Veenstra Land Purchase	11,335.00
9	10/86	Library Network Member	1,000.00
13	10/86	Sewer System Study	59,598.80
13	04/87	Unpaid Bills	2,741.12
15	04/87	Police Cruisers	41,925.00
20	04/87	Track Type Tractor	3,000.00
21	04/87	One 3/4 Ton Truck	10,000.00
22	04/87	Four Dump Trucks	151,700.00
23	04/87	Two Sander Bodies	22,300.00
25	04/87	Weatherbee Bridge	11,967.86
26	04/87	Fire Prevention Vehicle	12,798.00
28	04/87	Library Expansion	853.20
29	04/87	One Ton Truck	18,000.00
30	04/87	Elm Street Drainage	1,064.28
31	04/87	Computer Expansion	49,108.34
32	04/87	Computer Ed-Local	94,600.00
33	04/87	Computer Ed-Regional	40,500.00
36	04/87	Cemetery Land Fund	200.00
38	04/87	Hayward, Main Sts Intersection	3,214.00
39	04/87	Hazardous Waste	8,129.73
40	04/87	Revaluation	147,017.30
42	04/87	Handicap Commission	401.61
1	06/87	Town Hall	5,468.28
2	06/87	Int. & Cont. School Project	45,874.09
2	06/87	School Capital Project	335,634.99
7	06/87	Cemetery Land Fund Refund	705.00
50	04/88	Cemetery Lot Refund	100.00

Refunds:

1988	Personal Property Taxes	161.04
1980	Real Estate Taxes	1,410.64
1987	Real Estate Taxes	15,644.59
1988	Real Estate Taxes	464.14
1986	Motor Vehicle Taxes	586.00
1987	Motor Vehicle Taxes	2,733.97
	Interest Refunded on Taxes	242.81

Encumbered Funds:

Selectmen	941.90
Accountant	889.75
Municipal Properties	999.20
Cemetery	109.84
School	16,877.59
Merriam	1,717.95
Nursing	96.00
Highway	10,000.00
Town Report	3,500.00
Engineer	850.00

TOTAL DISBURSED**30,211,720.19****TOTAL ENCUMBERED****37,554.70**

TOWN OF ACTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND SUPPLEMENTARY DATA
JUNE 30, 1988

(With Auditor's Report Thereon)

TOWN OF ACTON, MASSACHUSETTS
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INDEPENDENT AUDITORS' REPORT

To the Honorable Board of Selectmen
Town of Acton, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Acton, Massachusetts as of and for the year ended June 30, 1988, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the cash basis method for recording employee contributory and non-contributory pension expenses. Generally accepted accounting principles require that these costs be determined by actuarial methods, described in Note 6, instead of the cash or "pay-as-you-go" basis as reflected in the accompanying general purpose financial statements.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town does not capitalize the cost of general fixed assets as required by generally accepted accounting principles. The effects on financial position, results of operations and changes in financial position due to these GAAP departures is not reasonably determinable.

In our opinion, except for the effect of: 1) not providing for pension costs on an actuarial basis, and 2) not capitalizing fixed assets in a General Fixed Asset Group, the general purpose financial statements referred to above present fairly in all material respects, the financial position of the Town of Acton, Massachusetts, as of June 30, 1988, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary data listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Acton, Massachusetts. The supplementary data have been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, are fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Brown & Barrett

Brown + Barrett

Certified Public Accountants

November 3, 1988

REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS BASED ON AN
AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH THE STANDARDS FOR AUDIT ISSUED BY THE GAO

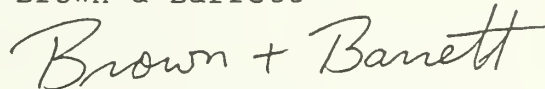
To the Honorable Board of Selectmen
Town of Acton, Massachusetts

We have audited the general purpose financial statements of the Town of Acton, Massachusetts for the year ended June 30, 1988 and have issued our report thereon, which was qualified in several respects, dated November 3, 1988. Our audit was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs Activities, and Functions, issued by the U.S. General Accounting Office, and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Town of Acton is responsible for the Town's compliance with laws and regulations. In connection with our audit referred to above, we selected and tested transactions and records to determine the Town's compliance with laws and regulations noncompliance with which could have a material effect on the general purpose financial statements of the Town.

The results of our tests indicate that for the items tested, the Town of Acton, Massachusetts, complied with those provisions of laws and regulations noncompliance with which could have a material effect on the general purpose financial statements. Nothing came to our attention that caused us to believe that for the items not tested the Town of Acton, Massachusetts was not in compliance with laws or regulations noncompliance with which could have a material effect on the Town's general purpose financial statements.

Brown & Barrett

A handwritten signature in cursive script that reads "Brown + Barrett".

Certified Public Accountants

November 3, 1988

REPORT ON INTERNAL CONTROLS BASED SOLELY ON A
STUDY AND EVALUATION MADE AS PART OF AN AUDIT OF
THE GENERAL PURPOSE FINANCIAL STATEMENTS

To the Honorable Board of Selectmen
Town of Acton, Massachusetts

We have audited the general purpose financial statements of the Town of Acton, Massachusetts for the year ended June 30, 1988, and have issued our report thereon, which was qualified in several respects, dated November 3, 1988. As part of our audit, we made a study and evaluation of the system of internal accounting control of the Town of Acton, Massachusetts to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards and the standards for financial and compliance audits contained in the U.S. General Accounting Office Standards for Audit of Governmental Organizations, Programs, Activities and Functions. For the purpose of the report, we have classified the significant internal accounting controls in the following categories:

- * Revenue
- * Expenditure - Purchasing and Payroll
- * Treasury
- * Financial reporting

Our study included all of the control categories listed above except that we did not evaluate the accounting controls over the treasury and financial reporting categories as we believe that substantive audit tests, which were performed in those categories, were more cost-effective. The purpose of our study and evaluation was to determine the nature, timing and the extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole or on any of the categories of controls identified above.

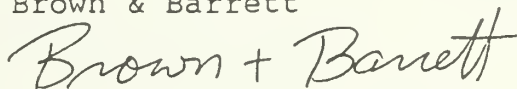
The management of the Town of Acton is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the

preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation, made for the limited purpose described in the first paragraph, would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town of Acton, Massachusetts taken as a whole or on any of the categories of controls identified in the first paragraph. However, our study and evaluation disclosed no condition that we believed to be a material weakness.

This report is intended solely for the use of management of the Town of Acton, the Department of Education and other associated federal organizations and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the management of the Town of Acton, is a matter of public record.

Brown & Barrett

A handwritten signature in cursive script that reads "Brown + Barrett".

Certified Public Accountants

November 3, 1988

TOWN OF ACTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1988

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPES	ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST & AGENCY	GENERAL LONG TERM OBLIGATIONS	JUNE 30, 1988	
<u>ASSETS:</u>								
CASH AND CASH EQUIVALENTS	\$ 3,047,092	\$ 366,803	\$ 1,363,694	\$ 148,154	\$ 1,262,368	\$ -	\$ 6,188,111	
INVESTMENTS (NOTE II)	743,675	8,468	-	-	1,707,661	-	2,459,804	
PROPERTY TAXES RECEIVABLE:								
CURRENT YEAR	429,767	-	-	-	-	-	429,767	
PRIOR YEAR	230,471	-	-	-	-	-	230,471	
OTHER ACCOUNTS RECEIVABLE:								
MOTOR VEHICLE EXCISE TAX	1,035,027	-	-	-	-	-	1,035,027	
TAX LIENS	256,571	-	-	-	-	-	256,571	
OTHER EXCISES & ASSESSMENTS	49,891	-	-	-	-	-	49,891	
DEPARTMENTAL	43,824	20	-	50,049	2,540	-	96,433	
INTERGOVERNMENTAL	-	85,906	-	-	-	-	85,906	
OTHER ASSETS	794	-	-	-	-	-	794	
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG TERM OBLIGATIONS	-	-	-	-	-	5,910,000	5,910,000	
<u>TOTAL ASSETS</u>	<u>\$ 5,837,112</u>	<u>\$ 461,197</u>	<u>\$ 1,363,694</u>	<u>\$ 198,203</u>	<u>\$ 2,972,569</u>	<u>\$ 5,910,000</u>	<u>\$ 16,742,775</u>	
=====								
<u>LIABILITIES:</u>								
ACCOUNTS PAYABLE	\$ 678,914	\$ -	\$ -	\$ 2,065	\$ -	\$ -	\$ 680,979	
PAYROLL WITHHOLDINGS	15,512	-	-	-	-	-	15,512	
OTHER LIABILITIES	1,756	-	-	-	233,189	-	234,945	
DEFERRED REVENUE	1,671,242	2,686	-	-	2,540	-	1,676,468	
RESERVE FOR ABATEMENTS AND EXEMPTIONS	277,773	-	-	-	-	-	277,773	
BONDS AND NOTES PAYABLE	-	-	-	-	-	5,910,000	5,910,000	
<u>TOTAL LIABILITIES</u>	<u>2,645,197</u>	<u>2,686</u>	<u>-</u>	<u>2,065</u>	<u>235,729</u>	<u>5,910,000</u>	<u>8,795,677</u>	
=====								
<u>FUND EQUITY:</u>								
RETAINED EARNINGS	-	-	-	196,138	-	-	196,138	
FUND BALANCES:								
RESERVED:								
ENCUMBRANCES	810,546	-	-	-	-	-	810,546	
ENDOWMENTS	-	-	-	-	837,522	-	837,522	
UNRESERVED:								
DESIGNATED	520	458,511	1,363,694	-	1,899,318	-	3,722,043	
UNDESIGNATED (NOTE VIII)	2,380,849	-	-	-	-	-	2,380,849	
<u>TOTAL FUND EQUITY</u>	<u>3,191,915</u>	<u>458,511</u>	<u>1,363,694</u>	<u>196,138</u>	<u>2,736,840</u>	<u>-</u>	<u>7,947,098</u>	
=====								
<u>TOTAL LIABILITIES AND FUND EQUITY</u>	<u>\$ 5,837,112</u>	<u>\$ 461,197</u>	<u>\$ 1,363,694</u>	<u>\$ 198,203</u>	<u>\$ 2,972,569</u>	<u>\$ 5,910,000</u>	<u>\$ 16,742,775</u>	
=====								

The accompanying notes are an integral part of these general purpose financial statements

TOWN OF ACTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
YEAR ENDED JUNE 30, 1988

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	TOTALS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUST	(MEMORANDUM ONLY)
REVENUE:					
PROPERTY TAXES	\$ 17,510,193	\$ -	\$ -	\$ -	\$ 17,510,193
INTERGOVERNMENTAL	2,886,188	359,386	-	-	3,245,574
MOTOR VEHICLE EXCISE TAX	1,095,572	-	-	-	1,095,572
INVESTMENT INCOME	301,965	3,217	-	154,963	460,145
DEPARTMENTAL	1,023,958	289,991	-	-	1,313,949
TOTAL REVENUES	<u>22,817,876</u>	<u>652,594</u>	<u>-</u>	<u>154,963</u>	<u>23,625,433</u>
EXPENDITURES:					
GENERAL GOVERNMENT	1,895,671	27,984	2,223,495	-	4,147,150
PUBLIC SAFETY	2,891,962	107,670	-	-	2,999,632
EDUCATION	13,565,894	288,661	-	-	13,854,555
PUBLIC WORKS	2,080,075	234,063	-	82,769	2,396,907
LIBRARY	349,017	1,324	-	21,670	372,011
INSURANCE	601,037	-	-	5,797	606,834
PENSIONS	587,057	-	-	-	587,057
OEBT & INTEREST	1,009,869	-	-	-	1,009,869
STATE & COUNTY ASSESSMENTS	247,218	-	-	-	247,218
TOTAL EXPENDITURES	<u>23,227,800</u>	<u>659,702</u>	<u>2,223,495</u>	<u>110,236</u>	<u>26,221,233</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(409,924)	(7,108)	(2,223,495)	44,727	(2,595,800)
OTHER FINANCING SOURCES (USES):					
BOND PROCEEDS	-	-	1,740,000	-	1,740,000
OPERATING TRANSFERS IN	575,504	-	-	81,988	657,492
OPERATING TRANSFERS OUT	-	(274,904)	-	(300,600)	(575,504)
TOTAL OTHER FINANCING SOURCES (USES)	<u>575,504</u>	<u>(274,904)</u>	<u>1,740,000</u>	<u>(218,612)</u>	<u>1,821,988</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES	165,580	(282,012)	(483,495)	(173,885)	(773,812)
FUND BALANCE AT BEGINNING OF YEAR	<u>3,026,335</u>	<u>740,523</u>	<u>1,847,189</u>	<u>2,073,203</u>	<u>7,687,250</u>
FUND BALANCE AT END OF YEAR	<u>\$ 3,191,915</u>	<u>\$ 458,511</u>	<u>\$ 1,363,694</u>	<u>\$ 1,899,318</u>	<u>\$ 6,913,438</u>
	=====	=====	=====	=====	=====

The accompanying notes are an integral part of these general purpose financial statements

TOWN OF ACTON, MASSACHUSETTS
 GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AVAILABLE FUNDS, TRANSFERS,
 AND PRIOR YEARS' DEFICITS RAISED - BUDGET AND ACTUAL (NON-GAAP)
 YEAR ENDED JUNE 30, 1988

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE:				
PROPERTY TAXES	\$ 17,416,777	\$ 17,416,777	\$ 17,416,777	\$ -
INTERGOVERNMENTAL	2,858,843	2,858,843	2,855,786	(3,057)
MOTOR VEHICLE EXCISE TAX	1,173,015	1,173,015	1,095,572	(77,443)
INVESTMENT INCOME	230,244	230,244	301,965	71,721
DEPARTMENTAL	900,137	900,137	1,021,492	121,355
TOTAL REVENUES	<u>22 579,016</u>	<u>22,579,016</u>	<u>22 691,592</u>	<u>112,576</u>
EXPENDITURES:				
GENERAL GOVERNMENT	2,030,587	1,992,731	1,827,325	165,406
PUBLIC SAFETY	2,867,332	2,912,152	2,878,067	34,085
EDUCATION	13,457,597	13,571,593	13,560,899	10,694
PUBLIC WORKS	2,117,780	2,123,980	1,964,761	159,219
LIBRARY	353,829	355,665	341,446	14,219
INSURANCE	616,200	616,200	601,037	15,163
PENSIONS	594,000	594,000	587,057	6,943
DEBT & INTEREST	1,030,349	1,030,349	1,003,869	26,480
STATE & COUNTY ASSESSMENTS	<u>252,582</u>	<u>252,582</u>	<u>247,218</u>	<u>5,364</u>
TOTAL EXPENDITURES	<u>23,320,256</u>	<u>23,449,252</u>	<u>23,011,679</u>	<u>437,573</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(741,240)	(870,236)	(320,087)	550,149
OTHER FINANCING SOURCES (USES):				
TRANSFER FROM FUND BALANCE	217,025	346,021	346,021	-
OPERATING TRANSFERS IN	524,215	524,215	524,215	-
PRIOR YEARS' DEFICITS RAISED	<u>(100)</u>	<u>(100)</u>	<u>(100)</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>741,140</u>	<u>870,136</u>	<u>870,136</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES	\$ (100)	\$ (100)	\$ 550,049	\$ 550,149
	=====	=====	=====	=====

The accompanying notes are an integral part of these general purpose financial statements

TOWN OF ACTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED
 EARNINGS/FUND BALANCES ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 1988

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	TOTAL (MEMORANDUM ONLY)
	ENTERPRISE	NON- EXPENDABLE TRUST	
REVENUES:			
USER CHARGES	\$ 349,335	\$ -	\$ 349,335
INVESTMENT INCOME	-	81,988	81,988
BEQUESTS & DONATIONS	-	27,494	27,494
<u>TOTAL OPERATING REVENUES</u>	<u>349,335</u>	<u>109,482</u>	<u>458,817</u>
OPERATING EXPENSES	<u>312,663</u>	<u>-</u>	<u>312,663</u>
OPERATING INCOME	<u>36,672</u>	<u>109,482</u>	<u>146,154</u>
OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>(81,988)</u>	<u>(81,988)</u>
NET INCOME (LOSS)	<u>36,672</u>	<u>27,494</u>	<u>64,166</u>
UNRESERVED RETAINED EARNINGS/FUND BALANCES			
<u>AT BEGINNING OF YEAR</u>	<u>159,466</u>	<u>810,028</u>	<u>969,494</u>
UNRESERVED RETAINED EARNINGS/FUND BALANCES			
<u>AT END OF YEAR</u>	<u>\$ 196,138</u>	<u>\$ 837,522</u>	<u>\$ 1,033,660</u>
	=====	=====	=====

The accompanying notes are an integral part of these general purpose financial statements.

TOWN OF ACTON, MASSACHUSETTS
 COMBINED STATEMENT OF CHANGES IN FINANCIAL POSITION -
 ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 1988

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	
		NON- EXPENDABLE	TOTAL
	ENTERPRISE	TRUST	(MEMORANDUM ONLY)
SOURCES OF WORKING CAPITAL:			
OPERATIONS:			
NET INCOME	\$ 36,672	\$ 27,494	\$ 64,166
NET INCREASE IN WORKING CAPITAL	\$ 36,672	\$ 27,494	\$ 64,166
	=====	=====	=====
ELEMENTS OF NET INCREASE (DECREASE)			
IN WORKING CAPITAL			
CASH	\$ 41,076	\$ -	\$ 41,076
INVESTMENTS	-	27,494	27,494
ACCOUNTS RECEIVABLE - USER CHARGES	(5,136)	-	(5,136)
ACCOUNTS PAYABLE	732	-	732
NET INCREASE IN WORKING CAPITAL	\$ 36,672	\$ 27,494	\$ 64,166
	=====	=====	=====

The accompanying notes are an integral part of these general purpose financial statements.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accompanying general purpose financial statements present the financial position of the various funds and account group of the Town of Acton, Massachusetts as of June 30, 1988. Also included are funds and account groups of agencies, authorities, boards and other organizational entities (component units) which the Town exercises oversight responsibility. The inclusion of component units in the Town's general purpose financial statements does not affect their separate legal standing.

B. Basis of Presentation - Fund Accounting

The accounts of the Town are presented on the basis of funds and an account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for in a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, expenditures or expenses and other financing sources and uses. The various funds and account group are grouped by fund categories and fund types as follows:

Governmental Funds. Governmental funds are those through which most governmental functions are typically financed. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities are accounted for through governmental funds. The governmental funds maintained by the Town are as follows:

General Fund - is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Capital Projects Funds - are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by trust funds).

Proprietary Funds. - are used to account for the Town's ongoing organizations and activities which are similar to those found in the private sector. All assets, liabilities, equities, revenues, expenses, and transfers relating to the Town's delivery of the particular service where net income and capital maintenance are measured and accounted for through proprietary funds. The measurement focus is upon determination of net income, financial position, and changes in financial position.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

The proprietary fund maintained by the Town is as follows:

Enterprise Funds - are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the Town is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Fiduciary Funds. - are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. Fiduciary funds maintained by the Town are as follows:

Expendable Trust Funds - are used to account for trust fund principal and income that may be expended in accordance with conditions of the trust. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

Nonexpendable Trust Funds - are used to account for trusts where the principal must remain intact. Generally income earned on nonexpendable trust principal may be expended in accordance with the conditions of the trust.

Account Group.

General Long Term Debt Account Group - is used to account for long term obligations of the governmental funds.

C. Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, and transfers are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed in governmental funds and expendable trust funds. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. "Available" is defined as collectible within the current period or soon enough thereafter to be used to pay current liabilities. The Town accrues as revenues the amount of property taxes due the Town prior to year-end and collected within 60 days after the end of its fiscal year.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Expenditures are recognized in the accounting period when the related liability is incurred, except for unmatured interest on general long term debt and on special assessment indebtedness which are recognized when due. Liabilities are not considered current until they are normally expected to be liquidated with expendable available financial resources. Liabilities incurred in the current period not expected to be liquidated with expendable available financial resources are recorded in the General Long Term Debt Account Group.

D. Budgetary Basis of Accounting

An annual budget is adopted for the Town's General Fund. Although legislative approval is required for acceptance of certain grants, capital projects and borrowing authorizations, annual budgets are not prepared for any other fund and therefore comparison of budget to actual is only presented for the General Fund.

The Town's annual budget is adopted on a statutory basis that differs in some respects from Generally Accepted Accounting Principles (GAAP). The major differences are that Real and Personal Property Taxes are recognized as revenue when levied and that encumbrances are treated as budgetary expenditures in the year the commitment to purchase is made. Also, certain appropriations, known as special articles, do not lapse and are treated as budgetary expenditures in the year they are authorized. (See Note III) Budgets are prepared by an advisory/finance committee, reviewed by the selectmen and submitted to Town Meeting for approval. Supplemental appropriations may be made from available funds after the setting of the tax rate. Appropriations may be transferred between departments with Town Meeting approval.

E. Property Taxes

Real and Personal Property Taxes are based on values assessed as of each January 1 and are normally due on the subsequent November 1, and May 1. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables, net of estimated uncollectible, in the fiscal year of the levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in Note IC.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2 1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2% taxing limitations can be overridden by a Town-wide referendum vote.

F. Assets, Liabilities and Fund Equity

Cash. Cash balances from all funds, except those required to be segregated by law, are combined to form a pool of cash. Cash balances are invested to the extent available and interest earnings are recognized in the General Fund. Certain special revenue funds and fiduciary funds cash are segregated and investment earnings become a part of those funds.

Investments. Investments are reported at the lower of cost or market. Adjustments are made to cost, for any premium or discount, which are amortized over the maturity of the investment.

Accounts Receivable. Accounts receivable are recorded when billed. Allowances for bad debts, abatements and exemptions are estimated based on historical collections.

Interfund Receivables and Payables. Due from/Due to Other Funds arise during the course of operations from the pooling of cash and as funds provide services to each other.

Due From Other Governments. Due from other governments included amounts due from grantor agencies for specific programs and capital projects. Revenues and the related receivables are recorded when the reimbursable costs are incurred.

Inventories. Inventories of governmental funds are recorded as expenditures.

Accrued Sick and Vacation. Employees are granted sick and vacation leave in varying amounts based on tenure and in accordance with individual union contracts. Upon termination, retirement or death, certain employees are compensated for unused vacation (subject to certain limitations) at their current rates of pay. The Town was not able to provide a reasonable estimate for these liabilities and no liability is reflected in the General Fund or the General Long Term Debt Account Group.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Deferred Revenue. In Governmental Funds, receivables that are not considered available are deferred until collected. Under the modified accrual basis of accounting, such amounts are measurable but not available.

Total Columns on Combined Statements. Total columns on the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only for informational purposes.

II. DEPOSITS AND INVESTMENTS

The Town maintains a cash pool that is available for use by all funds, except trust funds. Each fund types' portion of this pool is reflected on the general purpose financial statements under the caption "cash" and the interest earnings attributable to each fund type are included under "investment income".

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels within collateralization by the financial institutions involved.

Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. Government or Agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust.

DEPOSITS

At year end, the carrying amount of the Town's deposits was \$6,187,591, and the bank balance was \$6,027,533. Of the bank balance, \$924,622 was covered by federal depository insurance, and \$5,102,911 was uninsured and uncollateralized.

INVESTMENTS

State statutes authorize the Town to invest in term deposits or certificates of deposit, in trust companies, national banks, savings banks or banking companies, in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof. The Town is also authorized to invest in repurchase agreements. Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed at interest in savings, trust or FDIC banking companies which are incorporated under the laws of the Commonwealth or national banks. The Town is also authorized to invest in participation units in a combined investment fund, and bonds, notes or securities which are legal investments for savings banks.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

II. DEPOSITS AND INVESTMENTS, continued

The Town's investments are categorized below to give an indication of the level of risk assumed by the entity at year end. Category 1 includes investments that are insured or registered or for which the securities held by the Town or its agent are in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Town's name.

	<u>Investment</u>	<u>Category</u>	<u>Carrying</u>	<u>Market</u>
	<u>1</u>	<u>3</u>	<u>Amount</u>	<u>Value</u>
Certificates of Deposit	\$ 743,675	\$ 144,842	\$ 888,517	\$ 888,517
U.S. Government Securities	-	1,273,312	1,273,312	1,325,575
Common Stocks	-	143 109	143,109	204,994
Utility Bonds	<u>-</u>	<u>92,500</u>	<u>92,500</u>	<u>92,770</u>
Total	\$ 743,675	\$ 1,653,763	2,397,438	2,511,856
	=====	=====		
State Treasurer's Investment Pool			<u>62,366</u>	<u>62,366</u>
			\$ 2,459,804	\$ 2,574,222
			=====	=====

The composition of the Town's deposits and investments fluctuates depending primarily on the timing of real estate tax receipts and operating and capital outlays throughout the year.

III. BUDGETARY DATA

Budgetary data is based upon accounting principles that differ from generally accepted accounting principles. Therefore, in addition to the GAAP basis financial statements, the results of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with the budget.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

III. BUDGETARY DATA, continued

The following reconciliation summarizes the differences between GAAP and budgetary basis accounting principles for the General Fund for the year ended June 30, 1988:

Excess (Deficiency)
of Revenues and Other
Financing Sources
Over Expenditures
and Other Uses

As reported on a budgetary basis	\$ 550,049
Adjustment of Revenue from a modified accrual to an accrual basis	199,484
Reclassification of other available funds previously reflected on a GAAP basis	(346,021)
To record fiscal year 1987 encumbrances paid in fiscal year 1988	(251,611)
To eliminate fiscal year 1988 encumbrances	35,490
Other Transfers	51,289
Prior years deficits previously reflected on a GAAP basis	<u>100</u>
As reported on GAAP basis	\$ 238,780 =====

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

IV. TEMPORARY BORROWINGS

Under state law, and with the appropriate local authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- . To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- . To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- . To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).

Temporary loans are general obligations of the Town and maturity dates are governed by statute.

V. LONG TERM DEBT

The annual requirements to amortize all outstanding bonds, including interest, as of June 30, 1988 are as follows:

Year Ended	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 1989	\$ 855,000	\$ 326,336	\$ 1,181,336
1990	810,000	273,499	1,083,499
1991	810,000	222,003	1,032,003
1992	720,000	173,175	893,175
1993	625,000	131,549	756,549
1994	535,000	96,953	631,953
1995	500,000	65,838	565,838
1996	470,000	36,588	506,588
1997	280,000	14,100	294,100
1998	100,000	2,900	102,900
	<u>\$ 5,705,000</u>	<u>\$ 1,342,941</u>	<u>\$ 7,047,941</u>
	=====	=====	=====

The Town also has \$205,000 in bond anticipation notes outstanding as of June 30, 1988. During the next two years the Town will either retire the notes from current revenues or convert the notes to long-term bonds or notes.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

V. LONG-TERM DEBT, continued

Legal Debt Margin

The following is a computation of the legal debt margin as of June 30, 1988:

Equalized Valuation (January 1, 1988)		
Personal Property and Real Estate	\$ 1,527,840,000	
Debt Limit - 5% of Equalized Valuation	\$ 76,392,000	
Total Debt	\$ 5,705,000	
Less: Debt outside debt limit	\$ 240,000	5,465,000
Legal Debt Margin		\$ 70,927,000
		=====

Overlapping Debt

The Town pays assessments under formulas which include debt service payments to other governmental agencies providing services to the Town, (commonly referred to as overlapping debt). The following summary sets forth the long term debt of such governmental agencies and the estimated share being financed by the Town as of June 30, 1988:

<u>AGENCY</u>	<u>Total Long-Term Debt Outstanding</u>	<u>Town's Estimated Share</u>	<u>Town's Indirect Debt</u>
Middlesex County	\$ 7,370,000	1.57%	\$ 115,725
Acton-Boxborough Regional School District	2,600,000	95.00%	2,470,000
	\$ 9,970,000		\$ 2,585,725
	=====		=====

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

VI. PENSION PLANS

Plan Description

The Town of Acton provides retirement benefits to employees (other than certain school department employees) through a contributory retirement system administered by the Middlesex County Retirement System (the "System"). The System is a cost-sharing multiple employer public employee retirement system. Contributions to provide benefits under the System are made by the Town under the pay-as-you-go method by annually contributing the amount determined by the State Division of Public Employee Retirement Administration (PERA). The total annual contribution is determined on the basis of active payroll. The Town's payroll for employees covered by the System for the year ended June 30, 1988 was approximately \$3,626,058, which was 36% of the total payroll.

Public school teachers, certain administrative personnel and other professional employees of the Town's School department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

The System is a member of the Massachusetts Contributory Retirement System and is governed by Chapter 32 of the Massachusetts General Laws. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification. Members joining the System after January 1, 1979 are subject to a cap of \$30,000 on the level of compensation upon which their benefit is calculated.

Members of the System become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 65 or upon attaining twenty years of service. The Plan also provides for early retirement at age 55 if the Participant (1) has a record of 10 years of creditable service, (2) was on the Town payroll on January 1, 1978, (3) voluntarily left town employment on or after that date, and (4) left accumulated annuity deductions in the Fund. Active members contribute either 5, 7, or 8% of their gross regular compensation depending on the date upon which their membership began.

The System also provides death and disability benefits. The accounting records of the System are maintained on a calendar year basis in accordance with the standards and procedures established by the Commissioner of the Public Employee Retirement Administration.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

VI. PENSION PLANS, continued

Funding Status and Progress

The amount shown below as the "Pension Benefit Obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System.

The Pension Benefit Obligation was computed as part of an actuarial valuation performed as of January 1, 1987. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8.0% per year compounded annually, (b) projected salary increases of 4.5% per year compounded annually, attributed to inflation, (c) additional projected salary increases of 1.5% per year, attributable to seniority/merit, and (d) no post-retirement benefit increases.

Middlesex County Contributory Retirement System
Unfunded Pension Benefit Obligation
January 1, 1987

Retirees and Beneficiaries currently receiving benefits and terminated employees not yet receiving benefits	\$140,720,000
Current Employees:	
Accumulated employee contributions, including allocated investment earnings	61,914,000
Employer-financed vested	62,046,000
Employer-financed nonvested	64,355,000
Total Pension Benefit Obligation	<u>329,035,000</u>
Net assets available for benefits, at market value	<u>119,999,000</u>
Unfunded Pension Benefit Obligation	\$209,036,000 =====

The Town's contribution to the System for the year ended June 30, 1988 of \$666,360 was made in accordance with the funding policy described above and represents approximately 3.32% of the System-wide employer contributions.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

VI. PENSION PLANS, continued

Contribution Requirements and Contributions Made

The Retirement System Funding Policy for the Town is not actuarially determined. The Town is required to contribute, each fiscal year, an amount approximating the pension benefits (less certain interest credits) expected to be paid during the year ("pay-as-you-go" method). This amount is determined in advance by the PERA and is based in part on the previous year's benefit payout. No actuarial information is used in determining this amount. The Commonwealth of Massachusetts currently reimburses the System on a quarterly basis for the portion of benefit payments owing to cost-of-living increases granted after the implementation of Proposition 2-1/2.

Trend Information

Ten year historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is required by GAAP to be included in the System's annual financial report. It is not known whether this report will contain the required historical trend data.

VII. 1989 BUDGET

The Town has authorized a fiscal 1989 operating and capital budget totaling \$29,884,500 which will be financed from the following sources:

1989 Tax Levies, State Grants, Departmental Receipts, etc.	\$ 24,955,868
Authorized Borrowing	4,255,000
Special Revenue Funds	269,774
Trust Funds	500
Enterprise Fund	328,358
General Fund	75,000
	<u>\$ 29,884,500</u>
	=====

In addition, the Town has carried forward general fund appropriations and encumbrances totaling \$810,546 from 1988 and prior years and capital projects appropriations of \$1,363,694 for projects authorized by the Town Meeting but not yet completed.

TOWN OF ACTON, MASSACHUSETTS
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1988

VIII. UNDESIGNATED FUND BALANCE

In order to prepare the accompanying general purpose financial statements in accordance with generally accepted accounting principles, certain budgetary surpluses and deficits, which would otherwise be reflected on the balance sheet under the Massachusetts Statutory System, have been included in undesignated fund balances as follows:

Undesignated	\$ 2,448,685
State and County Overestimates, Net	<u>5,364</u>
	\$ 2,454,049
	=====

IX. COMMITMENTS AND CONTINGENCIES

Numerous lawsuits are pending or threatened against the Town, including those claims asserted which are incidental to performing ordinary governmental functions. Such litigation includes actions commenced and claims asserted against the Town for property damage and personal injury, breaches of contract, condemnation proceedings and other alleged violations of law.

TOWN OF ACTON, MASSACHUSETTS
GENERAL FUND
SCHEDULE OF TAXES RECEIVABLE
YEAR ENDED JUNE 30, 1988

	UNCOLLECTED TAXES JULY 1, 1987	COMMITMENTS	LESS ABATEMENTS AND ADJUSTMENTS	LESS TRANSFERS TO TAX TITLE	LESS NET COLLECTIONS	UNCOLLECTED TAXES JUNE 30, 1988
<u>REAL ESTATE</u>						
1982 & PRIOR	\$ (49,611)	\$ -	\$ -	\$ (23,295)	\$ (5,873)	\$ (20,443)
1983	5,213	-	-	(35)	(776)	6,024
1984	(4,652)	-	-	-	-	(4,652)
1985	(262)	-	-	-	-	(262)
1986	59,623	-	2,049	-	34,220	23,354
1987	454,414	-	-	-	310,675	143,739
1988	-	17,331,827	82,236	-	16,829,470	420,121
	<u>464,725</u>	<u>17,331,827</u>	<u>84,285</u>	<u>(23,330)</u>	<u>17,167,716</u>	<u>567,881</u>
<u>PERSONAL PROPERTY</u>						
1982 & PRIOR	\$ 52,800	-	-	-	-	52,800
1983	4,363	-	-	-	-	4,363
1984	6,007	-	-	-	-	6,007
1985	5,667	-	-	-	283	5,384
1986	6,728	-	-	-	1,548	5,180
1987	9,292	-	-	-	315	8,977
1988	-	280,093	1,570	-	268,877	9,646
	<u>84,857</u>	<u>280,093</u>	<u>1,570</u>	<u>-</u>	<u>271,021</u>	<u>92,357</u>
	\$ 549,582	\$ 17,611,920	\$ 85,855	\$ (23,330)	\$ 17,438,737	\$ 660,238
	=====	=====	=====	=====	=====	=====
<u>MOTOR VEHICLE EXCISE</u>						
1982 & PRIOR	\$ 224,278	\$ -	\$ -	\$ -	\$ 166	\$ 224,112
1983	70,314	-	-	-	-	70,314
1984	22,350	-	-	-	1,006	21,344
1985	22,662	-	-	-	76	22,586
1986	113,835	21,645	2,406	-	22,707	110,367
1987	129,092	575,415	64,227	-	471,689	168,591
1988	-	1,095,556	77,916	-	599,927	417,713
	<u>\$ 582,531</u>	<u>\$ 1,692,616</u>	<u>\$ 144,549</u>	<u>\$ -</u>	<u>\$ 1,095,571</u>	<u>\$ 1,035,027</u>
	=====	=====	=====	=====	=====	=====

TOWN OF ACTON, MASSACHUSETTS
SCHEDULE OF BONDS PAYABLE
YEAR ENDED JUNE 30, 1988

<u>DESCRIPTION</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>ORIGINAL PRINCIPAL AMOUNT</u>	<u>AMOUNT OUTSTANDING AT JUNE 30, 1987</u>	<u>ADDITIONS</u>	<u>RETIREMENTS</u>	<u>AMOUNT OUTSTANDING AT JUNE 30, 1988</u>
BONDS:								
GATES ELEMENTRY	10/01/67	10/01/87	4.10%	\$ 1,045,000	\$ 55,000	\$ -	\$ 55,000	\$ -
CONANT ELEMENTRY	09/01/70	09/01/90	5.70%	1,625,000	320,000	-	80,000	240,000
GENERAL	07/15/82	07/15/92	9.75%	895,000	495,000	-	100,000	395,000
GENERAL	08/01/85	08/01/95	6.29%	860,000	710,000	-	125,000	585,000
GENERAL	08/01/86	08/01/96	6.00%	3,300,000	3,300,000	-	350,000	2,950,000
GENERAL	08/15/87	07/15/97	5.74%	1,535,000	-	1,535,000	-	1,535,000
BOND ANTICIPATION NOTES:								
MERRIAM SCHOOL	03/22/88	11/15/88	7.25%		-	205,000	-	205,000
Total					\$ 4,880,000	\$ 1,740,000	\$ 710,000	\$ 5,910,000
					=====	=====	=====	=====

Map of Acton

Street Index List

Street Name Precinct

Adams Street	5
Agawam Rd	3
Alcott Street	2
Algonquin Road	3
Apple Valley Road	4
Arborwood Road	5
Arlington Street	
1-58	2
Odd #'s 67 to 239	3
Even #'s 70 to 240	4
250-423	3
Ashley Circle	1
Ashwood Road	5
Ayer Road	5
Azalea Court	1
Badger Circle	1
Balsam Drive	2
Bank Side Hollow	1
Barker Road	2
Baxter Road	4
Bayberry Road	1
Bellantoni Drive	5
Berry Lane	2
Beth Circle	1
Betsy Ross Circle	3
Beverly Road	4
Billings Street	4
Birch Ridge Road	3
Black Horse Drive	3
Brabrook Road	1
Breezy Point Road	1
Bridal Path Way	1
Bridges Drive	2
Broadview Street	5
Bromfield Road	2
Brook Street	1
Brookside Circle	5
Brown Bear Crossing	1
Brucewood Road	5
Bulette Road	2
Butternut Hollow	1
Candida Lane	5
Capt. Brown's Lane	4
Capt. Forbush Lane	4
Carlisle Road	1
Carlton Drive	5
Carriage Drive	5
Castle Drive	3
Cedar Terrace Drive	4
Central Street	
167 to end	3
2-159	4
Chadwick Street	5
Chaffin Way	2
Charter Road	4
Cherokee Road	3

Street Name Precinct

Cherry Ridge Road	3
Church Street	3
Clover Hill Road	5
Conant Street	
Even #'s	4
Odd #'s	5
Concord Road	
8-126	2
127&128	1
Concetta Circle	5
Coolidge Drive	2
Coughlin Street	2
Country Club Road	5
Countryside Road	2
Cowdrey Lane	2
Craig Road	5
Crescent Street	2
Crestwood Lane	4
Cricketer Lane	2
Cross Street	1
Davis Road	1
Deacon Hill Drive	4
Doris Road	4
Downey Road	4
Driftwood Road	5
Drummer Road	5
Duggan Road	3
Durkee Lane	1
Durkee Road	4
Duston Lane	1
Eastern Road	1
Eliot Circle	2
Elm Court	3
Elm Street	3
Emerson Drive	2
Esterbrook Road	1
Ethan Allen Drive	3
Evergreen Road	2
Fairway Road	5
Faulkner Hill Road	5
Fernwood Road	5
Fife & Drum Road	2
Flagg Road	1
Fletcher Court	4
Flint Road	4
Flintlock Road	3
Forest Road	2
Fort Pond Road	2
Foster Street	5
Fox Hill Road	5
Francine Road	4
Fraser Drive	4
Freedom Farm Road	3
Garfield Lane	2

Street Name Precinct

Gerald Circle	5
Gioconda Avenue	5
Granite Road	1
Grasshopper Lane	2
Great Elm Way	1
Great Road	1
Green Wood Lane	2
Grist Mill Road	3
Guswood Road	5
Hammond Street	2
Harris Street	1
Harvard Court	1
Hatch Road	5
Hawthorne Street	5
Haynes Court	3
Hayward Road	
1-61	2
66-146	4
Heald Road	2
Heather Hill Road	3
Hemlock Lane	2
Henly Road	1
Hennesey Drive	4
Heritage Road	5
Heron View Road	4
Hickory Hill Trail	2
High Street	
5-89	4
91-298	5
Highland Road	3
Hillcrest Drive	5
Hillside Terrace	3
Homestead Street	3
Horsehoe Drive	2
Hosmer Street	
2-64	2
70-119	1
Houghton Lane	3
Huckleberry Lane	2
Huron Road	3
Independence Road	5
Iris Court	1
Isaac Davis Way	
Odd #'s	2
Even #'s	5
Jackson Drive	2
Jefferson Drive	2
John Swift Road	2
Joseph Reed Lane	4
Juniper Ridge Road	3
Kate Drive	1
Keefe Road	2
Kelley Road	4
Kingman Road	3

Street Name Precinct

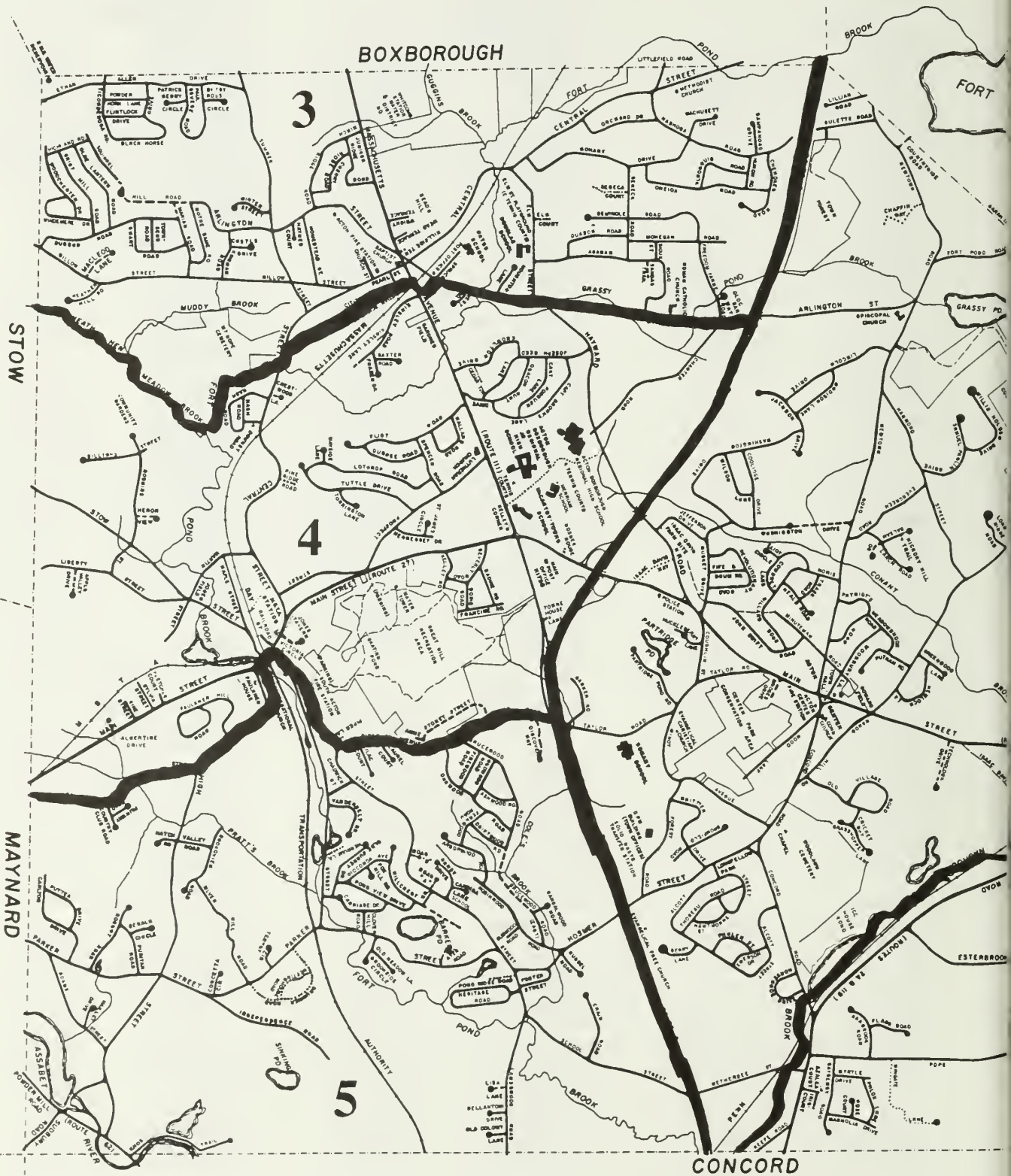
Kinsley Lane	4
Kinsley Road	4
Knowlton Drive	4
Knox Trail	5
Ladyslipper Lane	1
Larch Road	2
Laurel Court	5
Laws Brook Road	5
Ledge Rock Way	1
Liberty Street	4
Lilac Court	5
Lilian Road	2
Lincoln Drive	2
Lisa Lane	5
Littlefield Road	3
Longfellow Park	2
Long Ridge Road	2
Lothrop Road	4
MacLeod Lane	3
Madison Lane	2
Magnolia Drive	1
Maillet Drive	5
Main Street	
1-316	4
351-631	2
636 to end	1
Mallard Road	4
Maple Street	4
Marian Road	3
Martin Street	4
Massachusetts Ave.	
310-562	4
566 to end	3
Mead Terrace	3
Meadow Brook Road	2
Meadows Edge	1
Meeting House Road	5
Merriam Lane	5
Milldam Road	1
Minot Avenue	2
Minuteman Road	2
Mohawk Drive	3
Mohegan Road	3
Musket Drive	2
Myrtle Drive	1
Nadine Road	4
Nagog Hill Road	2
Nagog Park	1
Nash Road	4
Nashoba Road	3
Newtown Road	2
Nonset Path	1
North Briar Road	1
North Street	1
Notre Dame Road	3
Oakwood Road	5
Old Barn Way	3
Old Beaver Brook	1

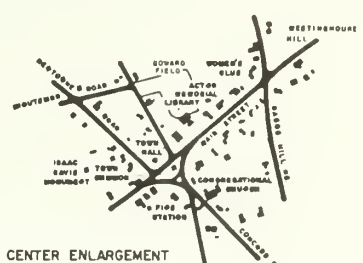
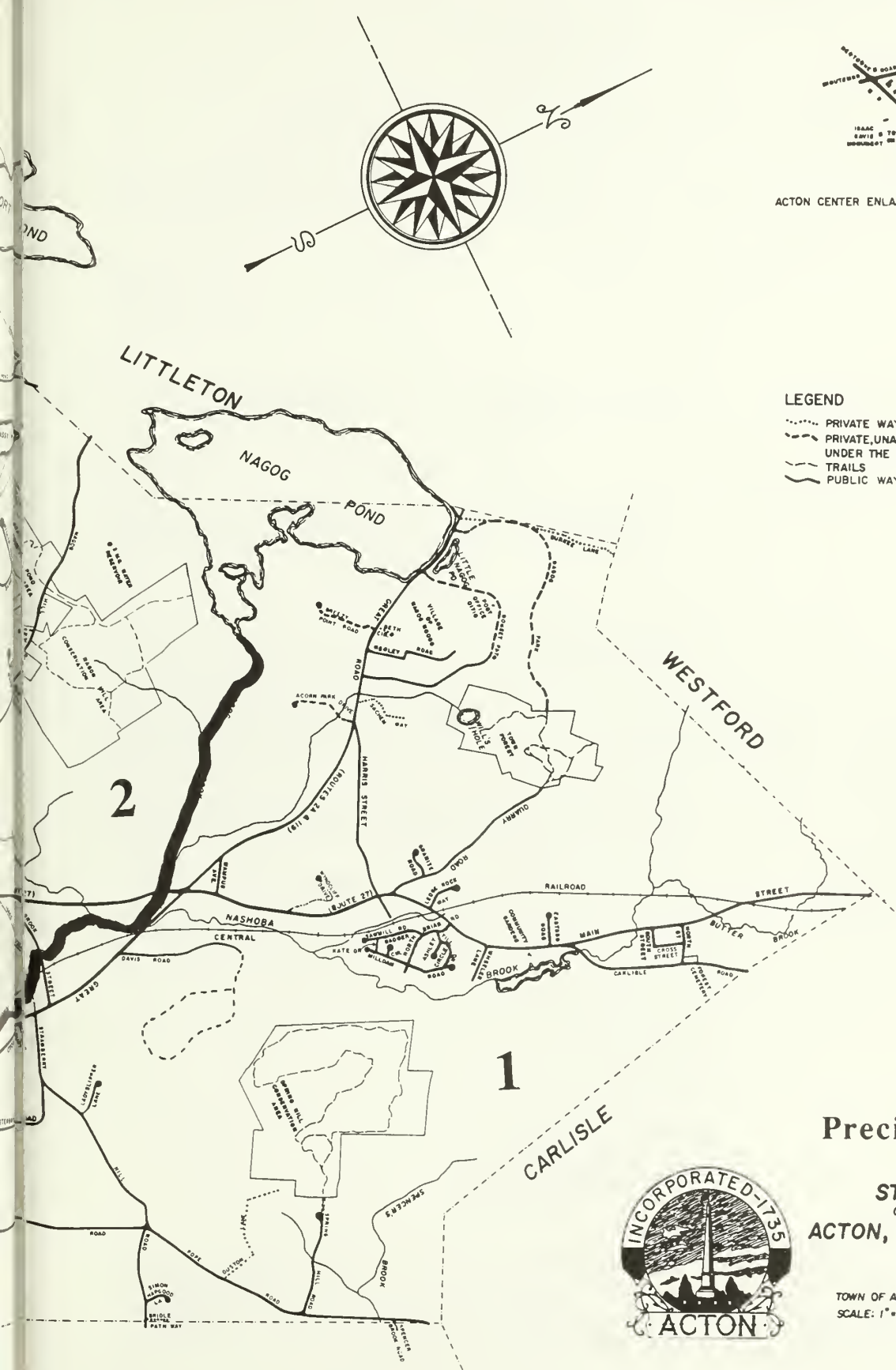
Street Name Precinct

Old Colony Lane	5
Old Meadow Lane	5
Old Stone Brook	1
Old Village Road	2
Olde Lantern Road	3
Olde Surrey Drive	5
Oneida Road	3
Orchard Drive	3
Parker Street	5
Partridge Hollow	2
Partridge Pond Road	2
Patrick Henry Circle	3
Patriots Road	2
Paul Revere Road	3
Pearl Street	3
Phalen Street	2
Pheasant Hill	1
Phlox Lane	1
Pine Cone Strand	1
Pine Street	4
Pine Ridge Road	4
Pinewood Road	5
Piper Lane	4
Piper Road	
Even #'s	4
Odd #'s	5
Pond Ridge Road	5
Pond View Drive	5
Pope Road	1
Powder Horn Lane	3
Powder Mill Road	5
Proctor Street	1
Prospect Street	4
Puritan Road	5
Putnam Road	2
Putter Drive	5
Quaboag Road	3
Quarry Road	1
Railroad Street	4
Redwood Road	5
Revolutionary Road	2
River Street	5
Robbins Street	4
Robert Road	5
Robinwood Road	5
Rose Court	1
Russell Road	5
Sachem Way	1
Samuel Parlin Drive	4
Sandas Trail	3
Sandelwood Road	5
Sandy Drive	4
Sarah Indian Way	2
Sawmill Road	1
School Street	
7-96	4
100-305	5
Seminole Road	3

Street Name Precinct

Seneca Court	3
Seneca Road	3
Silver Hill Road	5
Simon Hapgood Lane	1
Simon Willard Road	2
Sioux Street	3
Smart Road	3
Smith Street	1
South Street	1
Spencer Road	4
Spencer Brook Road	1
Split Road	1
Spring Hill Road	1
Spruce Street	3
Squirell Hill Road	3
St. James Circle	4
Stow Street	4
Strawberry Hill Road	1
Sudbury Road	5
Summer Street	3
Sutton Place	2
Sylvia Street	4
Taft Lane	2
Taylor Road	2
Tenny Circle	5
Thoreau Road	2
Ticonderoga Road	3
Till Drive	1
Torrington Lane	4
Town House Lane	4
Townsend Road	3
Trask Road	2
Tumbling Hawk	1
Tuttle Drive	4
Valley Road	5
Vanderbilt Road	5
Wachusett Drive	3
Wampanoag Drive	3
Wampus Avenue	1
Washington Drive	2
Waterside Clearing	1
Wayside Lane	4
West Road	4
Wetherbee Street	2
Wheeler Lane	1
Whittier Drive	2
Willis Holden Drive	2
Willow Street	3
Wilson Lane	2
Windemere Drive	3
Windsor Avenue	
Odd #'s	3
Even #'s	4
Wingate Lane	1
Winter Street	3
Wood Lane	2
Woodbury Lane	2
Woodchester Drive	3
Wright Terrace	3
Wyndcliff Drive	1





ACTON CENTER ENLARGEMENT

- LEGEND**
- PRIVATE WAYS
 - - - - - PRIVATE, UNACCEPTED ROADS APPROVED UNDER THE SUBDIVISION CONTROL LAW
 - TRAILS
 - PUBLIC WAYS

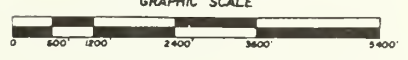
Precinct Layout

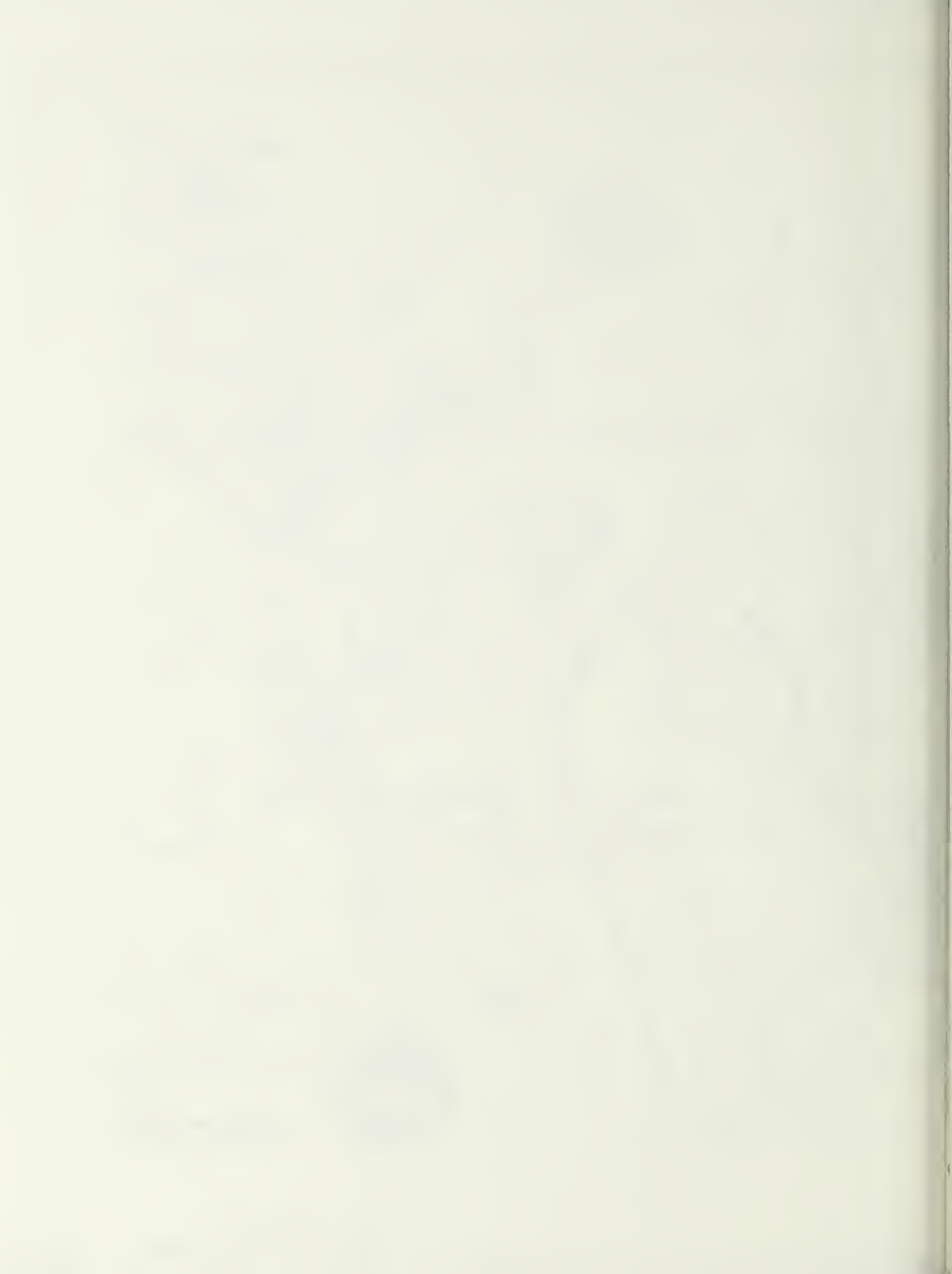
STREET MAP OF THE TOWN OF ACTON, MASSACHUSETTS



TOWN OF ACTON ENGINEERING DEPARTMENT
SCALE: 1" = 1200' MARCH 17, 1977

STREETS AMENDED TO JANUARY 1, 1989
GRAPHIC SCALE





Volunteer

PLEASE PRINT

CITIZEN INFORMATION SHEET- TOWN OF ACTON

Residents interested in serving on a Town Board, Committee or Commission are required to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall.

Circle one
(Ms., Mrs.,
Dr., Mr.)

<u>LAST NAME</u>	<u>FIRST</u>	<u>MIDDLE INITIAL</u>	<u>DATE</u>
------------------	--------------	-----------------------	-------------

<u>STREET ADDRESS</u>	<u>HOME TELEPHONE</u>	<u>BUSINESS TELEPHONE</u>
-----------------------	-----------------------	---------------------------

Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission which would be of interest to you:

1)	2)	3)
----	----	----

Were you a member of any Board, Committee or Commission before? _____
If yes, please indicate name _____
Do you have any specific time restrictions? _____
How long have you been an Acton resident? _____
A Mass. resident? _____ Are you a U. S. Citizen? _____

PRESENT OCCUPATION AND EMPLOYER: (Optional - Attach resume)

EDUCATION OR SPECIAL TRAINING:

(Please continue on reverse side)

FOR OFFICE USE ONLY

Month/Year

Selectmen Interview Date _____
Appointment Date _____
Term Expires _____
Committee _____

CIVIC EXPERIENCE:

SPECIAL INTERESTS, HOBBIES, TALENTS:

ADDITIONAL COMMENTS:

Acton-Boxborough Arts Council
Audit Monitoring Committee
Board of Appeals
Board of Assessors
Board of Health
Cemetery Commissioners
Council on Aging
Election Officers
Fair Housing Committee
Finance Committee
Handicapped Committee
Historical Commission
Investment Advisory Committee
Metropolitan Area Planning Council
Minuteman Vocational School Rep.
Personnel Board
Planning Board
Planning Council
Prison Advisory Committee
Public Ceremonies & Celebrations Com.
Transportation Advisory Committee
Volunteer Coordinating Committee
Water / Land Management Committee

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Tax Collections	Treasurer and Collector	264-9618
Town Manager	Town Hall	264-9612
Train Service	Boston and Maine	
1-800-392-6099		
Transfer Station/Recycle Center	Highway Department	264-9624
Veterans' Services	Veterans' Agent	264-9645
Water Problems	Water District	263-9107
Welfare Questions	Welfare Department	263-6610
Wire Inspection	Wire Inspector	264-9632
Zoning	Zoning Enforcement Officer	264-9632
Schools	Switchboard Calls (7 a.m. to 5 p.m).	264-4700
	Acton-Boxborough Regional High	264-4700
	Acton-Boxborough Regional Junior High	264-4700
	Community Education Office	264-4700
	Conant Schhol	264-4700
	Douglas School	264-4700
	Gates School	264-4700
	McCarthy-Towne School	264-4700
School Nurse	High School	264-4700
	Junior High School	264-4700
	Elementary Schools	264-4700
Night Calls	Central Office	263-9503
	Community Education and High School	263-7738
	Community Education and Junior High School	263-2607
	Conant School	263-9504
	Douglas School	263-2753
	Gates School	263-9162
	McCarthy-Towne	263-4982
Special Calls	Athletic Office	263-0060
	Field Office	263-1553
	Extended Day Programs	263-8538

Regularly Scheduled Meetings

(Some meetings subject to change-- confirm with Town Clerk 24 hours prior to listed times)

Acton Historical Commission	2nd Wednesday 8 PM	Town Hall
Acton Housing Authority	1st and 3rd Mondays 7 PM	68 Windsor Ave., W. Acton
Acton Memorial Library Trustees	3rd Monday 8 PM	Memorial Library Staff Room
Board of Appeals	2nd Monday (except April & August) 7:30 PM	Town Hall
Board of Assessors	1st Wednesday 6 PM	Town Hall
Board of Health	2nd & 4th Mondays 7:30 PM	Town Hall
Board of Selectmen	Every Tuesday 7:30 PM	Town Hall
Citizens' Library	3rd Thursday 7:30 PM	Citizens' Library, W. Acton
Conservation Commission	1st & 3rd Wednesdays 8 PM	Town Hall
Council on Aging	2nd Wednesday 7:30 PM	Acton Congregational Church, C.O.A. office-ground floor
Handicapped Commission	2nd Thursday 7 PM	Town Hall
Planning Board	2nd & 4th Mondays 7:30 PM	Town Hall
Planning Council	1st & 3rd Wednesdays 7:30 PM	Town Hall
Recreation Commission	2nd & 4th Wednesdays 7 PM	ABRHS Conference Room
School Committee--Local	2nd Thursday 8 PM	Jr. High Conf. Room 114
School Committee--Regional	1st Thursday 7 PM	Jr. High Conf. Room 114
Transportation Advisory Comm.	1st and 3rd Tuesdays 7:30 PM	Town Hall
Volunteer Coordination Comm.	Mondays 7:30 PM	Town Hall
Water Commissioners	2nd & 4th Mondays 7:30 PM	Whitcomb Station, 693 Mass. Ave.

AT YOUR SERVICE

**EMERGENCY NUMBERS: POLICE: 263-2911 FIRE: 263-9191 AMBULANCE: 263-9191
EMERGENCY TDD: 263-2911**

Give your NAME and ADDRESS and the NATURE OF YOUR EMERGENCY. Do not hang up until you are sure your message has been understood.

For answers on:	Call the:	Telephone
Animal Inspection	Animal Inspector	263-4979
Assessments	Board of Assessors	264-9622
Bills and Accounts	Accountant	264-9621
Births, Deaths and Marriages	Town Clerk	264-9615
Building	Building Commissioner	264-9632
Cemeteries	Cemetery Inspector	264-9644
Civil Defense	Director of	264-9655
Conservation	Conservation Office	264-9631
Dog Problems (See Licenses)	Dog Officer	264-9638
Education Information	School Superintendent's Office	264-4700
Elections, Voting and Registration	Town Clerk	264-9615
Elderly Affairs	Council on Aging	264-9643
	Minuteman Home Care	263-8720
	Public Health Nursing Service	264-9635
Engineering	Town Engineer	264-9628
Fire (Business and Permits)	Fire Department	264-9645
Garbage and Refuse	Board of Health	264-9634
Hazardous Materials	Board of Health	264-9634
Health and Sanitation	Board of Health	264-9634
Highways and Streets	Highway Department	264-9624
Home Nursing	Public Health Nursing	264-9653
Housing	Housing Authority	263-5339
Libraries	Acton Memorial Library	264-9641
	Citizen's Library of W. Acton	264-9652
	T.D.D. (for the deaf)	635-0072
LICENSES		
Dog	Town Clerk	264-9615
Fishing	Town Clerk	264-9615
Hunting	Town Clerk	264-9615
Mental Health	Mental Health Assoc. of Central Middlesex	369-7715
Mosquito Control	Municipal Properties	264-9629
PERMITS		
Blasting	Fire Department	264-9645
Building	Building Inspector	264-9632
Food Service	Board of Health	264-9634
Heating	Fire Department	264-9645
Oil Burners	Fire Department	264-9645
Outdoor Burning	Fire Department	264-9645
Plumbing	Building Department	264-9632
Sewage	Board of Health	264-9634
Smoke Detectors	Fire Department	264-9645
Wiring	Building Department	264-9632
Zoning	Zoning Enforcement Officer	264-9636
Planning	Planning Department (Fair Housing)	264-9636
Police Business	Police Department	264-9638
Recreation	School Department	264-4700
Selectmen	Town Hall	264-9611
Snow Removal	Highway Department	264-9624
Street Lights	Boston Edison	1-800-752-5200
Street Trees	Municipal Properties	264-9629